

From: Close, Dustin (NIH/OD) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=FA781EBA5BED46EBBE496F3A13B1883C-CLOSEDB]

Sent: 2/1/2021 4:16:24 PM

To: Close, Dustin (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fa781eba5bed46ebbe496f3a13b1883c-closedb]; NIH IC Privacy Coordinators [b6]

CC: Nair, Prema (NIH/CSR) [E] [b6]; Cantilena, Barbara (NIH/NIBIB) [E] [b6]; Cosme, Lillian (NIH/NIAMS) [E] [b6]; Alves, Steve (NIH/OD) [E] [b6]; Butler, Gloria (NIH/NHGRI) [E] [b6]; Putney, Dvonte (NIH/NINDS) [E] [b6]; Peterson, Trevor (NIH/NEI) [E] [b6]; Folkers, Jonathan (NIH/NIAAA) [E] [b6]; Dade-Vinson, Celeste (NIH/OD) [E] [b6]; Brining, Sheryl (NIH/OD) [E] [b6]; Cook, Karen (NIH/OD/ORS) [E] [b6]; Milliard, Suzanne (NIH/NCI) [E] [b6]; Lopez-Ramirez, Rosayma (NIH/OD) [E] [b6]; Leahy, Timothy (NIH/OD) [E] [b6]; Stabile, Regina (NIH/NIEHS) [E] [b6]; Martin, Susan (NIH/CC/DCRI) [C] [b6]; Cheung, Paul (NIH/NHGRI) [E] [b6]; Manheim, Marianne (NIH/NHLBI) [E] [b6]; Woodson, Holly (NIH/OD/ORS) [E] [holly.v [b6]; Chen, Eva (NIH/NIDDK) [E] [b6]; Le, Vivian (NIH/NLM) [E] [b6]; French, Daniel (NIH/OD) [E] [b6]; Vorck, Fred (NIH/CC/DCRI) [E] [b6]; Tucker, Susan (NIH/OD) [C] [b6]; Dickens, Jasse (NIH/NIMH) [E] [b6]; LaBella, Shirley (NIH/OD) [E] [b6]; Amarante, Rusinel (NIH/NIGMS) [E] [b6]; Yager, Kelly (NIH/NIDDK) [E] [b6]; Squiers, Chris (NIH/NIDA) [E] [b6]; Jezioro, Maddie (NIH/NIA/ERP) [E] [b6]; Lansiquot, Boniface (NIH/NEI) [E] [b6]; Ngo, Nam (NIH/NCATS) [E] [b6]; Smith, Marcia (NIH/FIC) [E] [smithm [b6]; Barreros, Tamara (NIH/OD/ORS) [E] [b6]; Schaaf, Mark (NIH/NIDCR) [E] [b6]; Yang, Amy (NIH/NIDCD) [E] [b6]; Frimpong, Eno (NIH/OD) [E] [b6]; Ratliff, Shaun (NIH/OD) [E] [b6]; Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Callwood, Aubrey (NIH/NICHD) [E] [b6]; Reter, Roy (NIH/NIEHS) [E] [b6]; Gheen, Valery (NIH/NHLBI) [E] [b6]; Twilley, Ross (NIH/OD) [E] [b6]; Bartok, Lauren (NIH/NIAID) [E] [b6]; Kennedy, Josephine (NIH/NCATS) [E] [b6]; Woo, Theodore (NIH/NCCIH) [E] [b6]; Albert, Roberta (NIH/NIBIB) [E] [b6]; Clary, David (NIH/NIAMS) [E] [b6]; Berry, Thomas (NIH/NIDCD) [E] [b6]; Albertini, Brian (NIH/NINR) [E] [b6]; Johnson, Shevon (NIH/NIEHS) [E] [b6]; Green, Yolanda (NIH/NIMH) [E] [b6]; Cheema, Uzma (NIH/NIBIB) [E] [b6]; Amar, Anna (NIH/OD) [E] [b6]; Smith, Waqulta (NIH/NIAID) [E] [wsmith [b6]; Bunch, Michon (NIH/NIAID) [E] [b6]

Subject: NIH Privacy Coordinator Group (PCG) Meeting

Attachments: Untitled Attachment; Untitled Attachment; Canceled: NIH Privacy Coordinator Group (PCG) Meeting; Untitled Attachment; Untitled Attachment

Location: Microsoft Teams Meeting

Start: 3/24/2021 1:30:00 PM

End: 3/25/2021 3:00:00 PM

Show Time As: Free

Recurrence: Monthly
the fourth Wednesday of every 1 month(s) from 9:30 AM to 11:00 AM

Required Attendees: Close, Dustin (NIH/OD) [E]; NIH IC Privacy Coordinators

Optional Attendees: Nair, Prema (NIH/CSR) [E]; Cantilena, Barbara (NIH/NIBIB) [E]; Cosme, Lillian (NIH/NIAMS) [E]; Alves, Steve (NIH/OD) [E]; Butler, Gloria (NIH/NHGRI) [E]; Putney, Dvonte (NIH/NINDS) [E]; Peterson, Trevor (NIH/NEI) [E]; Folkers, Jonathan (NIH/NIAAA) [E]; Dade-Vinson, Celeste (NIH/OD) [E]; Brining, Sheryl (NIH/OD) [E]; Cook, Karen (NIH/OD/ORS) [E]; Milliard, Suzanne (NIH/NCI) [E]; Lopez-Ramirez, Rosayma (NIH/OD) [E]; Leahy, Timothy (NIH/OD) [E]; Stabile, Regina (NIH/NIEHS) [E]; Martin, Susan (NIH/CC/DCRI) [E]; Cheung, Paul (NIH/NHGRI) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Chen, Eva (NIH/NIDDK) [E]; Le, Vivian (NIH/NLM) [E];

French, Daniel (NIH/OD) [E]; Vorck, Fred (NIH/CC/DCRI) [E]; Tucker, Susan (NIH/OD) [C]; Dickens, Jasse (NIH/NIMH) [E]; LaBella, Shirley (NIH/OD) [E]; Amarante, Rusinel (NIH/NIGMS) [E]; Yager, Kelly (NIH/NIDDK) [E]; Squiers, Chris (NIH/NIDA) [E]; Jezioro, Maddie (NIH/NIA/ERP) [E]; Lansiquot, Boniface (NIH/NEI) [E]; Ngo, Nam (NIH/NCATS) [E]; Smith, Marcia (NIH/FIC) [E]; Barreros, Tamara (NIH/OD/ORS) [E]; Schaaf, Mark (NIH/NIDCR) [E]; Yang, Amy (NIH/NIDCD) [E]; Frimpong, Eno (NIH/OD) [E]; Ratliff, Shaun (NIH/OD) [E]; Moore, Marg (NIH/NIAID) [E]; Callwood, Aubrey (NIH/NICHHD) [E]; Reter, Roy (NIH/NIEHS) [E]; Gheen, Valery (NIH/NHLBI) [E]; Twilley, Ross (NIH/OD) [E]; Bartok, Lauren (NIH/NIAID) [E]; Kennedy, Josephine (NIH/NCATS) [E]; Woo, Theodore (NIH/NCCIH) [E]; Albert, Roberta (NIH/NIBIB) [E]; Clary, David (NIH/NIAMS) [E]; Berry, Thomas (NIH/NIDCD) [E]; Albertini, Brian (NIH/NINR) [E]; Johnson, Shevon (NIH/NIEHS) [E]; Green, Yolanda (NIH/NIMH) [E]; Cheema, Uzma (NIH/NIBIB) [E]; Amar, Anna (NIH/OD) [E]; Smith, Waquita (NIH/NIAID) [E]; Bunch, Michon (NIH/NIAID) [E]

The NIH Privacy Coordinator Group (PCG) Meeting is held the fourth Wednesday of every other month, 9:30am – 11:00am. The agenda and supporting materials will be attached.

Microsoft Teams meeting

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Office of the Senior Official for Privacy (OSOP)

Privacy Coordinator Group (PCG) Meeting Agenda

DATE	May 26, 2021	LOCATION	Microsoft Teams
TIME	9:30am – 11:00am	FACILITATOR	Dustin Close, NIH Privacy Program Lead

20 mins	NIH Policy Team – Policy Manual Repository Overview	<i>Cindy Hinton</i>
20 mins	General Data Protection Regulation (GDPR) Overview	<i>Chris Hammond</i>
20 mins	SOP Update	<i>Celeste Dade-Vinson</i>
30 mins	PCG Open Forum	<i>Participants</i>

Remote Participation

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[b6] United States, Bethesda

Phone Conference ID: [b6]





From: Gomez, Diana (NIH/NIAID) [C] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=06FF997304274CF78771DF040BAECCC7-GOMEZDL]
Sent: 4/26/2021 5:05:43 PM
To: Gomez, Diana (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=06ff997304274cf78771df040baeccc7-gomezdl]; Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Schofield, Robin (NIH/NIAID) [E] [b6] Harris, Christina (NIH/NIAID) [E] [b6] Hiatt, Nissa (NIH/VRC) [C] [b6] Austin, Sarah (NIH/NIAID) [E] [b6] Mascola, John (NIH/VRC) [E] [b6] Lampe, Karen (NIH/OD) [E] [b6]
CC: Reilly, Deborah (NIH/VRC) [E] [b6]
Subject: Litigation Cases #54107 & #53961
Attachments: RE: ACTION REQUIRED: Litigation Cases #54107 & #53961
Location: [b6]

Start: 4/28/2021 6:30:00 PM
End: 4/28/2021 7:00:00 PM
Show Time As: Busy

Required Attendees: Moore, Marg (NIH/NIAID) [E]; Schofield, Robin (NIH/NIAID) [E]; Harris, Christina (NIH/NIAID) [E]; Hiatt, Nissa (NIH/VRC) [C]; Austin, Sarah (NIH/NIAID) [E]; Mascola, John (NIH/VRC) [E]; Lampe, Karen (NIH/OD) [E]
Optional Attendees: Reilly, Deborah (NIH/VRC) [E]

Join ZoomGov Meeting

[b6]

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[b6] (US West)

[b6] (US East)

Meeting ID: [b6] [b6] [b6]

Passcode: [b6]

From: Mascola, John (NIH/VRC) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=7F78B40A596B4CA4A2850A429D1AE3F2-JMASCOLA]
Sent: 4/21/2021 10:10:30 PM
To: Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Harris, Christina (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=945b265b86d4417b91412a885ebcb760-harrism4]; Hiatt, Nissa (NIH/VRC) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a6cb54be705a43c08e6b1efb5167d471-hiattnn]
CC: Schofield, Robin (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9ecfbb2ae42c41668cc1f07d73e3525c-schofieldr1]; Austin, Sarah (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=292fcb760f9f4f199ebe343e08ef1781-austinsj]
Subject: RE: ACTION REQUIRED: Litigation Cases #54107 & #53961

I suggest we schedule a meeting to discuss. Christy can arrange.

Thanks,
John

From: Moore, Marg (NIH/NIAID) [E] [b6]
Sent: Wednesday, April 21, 2021 5:57 PM
To: Harris, Christina (NIH/NIAID) [E] [b6]; Hiatt, Nissa (NIH/VRC) [C] [b6]
Cc: Mascola, John (NIH/VRC) [E] [b6]; Schofield, Robin (NIH/NIAID) [E] [b6]
Austin, Sarah (NIH/NIAID) [E] [b6]
Subject: ACTION REQUIRED: Litigation Cases #54107 & #53961

Good afternoon Christy,

This request came in to the FOIA Office on April 29, 2020 and was sent to the VRC for processing on **April 30, 2020**. The request is for documents dated November 1, 2019 through the **date of search**. All of the Siri cases are now in litigation. Through negotiations between the NIH FOIA Officer, attorneys at the DOJ and the requester, the scope of this case was narrowed to just sent items and to hold off on attachments. The VRC received the responsive documents for this case back in October 2020. In my opinion, after six months has elapsed since the requester narrowed the scope, the court is not going to look favorably upon any argument that the VRC has not had enough time to get this done or to request additional negotiation. At this time, the best I can do is to allow you to break this into 4 parts and get me 1 part at the end of each Friday, beginning with April 30. Please return the parts to me in the order they occur in the files you received.

Marg

From: Harris, Christina (NIH/NIAID) [E] [b6]
Sent: Wednesday, April 21, 2021 5:15 PM
To: Moore, Marg (NIH/NIAID) [E] [b6]; Hiatt, Nissa (NIH/VRC) [C] [b6]
Cc: Mascola, John (NIH/VRC) [E] [b6]; Schofield, Robin (NIH/NIAID) [E] [b6]
Austin, Sarah (NIH/NIAID) [E] [b6]
Subject: Re: ACTION REQUIRED: Litigation Cases #54107 & #53961

Hi Marg,

We are in receipt of your request. We've worked out a schedule to try to get through the 12,000+ pages for #54017, and we are working well into the evenings most nights to try to process these Siri requests.

One question – we spent ~120 hours on the Siri request that we submitted last week, which was tagged as higher priority. At what point can we push back against Siri for repeat requests that are overly burdensome? Many of the pages we are redacting and exempting are duplicates between the requests. We really need your help here.

Thanks,
Christy

From: "Moore, Marg (NIH/NIAID) [E]" [b6]
Date: Wednesday, April 21, 2021 at 2:40 PM
To: "Harris, Christina (NIH/NIAID) [E]" [b6], Nissa Hiatt [b6]
Cc: "Mascola, John (NIH/VRC) [E]" [b6], "Schofield, Robin (NIH/NIAID) [E]" [b6], "Austin, Sarah (NIH/NIAID) [E]" [b6]
Subject: ACTION REQUIRED: Litigation Cases #54107 & #53961

Christina/Nissa - We have just been informed that we are under a court ordered production of documents for FOIA litigation Cases #54107 and #53961. The files involving Barney Graham's emails for #54107 were sent to you in October of 2020. The case is limited to SENT items and attachments will be marked "non-responsive." Please do not review or delete the attachments, leave them in place and we will mark them "non-responsive." **We must have the records from the VRC for #54107 by Friday, April 30** in order to review and further process the records. The records for **#53961 involving Kizzmekia Corbett's emails must be received in the NIAID FOIA Office by Friday, May 28.** This case is also limited to SENT items and attachments will be marked "non-responsive."

Please respond to this email and confirm that we will have the records from you by April 30 for #54107 and May 28 for #53961, so that I can confirm to the DOJ that you have been advised of the urgency of this matter.

Thank you for your cooperation.
Marg

From: Moore, Marg (NIH/NIAID) [E] [b6]
Sent: Tuesday, March 16, 2021 9:14 AM
To: Harris, Christina (NIH/NIAID) [E] [b6]
Cc: Hiatt, Nissa (NIH/VRC) [C] [b6]; Austin, Sarah (NIH/NIAID) [E] [b6]; Schofield, Robin (NIH/NIAID) [E] [b6]
Subject: FW: New FOIA Specialist for VRC

Dear Christina – On September 21, 2020 the VRC was asked to prioritize the two Graham cases (see attached email). These requests came in last April so they are nearly a year old. The negotiated agreement between the DOJ and the requester is to process the Graham files first. I am concerned that it has taken 6 months to process less than 1,000 pages (53959 is 623 pages and 53960 is 99 pages) and the two Graham files are > 16,000 pages. To reiterate, this cannot wait until you hire another person. These cases are in litigation. As a reminder the attachments do not need to be reviewed at this time.

Best,
Marg

From: Harris, Christina (NIH/NIAID) [E] [b6]
Sent: Monday, March 15, 2021 5:12 PM
To: Moore, Marg (NIH/NIAID) [E] [b6]
Cc: Hiatt, Nissa (NIH/VRC) [C] [b6]; Austin, Sarah (NIH/NIAID) [E] [b6]; Schofield,

Robin (NIH/NIAID) [E] { b6 }

Subject: Re: New FOIA Specialist for VRC

Dear Marg,

We are working hard on these. We will have two cases submitted to you this week:

- 53959 (Siri) Olubukola Abiona - review complete 623 pages
- 53960 (Siri) Masura Kanekiyo – review complete

We are 70% finished with one case, which we can send next week:

- 53962 (Siri) Barney Graham - 3,400 pages

The final two large files are in progress and being reviewed.

- 54107 (Siri) Barney Graham – 13,000, review in progress
- 53961 (Siri) Kizzmekia Corbett – 5,000 pages, review in progress

Unfortunately our new FOIA Specialist did not onboard as expected a couple of weeks ago, so we are in the process of interviewing more candidates to assist. I'll be reaching out to Jill Harper to see if anyone else in NIAID can assist us so that we can wrap these up for you.

All best,
Christy

From: "Moore, Marg (NIH/NIAID) [E]" { b6 }

Date: Monday, March 15, 2021 at 10:33 AM

To: "Harris, Christina (NIH/NIAID) [E]" { b6 }

Cc: Nissa Hiatt { b6 }, "Austin, Sarah (NIH/NIAID) [E]" { b6 }, "Schofield, Robin (NIH/NIAID) [E]" { b6 }

Subject: RE: New FOIA Specialist for VRC

Good morning Christina - We have not received any records from the VRC for the five cases in litigation. We need these records by the end of this week. If that is not possible, please let us know who we need to speak to about getting this done. Thank you.

Marg

From: Harris, Christina (NIH/NIAID) [E] { b6 }

Sent: Friday, January 8, 2021 1:19 PM

To: Moore, Marg (NIH/NIAID) [E] { b6 }

Cc: Hiatt, Nissa (NIH/VRC) [C] { b6 }, Austin, Sarah (NIH/NIAID) [E] { b6 }, Schofield, Robin (NIH/NIAID) [E] { b6 }

Subject: Re: New FOIA Specialist for VRC

Agree! We're still working hard on these.

Looks like we're all free next Wednesday at 11. Invite coming your way shortly.

We appreciate your help with this.

Best,
Christy

REL0000631508.0001

From: "Moore, Marg (NIH/NIAID) [E]" <[b6]>
Date: Friday, January 8, 2021 at 11:46 AM
To: "Harris, Christina (NIH/NIAID) [E]" <[b6]>
Cc: Nissa Hiatt <[b6]>, "Austin, Sarah (NIH/NIAID) [E]" <[b6]>, "Schofield, Robin (NIH/NIAID) [E]" <[b6]>
Subject: RE: New FOIA Specialist for VRC

Hi Christy – We are happy to talk to you/him. Please include Robin (NIAID FOIA Coordinator) in the meeting.

But to clear, the overdue VRC cases in litigation cannot wait until the new person gets up to speed.

Best,
Marg

From: Harris, Christina (NIH/NIAID) [E] <[b6]>
Sent: Thursday, January 7, 2021 5:14 PM
To: Moore, Marg (NIH/NIAID) [E] <[b6]>
Cc: Hiatt, Nissa (NIH/VRC) [C] <[b6]>, Austin, Sarah (NIH/NIAID) [E] <[b6]>
Subject: New FOIA Specialist for VRC

Hi Marg,

Happy New Year! I hope you had a relaxing holiday. I'm reaching out because we are hiring on a full-time FOIA specialist to help us work through our back-log of requests. His resume is attached for reference. In short, he has a lot of experience working on FOIAs across several federal agencies.

We would love your input on how best to train Don once he's onboard in early February so that he works seamlessly with your group when submitting our redacted/exempted documents.

Would you have 15 minutes to chat next week?

All best,
Christy

Christina Harris, Ph.D.
Acting Associate Director of Management and Operations
Vaccine Research Center, NIAID, NIH
40 Convent Drive, Bldg 40, Room 1107
Bethesda, MD 20892
office: [b6] [b6]

[b6]



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REL0000631508.0001

From: Beigel, John (NIH) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=492AE062F7D74E3CBD894E30160869F0-JBEIGEL]
Sent: 5/17/2021 6:46:11 PM
To: Beigel, John (NIH) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=492ae062f7d74e3cbd894e30160869f0-jbeigel]; Twilley, Ross (NIH/OD) [E] [b6] Office of the Senior Official for Privacy (NIH/OD) [b6] Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Dempsey, Walla (NIH/NIAID) [E] [b6] Nayak, Seema (NIH/NIAID) [E] [b6] Arega, Janice (NIH/NIAID) [E] [b6] aregaj@ [b6]
CC: Dade-Vinson, Celeste (NIH/OD) [E] [b6] Close, Dustin (NIH/OD) [E] [b6]
Subject: RE: HIPAA question for NIAID trial
Location: [b6]
Start: 5/18/2021 5:30:00 PM
End: 5/18/2021 6:00:00 PM
Show Time As: Tentative
Recurrence: (none)
Required Attendees: Twilley, Ross (NIH/OD) [E]; Office of the Senior Official for Privacy (NIH/OD); Moore, Marg (NIH/NIAID) [E]; Dempsey, Walla (NIH/NIAID) [E]; Nayak, Seema (NIH/NIAID) [E]; Arega, Janice (NIH/NIAID) [E]
Optional Attendees: Dade-Vinson, Celeste (NIH/OD) [E]; Close, Dustin (NIH/OD) [E]

From: "Twilley, Ross (NIH/OD) [E]" [b6]
Date: Monday, May 17, 2021 at 12:27 PM
To: John Beigel [b6]
Cc: "Office of the Senior Official for Privacy (NIH/OD)" [b6] "Moore, Marg (NIH/NIAID) [E]" [b6]
Subject: RE: HIPAA question for NIAID trial

Hi John,

We are happy to speak with you about this issue. Our initial thoughts are that if the proper person is unable to consent then [b5]

Please let us know if you would like to setup a call to discuss further. I've also CC'd NIAID's Privacy Coordinator (Marg Moore) to see if she has any additional thoughts.

Thanks,
Ross

--
Ross Twilley
NIH Office of the Senior Official for Privacy
Privacy Policy Branch
NIH/OD/OM/OMA/DCM
Phone: [b6]



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From: Beigel, John (NIH) [E] [b6]
Sent: Monday, May 17, 2021 9:49 AM
To: Office of the Senior Official for Privacy (NIH/OD) [b6]
Subject: HIPAA question for NIAID trial

NIH Senior Official for Privacy

We have a question re HIPAA that we are hoping you can help us with. We (NIAID's Division of Microbiology and Infectious Disease (DMID)) have a IND clinical trial for COVID-19 that is at 60+ sites. One of the sites, VA Eastern Colorado Health Care System, had their local privacy officer review the consent and standalone HIPAA documents of their participants and determined that one subject did not provide appropriate HIPAA authorization as it was a verbal consent with his next of kin (and this next of kin does not have a durable power of attorney for healthcare). The subject was confused at enrollment, so the LAR was able to consent for the study, but the consent for the HIPAA is apparently more rigid.

The privacy officer's recommendation is [b5]

b5

We think we need expertise beyond what we have in the division, and was hoping the Office of the Senior Official for Privacy would know how to navigate this. Would someone in your office be able to talk with us about this issue?

Thanks
John

--

John Beigel, M.D.
Associate Director for Clinical Research
Division of Microbiology and Infectious Diseases
National Institute of Allergy and Infectious Diseases (NIAID)
Phone: [b6]
email: [b6]

John Beigel is inviting you to a scheduled ZoomGov meeting.

Join ZoomGov Meeting

[b6]

Meeting ID: [b6] [b6] [b6]
Passcode: [b6]

REL0000631512

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(US East)

Meeting ID:

Passcode:

From: Rumbarger, Jonna (NIH/NIAID) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=7F82931031354325A8F7825D0F4D5DDC-RUMBARGERJM]
Sent: 6/1/2021 8:06:28 PM
To: Rumbarger, Jonna (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7f82931031354325a8f7825d0f4d5ddc-rumbargerjm]; Achermann, Sara (NIH/NIAID) [E] [b6] Adedeji, Bola (NIH/NIAID) [E] [b6] Allgood, Amanda (NIH/NIAID) [E] [b6] Alston, Marc (NIH/NIAID) [E] [b6] Anderson, Jennifer (NIH/NIAID) [E] [b6] Ashton II, James (NIH/NIAID) [E] [b6] Auguste, Ruth (NIH/NIAID) [C] [b6] Deckhut, Alison (NIH/NIAID) [E] [b6] Austin, Sarah (NIH/NIAID) [E] [b6] Bacon, Latonia (NIH/NIAID) [E] [b6] Baker, Wendy (NIH/NIAID) [E] [b6] Barr, Leona (NIH/NIAID) [E] [b6] Knight, Adele (NIH/NIAID) [E] [b6] Bayoh, Bintu (NIH/NIAID) [E] [b6] Beachley, Christine (NIH/NIAID) [E] [b6] Benalcazar Ayllon, Michelle (NIH/NIAID) [E] [b6] Branch, Avery (NIH/NIAID) [E] [b6] Brewer, Teresa (NIH/NIAID) [E] [johnsonta2@b6] Brockington, Alicia (NIH/NIAID) [E] [b6] Brown, Linda Kay (NIH/NIAID) [E] [b6] Brown, Niki (NIH/NIAID) [E] [b6] Bullis, Catherine (NIH/NIAID) [E] [b6] Burrill, Melinda (NIH/NIAID) [E] [b6] Carlson, John (NIH/NIAID) [E] [b6] Carroll, Towanda (NIH/NIAID) [E] [b6] Carver, Trea (NIH) [C] [b6] Cater, David (NIH/NIAID) [E] [b6] Childs, Alyhana (NIH/NIAID) [C] [b6] Ciotola, Diana (NIH/NIAID) [E] [b6] Clifton, Dawn (NIH/NIAID) [E] [b6] Coe, Linda (NIH/NIAID) [E] [b6] Cogan, Nancy (NIH/NIAID) [E] [b6] Coronado, Lisa (NIH/NIAID) [E] [b6] Cotton, Kesha (NIH/NIAID) [E] [b6] Cox, Donna (NIH/NIAID) [E] [b6] Curry, Yemiah (NIH/NIAID) [E] [b6] Curtis, Krista (NIH/NIAID) [E] [b6] Day, Carla (NIH/NIAID) [C] [b6] Day, Vanessa (NIH/NIAID) [E] [b6] de Sam, Michelle (NIH/NIAID) [E] [b6] Dennis, Dee (NIH/NIAID) [E] [b6] Elvidge, Chiquita (NIH/NIAID) [E] [b6] Fiestas, Aeleen (NIH/NIAID) [E] [b6] Finn, Michael (NIH/NIAID) [E] [b6] Fitch, Darlene (NIH/NIAID) [E] [b6]; Foreman, Dwight (NIH/NIAID) [E] [b6] Garten, Tori (NIH/NIAID) [E] [b6] Gehlhaus, Kristie (NIH/NIAID) [E] [b6] Germuga, Donna (NIH/NIAID) [E] [b6] Gordon Smith, Sharon (NIH/NIAID) [E] [b6] Goutos, Rachel (NIH/NIAID) [E] [b6] Green, Tammy (NIH/NIAID) [E] [b6]; Greenleaf, Stephanie (NIH/NIAID) [E] [greenleaf@b6] Haskins, Melinda (NIH/NIAID) [E] [b6] Hazell, Kimberly (NIH/NIAID) [E] [b6] Hennigan, Karen (NIH/NIAID) [E] [b6] Hirsch, Marie (NIH/VRC) [E] [b6] Huang, Jane (NIH/NIAID) [E] [b6] Hu-Li, Jane (NIH/NIAID) [E] [b6] Humphries, Dana (NIH/NIAID) [E] [b6] Hunegnaw, Ruth (NIH/VRC) [C] [b6] Jackson, Shonte (NIH/NIAID) [E] [jacksonsm@b6] Johnson, Jasmine (NIH/NIAID) [E] [b6] Bradley, Kim (NIH/NIAID) [E] [b6] Jordan, Latara (NIH/NIAID) [E] [b6] Kennedy, Paul (NIH/NIAID) [E] [b6] Kimmel, Stephanie (NIH/NIAID) [C] [stephanie.kimmel@nih.gov]; Kisling, Lynne (NIH/NIAID) [E] [b6] Ku, Mark (NIH/NIAID) [E] [b6] Lapine, Kimberly (NIH/NIAID) [E] [b6] Lawrence, Valerie (NIH/VRC) [E] [b6] Leconte, Annie (NIH/NIAID) [E] [b6] LeCounte, Alonda (NIH/NIAID) [E] [b6] Lee, Tony (NIH/NIAID) [E] [b6] Liang, Thomas (NIH/NIAID) [E] [b6] Lisle, David (NIH/NIAID) [E] [b6] Lockmuller, Jane (NIH/NIAID) [E] [b6] Lopez, Dania (NIH/NIAID) [E] [b6] Lyon, Ramona (NIH/NIAID) [E] [b6] Marable, Sonia (NIH/NIAID) [E] [b6] Martin, Lily (NIH/NIAID) [E] [b6] Matusek, Susan (NIH/NIAID) [E] [b6] McDonald, Judy (NIH/NIAID) [E] [b6] McNally, Karen (NIH/NIAID) [E] [b6] Mechanic, Bernice (NIH/NIAID) [E] [b6] Mejia, Margarita (NIH/VRC) [E] [b6] Menk, Kay (NIH/NIAID) [E] [b6] Menk, Kaytlyn (NIH/NIAID) [E] [b6] Meuchel, Tammy (NIH/NIAID) [E] [b6] Michaelis, Lynda (NIH/NIAID) [C] [b6] Miles, Anita (NIH/NIAID) [C] [b6] Mills, Desta (NIH/NIAID) [E] [b6] Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Moretz, Samuel (NIH/NIAID) [E] [b6] Murphy, Melvin (NIH/NIAID) [E] [b6] Nair, Sujatha (NIH/NIAID) [E] [b6] Oaster, Kimberly (NIH/NIAID) [E] [b6] Orcutt, Andrew (NIH/NIAID) [E] [b6] Ouellette, Madelaine (NIH) [E] [b6] Mejia, Yenis

(NIH/NIAID) [E] [b6] Parham, Marilyn (NIH/NIAID) [E] [b6] Parker, Marie
 (NIH/NIAID) [E] [b6] Person, Noni (NIH/NIAID) [E] [b6] Petruso, Cindy
 (NIH/NIAID) [E] [b6] Quander, Shirley (NIH/NIAID) [E] [b6] Rao, Malla
 (NIH/NIAID) [E] [b6] Reyes, Effie (NIH/NIAID) [E] [b6] Richichi, Irene (NIH/NIAID) [E]
 [b6] Royal, Thomas (NIH/NIAID) [E] [b6] Savage, Dana (NIH/NIAID) [E]
 [b6] Schmidt, Beth (NIH/NIAID) [E] [b6] Schneider, Johanna (NIH/NIAID)
 [E] [b6] Schneider, Vicky (NIH/NIAID) [E] [b6] Schofield, Vickie
 (NIH/NIAID) [E] [b6] Selthoffer, Lizanne (NIH/NIAID) [E] [b6] Severson, Denise
 (NIH/NIAID) [C] [b6] Shahan, Tracy (NIH/NIAID) [E] [b6] Shirley, Celena
 (NIH/NIAID) [E] [b6] Siddiqui, Sophia (NIH/NIAID) [E] [b6] Singleton, Kimberly
 (NIH/NIAID) [E] [b6] Smith, Andrea (NIH/NIAID) [E] [b6] Smith, Waquita
 (NIH/NIAID) [E] [b6] Sofranko, Eric (NIH/NIAID) [E] [b6] Zlotnick-Solomon,
 Karen (NIH/NIAID) [E] [b6] Stern, Kaytee (NIH) [C] [b6] Store, Kathy
 (NIH/NIAID) [E] [b6] Stover, Kathy (NIH/NIAID) [E] [b6] Sullivan, Kevin
 (NIH/NIAID) [E] [b6] Taggart, Brian (NIH/NIAID) [E] [b6] Thomas, John
 (NIH/NIAID) [C] [b6] Turner, Trisha (NIH/NIAID) [E] [b6] Vasilatos, Patricia
 (NIH/NIAID) [C] [b6] Vega, Roger (NIH/NIAID) [E] [b6] Vervick, Jason
 (NIH/NIAID) [E] [b6] Walker, Sherelle (NIH/NIAID) [E] [b6] Ward, Jennifer
 (NIH/NIAID) [E] [b6] Webb-Ramseur, Tonza (NIH/NIAID) [E] [b6] Williams,
 Melissa (NIH/NIAID) [E] [b6] Wirick, Cindi (NIH/NIAID) [C] [b6] Yi, Susan
 (NIH/NIAID) [E] [b6] Zarembek, Kol (NIH/NIAID) [E] [b6] NIAIDePMAPTeam
 [b6] Wright, Naomi (NIH/NIAID) [C] [b6] Devine, Ann
 (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=10a0ed0dd984a4a9e3b480a680b3082-adevine]; Eckes, Risa (NIH/NIAID) [C]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=1918eb7d375b4ce390b524d600d5ac92-reckes]; [b6] Fleisher,
 Arne (NIH/NIAID) [E] [b6] Gabossy, Andrea (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange
 Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b540d5fcdff146149bdc1da5ddcc263a-gabossya];
 Martin, Carrie (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=be1f311b483c4dc5b1275e2a1f46b4ca-martinc2]; Mouton, Kathy
 (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=3fec4936fa664e86a720b5675d4d0ffa-moutonk]; Pierce, Susan (NIH/NIAID)
 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=12345c5f964b4655ba5d8e18107c9c3c-spierce]; Varughese, Mini (NIH/NIAID)
 [E] [b6] Vathyam, Surekha (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative
 Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=5ed61806c5bf4e9a819ddb37e91dee70-vathyams]
 CC: Spisso, Suzanne (NIH/NIAID) [E] [b6] Montoya, Katherine (NIH/NIAID) [E]
 [b6] Michaud, Serge (NIH/NIAID) [E] [b6] Marsh, Mary (NIH/NIAID)
 [E] [b6] Nelson, Maggie (NIH/NIAID) [E] [b6] Sey, Neneh (NIH/NIAID) [E]
 [b6] Dillner, Bryan (NIH/NIAID) [E] [b6] Hartman, Julie (NIH/NCI) [E]
 [b6] Gulakowski, Roman (NIH/NIAID) [E] [b6] Washington, Renetta
 (NIH/NIAID) [E] [b6] Wongsam, Judy (NIH/NIAID) [E] [b6] Hopkins,
 Heather (NIH/NIAID) [E] [b6] Conway, Desi (NIH/NIAID) [E] [b6] Cotsalas,
 Kara (NIH/NIAID) [E] [b6] Holmes, Terri (NIH/NIAID) [E] [b6]

Subject: Mid-Year ePMAP Super Liaison and Proxy Forum

Location: [b6]

Start: 6/22/2021 5:00:00 PM

End: 6/22/2021 6:00:00 PM

Show Time As: Tentative

Required (unknown property type)

Attendees:

Optional Attendees: Spisso, Suzanne (NIH/NIAID) [E]; Montoya, Katherine (NIH/NIAID) [E]; Michaud, Serge (NIH/NIAID) [E]; Marsh, Mary (NIH/NIAID) [E]; Nelson, Maggie (NIH/NIAID) [E]; Sey, Neneh (NIH/NIAID) [E]; Dillner, Bryan (NIH/NIAID) [E];

Hartman, Julie (NIH/NCI) [E]; Gulakowski, Roman (NIH/NIAID) [E]; Washington, Renetta (NIH/NIAID) [E]; Wongsam, Judy (NIH/NIAID) [E]; Hopkins, Heather (NIH/NIAID) [E]; Conway, Desi (NIH/NIAID) [E]; Cotsalas, Kara (NIH/NIAID) [E]; Holmes, Terri (NIH/NIAID) [E]

Hello ePMAP Super Liaisons and Proxies,

It's that time of year again! Please join us as we discuss helpful tips, what's new in the ePMAP system, dates and procedures, reminders and answers to frequently asked questions.

If we have missed anyone on this invitation, please feel free to forward on. Also, if you feel that you have received this invitation in error, please reach out and we will remove you from the list.

We look forward to meeting with you!

-The NIAID ePMAP Team

Join ZoomGov Meeting

[b6]

Meeting ID: [b6] [b6] [b6]

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US (New York)

US (San Jose)

US

Meeting ID: [b6] [b6] [b6]

Find your local number: [b6]

Join by SIP

b6

Join by H.323

[b6] (US West)

[b6] (US East)

Meeting ID: [b6] [b6] [b6]

From: Dade-Vinson, Celeste (NIH/OD) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=5D2E8E7FEB7F47E0AD93AF789E7CD15B-DADECELE]
on behalf of Cyber Safety [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=2603EB12A9BE4649AF4E8E6B0F24EE10-CYBERSAFETY]
Sent: 1/21/2021 5:26:56 PM
To: NIH IC Privacy Coordinators [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=99794f45278f42bcadbe1485711d4dad-NIH IC Priv]

Subject: FW: Cyber Champions Monthly Forum

Location: [REDACTED] b6

Start: 1/25/2021 3:30:00 PM

End: 1/25/2021 4:30:00 PM

Show Time As: Tentative

Recurrence: Monthly
the third Monday of every 1 month(s) from 10:30 AM to 11:30 AM

Hi all – Please join us on Monday, 1/25 for an overview of how the Department responds to incidents that impact the privacy of HHS staff and customers. Additional details are provided below. Thanks—CDV

-----Original Appointment-----

From: Cyber Safety [REDACTED] b6

Sent: Wednesday, September 16, 2020 2:00 PM

To: Cyber Safety; Winkler, Alexandra; Cowan, Madeline; Spicer, Jennifer; Dugar, Jothi (NIH/CIT) [E]; Scarbrough, Sandra (NIH/OD) [E]; George, Anju (NIH/OD) [E]; Dade-Vinson, Celeste (NIH/OD) [E]; Quinn, Sherry (NIH/OD) [E]; Bayless, Gardner (NIH/OD/ORF) [E]; [REDACTED] b6 Clee, Robert (NIH/OD) [E]; Treacy, Althea (NIH/OD/ORF) [E]; Moore, Gary (NIH/OD) [E]; Kearse, Deborah (NIH/OD) [E]; Kiefer, Linda (NIH/OD/ORF) [E]; Berko, Julie (NIH/OD) [E]; Galloway, Stephanie (NIH/OD/ORF) [E]; Tufuor, Charles (NIH/NICHD) [C]; Eastberg, Kathleen (NIH/OD/ORF) [E]; Newcomb, Gail (NIH/OD/ORF) [E]; Russell, Traci (NIH/NIAID) [C]; Deane, Jonathan (NIH/FIC) [E]; Lee, Tonya (NIH/OD/ORF) [E]; McMillan, Tonya (NIH/NIEHS) [E]; Eason, Allison (NIH/NIEHS) [E]; Reter, Roy (NIH/NIEHS) [E]; White, Matthew (NIH/NINDS) [E]; Shaffer, Art (NIH/NCI) [E]; McFadden, Samuel (NIH/NIA) [E]; France, Michele (NIH/OD) [E]; Brown, Daniel (NIH/NIAID) [C]; Nigussie, Girum (NIH/CC/DLM) [E]; Schneider, Lisa (NIH/OD) [E]; Daneshpour, Shima (NIH/OD) [E]; Chao, Brittany (NIH/NCI) [E]; Cramp, Laura (NIH/OD) [E]; Meister, Alissa (NIH/NIDCR) [E]; Cooper, Christina (NIH/NIAID) [C]; Kuo, Frank (NIH/OD/ORF) [E]; Shahid, Irfan (NIH/OD/ORF) [C]; Walls, James (NIH/NHGRI) [C]; Baker, Melissa (NIH/OD/ORF) [C]; Gnanaravi, Mercy (NIH/NEI) [C]; Fasuru, Olufunke (NIH/OD/ORF) [C]; Sogbetun, Olugbenga (NIH/OD/ORF) [C]; Panigrahi, Rosy (NIH/OD/ORF) [C]; Spray, Scott (NIH/OD/ORF) [C]; Dutta, Sumit (NIH/OD/ORF) [C]; Vedpathak, Vivek (NIH/OD/ORF) [C]; Zujkowski, William (NIH/NHGRI) [C]; Chern, Christopher (NIH/CC/DCRI) [E]; [REDACTED] b6 Nair, Prema (NIH/CSR) [E]; McCullar, Alisa (NIH/FIC) [E]; Woo, Theodore (NIH/NCCIH) [E]; Hayn, Craig (NIH/NCI) [E]; [REDACTED] b6 Lansiquot, Boniface (NIH/NEI) [E]; Marin, Radu (NIH/NHGRI) [E]; Viilu, Erik (NIH/NIA/ERP) [E]; Bates, Patty (NIH/NIAAA) [E]; Grossman, Kenneth (NIH/NIAID) [E]; Akiyama, Darrick (NIH/NIAMS) [E]; Wang, Bryan (NIH/NIBIB) [E]; Callwood, Aubrey (NIH/NICHD) [E]; Squiers, Chris (NIH/NIDA) [E]; Ochoa, Luis (NIH/NIDCD) [E]; Seymour, Don (NIH/NIDCR) [E]; Herder, Warren (NIH/NIDDK) [E]; Jordan, Matt (NIH/NIEHS) [E]; Cornwell, Kay (NIH/NIGMS) [E]; Hermach, William (NIH/NIMH) [E]; Gyorda, Mike (NIH/NINDS) [E]; Graves, Christopher (NIH/NINR) [E]; Kung, Dar-Ning (NIH/NLM) [E]; Sanchez, Carlos (NIH/OD) [E]; [REDACTED] b6 Tretyak, Alina (NIH/OD) [E]; Bermudez, Denny (NIH/OD/ORF) [E]; [REDACTED] b6 Richardson, Johnny (NIH/CSR) [E]; Wang, Vivian (NIH/FIC) [E]; Kennedy, Josephine (NIH/NCATS) [E]; Czekalski, Blaise (NIH/NCI) [E]; Friend, Karen (NIH/NCI) [E]; [REDACTED] b6 Cragg, David (NIH/NCI) [C]; Freeman, Natasha (NIH/NCI) [C]; [REDACTED] b6 Bagheri, Shahram (NIH/NHGRI) [C]; Falvella, Maureen (NIH/NHLBI) [E]; [REDACTED] b6 Binet, Valere (NIH/NIA/IRP) [C]; Healy, Angie (NIH/NIAAA) [E]; Evans, Christopher (NIH/NIAID) [E]; [REDACTED] b6 Dorion, Anthony (NIH/NIBIB) [C]; [REDACTED] b6 McDonald, Kevin (NIH/NICHD) [C]; Chao, Pei-Li (NIH/NIDA/IRP) [E]; [REDACTED] b6 Greco, Christopher (NIH/NIDCR) [E]; Hanonu, Aziz (NIH/NIDDK) [E]; Terrelonge, David (NIH/NIGMS) [E]; Tavedi, Vincent (NIH/NIMH) [E]; Wise, Matthew (NIH/NIMHD) [E]; Calderon, Willy (NIH/NINDS) [E]; Credle, Jason (NIH/NINDS) [E]; Kuszewski, Diane

(NIH/NINR) [E]; Clarke, Dwight (NIH/NLM) [E]; Aofolaju, Olu (NIH/NLM) [C]; Twilley, Ross (NIH/OD) [E]; Gonchar, Dawn (NIH/OD) [E]; Gray, Walter (NIH/OD) [E]; Sterling, Warner (NIH/OD/ORS) [C]; Cheema, Uzma (NIH/NIBIB) [E]; Lee, Wendy (NIH/OD) [E]; Thomas, Lillian (NIH/OD) [E]; Clarke, Cheryl (NIH/OD) [E]; Lappin, Jonathan (NIH/OD) [E]; Rosen, David (NIH/OD) [E]; Olson, David (NIH/CC/DCRI) [E]; Stabile, Regina (NIH/NIEHS) [E]; Wang, Wendy (NIH/NCI) [E]; Blau, Barbara (NIH/OD) [E]; Payne, Erin (NIH/OD) [E]; Scales, Larry (NIH/OD) [E]; Barrientos, Maria-Paz; Karnik, Chandan; Strong, Renee (NIH/NIAMS) [E]; Albert, Roberta (NIH/NIBIB) [E]; Ferson, Patty (NIH/NCI) [E]; Cooper, Elizabeth (NIH/NBS) [E]; Lee, John (NIH/CC/DCRI) [E]; Spencer, Jay (NIH/NCI) [E]; Wright, Michael (NIH/NEI) [E]; Sims, Corey (NIH/NHLBI) [E]; Burton, James (NIH/NIDCD) [E]; Zarcone, Troy (NIH/NIAAA) [E]; Lambert, Richard (NIH/NIH) [C]; Mallus, Thalene (NIH/NIMH) [E]; Livingston, Tony (NIH/NIEHS) [E]; Polera, Michelle; Winkler, Alexandra (NIH/CIT) [C]; Zhao, Sifang Kathy (NIH/NICHD) [F]; Kurnat-Thoma, Emma (NIH/NINR) [F]

Cc: Brown, Justin (NIH/NIEHS) [E]; Sako, Angela; Majied, Imani; French, Daniel (NIH/OD) [E]; Guenther, Bridget (OS/ASA); Wilbur, Victoria (OS/ASA); NIH IC Privacy Coordinators

Subject: Cyber Champions Monthly Forum

When: Monday, January 25, 2021 10:30 AM-11:30 AM (UTC-05:00) Eastern Time (US & Canada).

Where: b6 b9



National Institutes of Health

Cyber Safety. Protect our People and our Science.



January Cyber Champion Forum

Colleagues,

In recognition of **International Data Privacy Day** (Thursday, January 28th), January's Cyber Champion Forum will focus on the important topic of data privacy at the NIH.

Our monthly Cyber Champion Forums are opportunities for volunteers who want to spread the word about cyber safety at the NIH to connect, learn, and share ideas. Meetings are open to all staff and require no formal knowledge of cybersecurity.

January Forum Highlights:

- **Behind the Scenes of a Privacy Incident** | Bridget Guenther and Dan French

Bridget Guenther, HHS Director for Privacy and Information Management, details how the department responds to incidents that impact the privacy of HHS staff and customers. Dan French provides an NIH insider's perspective.

- **New Privacy Resources for You! | Celeste Dade-Vinson**

Celeste Dade-Vinson, NIH Senior Official for Privacy, shares a collection of exciting new resources (videos, virtual meeting backgrounds, etc.) to help the NIH community understand and practice privacy safeguards.

Thank you for your commitment to cyber safety at the NIH. Please reach out if you know someone who would like to join this forum so that we can forward them the invitation. We look forward to connecting with you soon.

Best,

NIH Cyber Safety Awareness Campaign Team

Join ZoomGov Meeting

b6

Meeting ID: [36] [36] [36]

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US (San Jose)

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US (San Jose)

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Meeting ID: [36] [36] [36]

Passcode: b6

Find your local number:

b6

Join by SIP

b6

Join by H.323

b6

(US West)

b6

(US East)

Meeting ID: [36] [36] [36]

Passcode: b6

From: Moore, Marg (NIH/NIAID) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=6E52E0EB26D140EE829256B1C281F7AA-MAMOORE]
on behalf of Cyber Safety [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=2603EB12A9BE4649AF4E8E6B0F24EE10-CYBERSAFETY]
Sent: 1/21/2021 5:39:25 PM
To: Bartok, Lauren (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dd8665ec7a7645deb5c1b0dafecbbd14-bartokle]

Subject: FW: Cyber Champions Monthly Forum

Location: [REDACTED] b6

Start: 1/25/2021 3:30:00 PM

End: 1/25/2021 4:30:00 PM

Show Time As: Tentative

Recurrence: Monthly
the third Monday of every 1 month(s) from 10:30 AM to 11:30 AM

Lauren - Can you join this on Monday?

-----Original Appointment-----

From: Cyber Safety [REDACTED] b6

Sent: Tuesday, January 19, 2021 3:25 PM

To: Cyber Safety; NIH IC Privacy Coordinators; Winkler, Alexandra; Cowan, Madeline; Spicer, Jennifer; Dugar, Jothi (NIH/CIT) [E]; Scarbrough, Sandra (NIH/OD) [E]; George, Anju (NIH/OD) [E]; Dade-Vinson, Celeste (NIH/OD) [E]; Quinn, Sherry (NIH/OD) [E]; Bayless, Gardner (NIH/OD/ORF) [E]; [REDACTED] b6 Clee, Robert (NIH/OD) [E]; Treacy, Althea (NIH/OD/ORF) [E]; Moore, Gary (NIH/OD) [E]; Kearse, Deborah (NIH/OD) [E]; Kiefer, Linda (NIH/OD/ORF) [E]; Berko, Julie (NIH/OD) [E]; Galloway, Stephanie (NIH/OD/ORF) [E]; Tufuor, Charles (NIH/NICHD) [C]; Eastberg, Kathleen (NIH/OD/ORF) [E]; Newcomb, Gail (NIH/OD/ORF) [E]; Russell, Traci (NIH/NIAID) [C]; Deane, Jonathan (NIH/FIC) [E]; Lee, Tonya (NIH/OD/ORF) [E]; McMillan, Tonya (NIH/NIEHS) [E]; Eason, Allison (NIH/NIEHS) [E]; Reter, Roy (NIH/NIEHS) [E]; White, Matthew (NIH/NINDS) [E]; Shaffer, Art (NIH/NCI) [E]; McFadden, Samuel (NIH/NIA) [E]; France, Michele (NIH/OD) [E]; Brown, Daniel (NIH/NIAID) [C]; Nigussie, Girmu (NIH/CC/DLM) [E]; Schneider, Lisa (NIH/OD) [E]; Daneshpour, Shima (NIH/OD) [E]; Chao, Brittany (NIH/NCI) [E]; Cramp, Laura (NIH/OD) [E]; Meister, Alissa (NIH/NIDCR) [E]; Cooper, Christina (NIH/NIAID) [C]; Kuo, Frank (NIH/OD/ORF) [E]; Shahid, Irfan (NIH/OD/ORF) [C]; Walls, James (NIH/NHGRI) [C]; Baker, Melissa (NIH/OD/ORF) [C]; Gnanaravi, Mercy (NIH/NEI) [C]; Fasuru, Olufunke (NIH/OD/ORF) [C]; Sogbetun, Olugbenga (NIH/OD/ORF) [C]; Panigrahi, Rosy (NIH/OD/ORF) [C]; Spray, Scott (NIH/OD/ORF) [C]; Dutta, Sumit (NIH/OD/ORF) [C]; Vedpathak, Vivek (NIH/OD/ORF) [C]; Zujkowski, William (NIH/NHGRI) [C]; Chern, Christopher (NIH/CC/DCRI) [E]; jothi, [REDACTED] b6 Nair, Prema (NIH/CSR) [E]; McCullar, Alisa (NIH/FIC) [E]; Woo, Theodore (NIH/NCCIH) [E]; Hayn, Craig (NIH/NCI) [E]; [REDACTED] b6 Lansiquot, Boniface (NIH/NEI) [E]; Marin, Radu (NIH/NHGRI) [E]; Viilu, Erik (NIH/NIA/ERP) [E]; Bates, Patty (NIH/NIAAA) [E]; Grossman, Kenneth (NIH/NIAID) [E]; Akiyama, Darrick (NIH/NIAMS) [E]; Wang, Bryan (NIH/NIBIB) [E]; Callwood, Aubrey (NIH/NICHD) [E]; Squiers, Chris (NIH/NIDA) [E]; Ochoa, Luis (NIH/NIDCD) [E]; Seymour, Don (NIH/NIDCR) [E]; Herder, Warren (NIH/NIDDK) [E]; Jordan, Matt (NIH/NIEHS) [E]; Cornwell, Kay (NIH/NIGMS) [E]; Hermach, William (NIH/NIMH) [E]; Gyorda, Mike (NIH/NINDS) [E]; Graves, Christopher (NIH/NINR) [E]; Kung, Dar-Ning (NIH/NLM) [E]; Sanchez, Carlos (NIH/OD) [E]; [REDACTED] b6 Tretiyak, Alina (NIH/OD) [E]; Bermudez, Denny (NIH/OD/ORF) [E]; [REDACTED] b6 Richardson, Johnny (NIH/CSR) [E]; Wang, Vivian (NIH/FIC) [E]; Kennedy, Josephine (NIH/NCATS) [E]; Czekalski, Blaise (NIH/NCI) [E]; Friend, Karen (NIH/NCI) [E]; [REDACTED] b6 Cragg, David (NIH/NCI) [C]; Freeman, Natasha (NIH/NCI) [C]; [REDACTED] b6 Bagheri, Shahram (NIH/NHGRI) [C]; Falvella, Maureen (NIH/NHLBI) [E]; [REDACTED] b6 Binet, Valere (NIH/NIA/IRP) [C]; Healy, Angie (NIH/NIAAA) [E]; Evans, Christopher (NIH/NIAID) [E]; [REDACTED] b6 Dorion, Anthony (NIH/NIBIB) [C]; [REDACTED] b6 McDonald, Kevin (NIH/NICHD) [C]; Chao, Pei-Li (NIH/NIDA/IRP) [E]; [REDACTED] b6 Greco, Christopher (NIH/NIDCR) [E]; Hanonu, Aziz (NIH/NIDDK) [E]; Terrelonge, David (NIH/NIGMS) [E]; Tavedi, Vincent (NIH/NIMH) [E]; Wise, Matthew (NIH/NIMHD) [E]; Calderon, Willy (NIH/NINDS) [E]; Credle, Jason (NIH/NINDS) [E]; Kuszewski, Diane (NIH/NINR) [E]; Clarke, Dwight (NIH/NLM) [E]; Aofolaju, Olu (NIH/NLM) [C]; Twilley, Ross (NIH/OD) [E]; Gonchar, Dawn

(NIH/OD) [E]; Gray, Walter (NIH/OD) [E]; Sterling, Warner (NIH/OD/ORS) [C]; Cheema, Uzma (NIH/NIBIB) [E]; Lee, Wendy (NIH/OD) [E]; Thomas, Lillian (NIH/OD) [E]; Clarke, Cheryl (NIH/OD) [E]; Lappin, Jonathan (NIH/OD) [E]; Rosen, David (NIH/OD) [E]; Olson, David (NIH/CC/DCRI) [E]; Stabile, Regina (NIH/NIEHS) [E]; Wang, Wendy (NIH/NCI) [E]; Blau, Barbara (NIH/OD) [E]; Payne, Erin (NIH/OD) [E]; Scales, Larry (NIH/OD) [E]; Barrientos, Maria-Paz; Karnik, Chandan; Strong, Renee (NIH/NIAMS) [E]; Albert, Roberta (NIH/NIBIB) [E]; Ferson, Patty (NIH/NCI) [E]; Cooper, Elizabeth (NIH/NBS) [E]; Lee, John (NIH/CC/DCRI) [E]; Spencer, Jay (NIH/NCI) [E]; Wright, Michael (NIH/NEI) [E]; Sims, Corey (NIH/NHLBI) [E]; Burton, James (NIH/NIDCD) [E]; Zarcone, Troy (NIH/NIAAA) [E]; Lambert, Richard (NIH/NIAID) [C]; Mallus, Thalene (NIH/NIMH) [E]; Livingston, Tony (NIH/NIEHS) [E]; Polera, Michelle; Winkler, Alexandra (NIH/CIT) [C]; Zhao, Sifang Kathy (NIH/NICHD) [F]; Kurnat-Thoma, Emma (NIH/NINR) [F]

Cc: Brown, Justin (NIH/NIEHS) [E]; Sako, Angela; Majied, Imani; French, Daniel (NIH/OD) [E]; Guenther, Bridget (OS/ASA); Wilbur, Victoria (OS/ASA)

Subject: Cyber Champions Monthly Forum

When: Monday, January 25, 2021 10:30 AM-11:30 AM (UTC-05:00) Eastern Time (US & Canada).

Where: [REDACTED]

Hi all – Please join us on Monday, 1/25 for an overview of how the Department responds to incidents that impact the privacy of HHS staff and customers. Additional details are provided below. Thanks—CDV

-----Original Appointment-----

From: Cyber Safety [REDACTED]

Sent: Wednesday, September 16, 2020 2:00 PM

To: Cyber Safety; Winkler, Alexandra; Cowan, Madeline; Spicer, Jennifer; Dugar, Jothi (NIH/CIT) [E]; Scarbrough, Sandra (NIH/OD) [E]; George, Anju (NIH/OD) [E]; Dade-Vinson, Celeste (NIH/OD) [E]; Quinn, Sherry (NIH/OD) [E]; Bayless, Gardner (NIH/OD/ORS) [E]; [REDACTED] Clee, Robert (NIH/OD) [E]; Treacy, Althea (NIH/OD/ORS) [E]; Moore, Gary (NIH/OD) [E]; Kearse, Deborah (NIH/OD) [E]; Kiefer, Linda (NIH/OD/ORS) [E]; Berko, Julie (NIH/OD) [E]; Galloway, Stephanie (NIH/OD/ORS) [E]; Tufuor, Charles (NIH/NICHD) [C]; Eastberg, Kathleen (NIH/OD/ORS) [E]; Newcomb, Gail (NIH/OD/ORS) [E]; Russell, Traci (NIH/NIAID) [C]; Deane, Jonathan (NIH/FIC) [E]; Lee, Tonya (NIH/OD/ORS) [E]; McMillan, Tonya (NIH/NIEHS) [E]; Eason, Allison (NIH/NIEHS) [E]; Reter, Roy (NIH/NIEHS) [E]; White, Matthew (NIH/NINDS) [E]; Shaffer, Art (NIH/NCI) [E]; McFadden, Samuel (NIH/NIA) [E]; France, Michele (NIH/OD) [E]; Brown, Daniel (NIH/NIAID) [C]; Nigussie, Girum (NIH/CC/DLM) [E]; Schneider, Lisa (NIH/OD) [E]; Daneshpour, Shima (NIH/OD) [E]; Chao, Brittany (NIH/NCI) [E]; Cramp, Laura (NIH/OD) [E]; Meister, Alissa (NIH/NIDCR) [E]; Cooper, Christina (NIH/NIAID) [C]; Kuo, Frank (NIH/OD/ORS) [E]; Shahid, Irfan (NIH/OD/ORS) [C]; Walls, James (NIH/NHGRI) [C]; Baker, Melissa (NIH/OD/ORS) [C]; Gnanaravi, Mercy (NIH/NEI) [C]; Fasuru, Olufunke (NIH/OD/ORS) [C]; Sogbetun, Olugbenga (NIH/OD/ORS) [C]; Panigrahi, Rosy (NIH/OD/ORS) [C]; Spray, Scott (NIH/OD/ORS) [C]; Dutta, Sumit (NIH/OD/ORS) [C]; Vedpathak, Vivek (NIH/OD/ORS) [C]; Zujkowski, William (NIH/NHGRI) [C]; Chern, Christopher (NIH/CC/DCRI) [E]; [REDACTED] Nair, Prema (NIH/CSR) [E]; McCullar, Alisa (NIH/FIC) [E]; Woo, Theodore (NIH/NCCIH) [E]; Hayn, Craig (NIH/NCI) [E]; [REDACTED] Lansiquot, Boniface (NIH/NEI) [E]; Marin, Radu (NIH/NHGRI) [E]; Viilu, Erik (NIH/NIA/ERP) [E]; Bates, Patty (NIH/NIAAA) [E]; Grossman, Kenneth (NIH/NIAID) [E]; Akiyama, Darrick (NIH/NIAMS) [E]; Wang, Bryan (NIH/NIBIB) [E]; Callwood, Aubrey (NIH/NICHD) [E]; Squiers, Chris (NIH/NIDA) [E]; Ochoa, Luis (NIH/NIDCD) [E]; Seymour, Don (NIH/NIDCR) [E]; Herder, Warren (NIH/NIDDK) [E]; Jordan, Matt (NIH/NIEHS) [E]; Cornwell, Kay (NIH/NIGMS) [E]; Hermach, William (NIH/NIMH) [E]; Gyorda, Mike (NIH/NINDS) [E]; Graves, Christopher (NIH/NINR) [E]; Kung, Dar-Ning (NIH/NLM) [E]; Sanchez, Carlos (NIH/OD) [E]; [REDACTED] Tretyak, Alina (NIH/OD) [E]; Bermudez, Denny (NIH/OD/ORS) [E]; [REDACTED] Richardson, Johnny (NIH/CSR) [E]; Wang, Vivian (NIH/FIC) [E]; Kennedy, Josephine (NIH/NCATS) [E]; Czekalski, Blaise (NIH/NCI) [E]; Friend, Karen (NIH/NCI) [E]; [REDACTED] Cragg, David (NIH/NCI) [C]; Freeman, Natasha (NIH/NCI) [C]; [REDACTED] Bagheri, Shahram (NIH/NHGRI) [C]; Falvella, Maureen (NIH/NHLBI) [E]; [REDACTED] Binet, Valere (NIH/NIA/IRP) [C]; Healy, Angie (NIH/NIAAA) [E]; Evans, Christopher (NIH/NIAID) [E]; [REDACTED] Dorion, Anthony (NIH/NIBIB) [C]; [REDACTED] McDonald, Kevin (NIH/NICHD) [C]; Chao, Pei-Li (NIH/NIDA/IRP) [E]; [REDACTED] Greco, Christopher (NIH/NIDCR) [E]; Hanonu, Aziz (NIH/NIDDK) [E]; Terrelonge, David (NIH/NIGMS) [E]; Tavedi, Vincent (NIH/NIMH) [E]; Wise, Matthew (NIH/NIMHD) [E]; Calderon, Willy (NIH/NINDS) [E]; Credle, Jason (NIH/NINDS) [E]; Kuszewski, Diane (NIH/NINR) [E]; Clarke, Dwight (NIH/NLM) [E]; Aofolaju, Olu (NIH/NLM) [C]; Twilley, Ross (NIH/OD) [E]; Gonchar, Dawn (NIH/OD) [E]; Gray, Walter (NIH/OD) [E]; Sterling, Warner (NIH/OD/ORS) [C]; Cheema, Uzma (NIH/NIBIB) [E]; Lee, Wendy (NIH/OD) [E]; Thomas, Lillian (NIH/OD) [E]; Clarke, Cheryl (NIH/OD) [E]; Lappin, Jonathan (NIH/OD) [E]; Rosen, David

(NIH/OD) [E]; Olson, David (NIH/CC/DCRI) [E]; Stabile, Regina (NIH/NIEHS) [E]; Wang, Wendy (NIH/NCI) [E]; Blau, Barbara (NIH/OD) [E]; Payne, Erin (NIH/OD) [E]; Scales, Larry (NIH/OD) [E]; Barrientos, Maria-Paz; Karnik, Chandan; Strong, Renee (NIH/NIAMS) [E]; Albert, Roberta (NIH/NIBIB) [E]; Ferson, Patty (NIH/NCI) [E]; Cooper, Elizabeth (NIH/NBS) [E]; Lee, John (NIH/CC/DCRI) [E]; Spencer, Jay (NIH/NCI) [E]; Wright, Michael (NIH/NEI) [E]; Sims, Corey (NIH/NHLBI) [E]; Burton, James (NIH/NIDCD) [E]; Zarcone, Troy (NIH/NIAAA) [E]; Lambert, Richard (NIH/NIAID) [C]; Mallus, Thalene (NIH/NIMH) [E]; Livingston, Tony (NIH/NIEHS) [E]; Polera, Michelle; Winkler, Alexandra (NIH/CIT) [C]; Zhao, Sifang Kathy (NIH/NICHD) [F]; Kurnat-Thoma, Emma (NIH/NINR) [F]

Cc: Brown, Justin (NIH/NIEHS) [E]; Sako, Angela; Majied, Imani; French, Daniel (NIH/OD) [E]; Guenther, Bridget (OS/ASA); Wilbur, Victoria (OS/ASA); NIH IC Privacy Coordinators

Subject: Cyber Champions Monthly Forum

When: Monday, January 25, 2021 10:30 AM-11:30 AM (UTC-05:00) Eastern Time (US & Canada).

Where:



National Institutes of Health

Cyber Safety. Protect our People and our Science.



January Cyber Champion Forum

Colleagues,

In recognition of **International Data Privacy Day** (Thursday, January 28th), January's Cyber Champion Forum will focus on the important topic of data privacy at the NIH.

Our monthly Cyber Champion Forums are opportunities for volunteers who want to spread the word about cyber safety at the NIH to connect, learn, and share ideas. Meetings are open to all staff and require no formal knowledge of cybersecurity.

January Forum Highlights:

- **Behind the Scenes of a Privacy Incident** | Bridget Guenther and Dan French

Bridget Guenther, HHS Director for Privacy and Information Management, details how the department responds to incidents that impact the privacy of HHS staff and customers. Dan French provides an NIH insider's perspective.

- **New Privacy Resources for You! | Celeste Dade-Vinson**

Celeste Dade-Vinson, NIH Senior Official for Privacy, shares a collection of exciting new resources (videos, virtual meeting backgrounds, etc.) to help the NIH community understand and practice privacy safeguards.

Thank you for your commitment to cyber safety at the NIH. Please reach out if you know someone who would like to join this forum so that we can forward them the invitation. We look forward to connecting with you soon.

Best,

NIH Cyber Safety Awareness Campaign Team

Join ZoomGov Meeting

b6

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Passcode: 344247

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(US West)

b6

(US East)

Meeting ID: [b6] [b6] [b6]

Passcode: b6

From: Dade-Vinson, Celeste (NIH/OD) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=5D2E8E7FEB7F47E0AD93AF789E7CD15B-DADECELE]
Sent: 2/1/2021 4:00:33 PM
To: Albert, Roberta (NIH/NIBIB) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8fe626a456c14761a53b5977636c9acc-robertaa]; Albertini, Brian (NIH/NINR) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ca89d20f4a0e4c9a8dbf5dec71d10799-albertib]; Alves, Steve (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8f567253a5f24a2dbcbcd0c2f37ebff5-alvess]; Amarante, Rusinel (NIH/NIGMS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d17fa7f3e4bf4570bd51fbd0e485596-amaranter]; Anderson, Anthony (NIH/OD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7409f7ffc55846ad81f2f6930021f1c5-andersona5]; Apkarian, Gabriel (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=4308da5087c348f6879eb626e7882dcd-apkariangh]; Barreros, Tamara (NIH/OD/ORS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=cd24e4af210f41c689f7616ed4ac8377-barrerostz]; Bates, Patty (NIH/NIAAA) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=caee732442af423ba060b8c5868c165e-batesp]; Boehlert, Steve (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e60048bc5a34950a9f2d5745b35cefb-boehlers]; Butler, Gloria (NIH/NHGRI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=11fc9be6224c4ad182dd7598ba73fb9f-gloriab]; Callwood, Aubrey (NIH/NICHD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=2e98b54e5b6f4fe3a75b6014403a82ac-callwooa]; Cantilena, Barbara (NIH/NIBIB) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9502efaa74cd459db80025132eda47cb-cantileb]; Cheema, Uzma (NIH/NIBIB) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ec601b435d1443a1ae8556c4d3b1c124-cheemau]; Cheng, Starsky (NIH/NIDCR) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=48a7e96867094900bed150fc99e1885a-chengsh2]; Cheung, Paul (NIH/NHGRI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=155d366d49d44a22a6a68215635935a7-cheungp]; Clary, David (NIH/NIAMS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=5ed19f2315f1483c855ffa712491c183-claryd]; Close, Dustin (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fa781eba5bed46ebbe496f3a13b1883c-closedb]; Cook, Karen (NIH/OD/ORS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0c4f7702dfb04b2da65f922cd21c4de7-cookk]; Cosme, Lillian (NIH/NIAMS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7d6a9ba65b7e4e6fb59b74469a9131fb-cosmel]; Dickens, Jasse (NIH/NIMH) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c5dee1fd792a49819b3c24888c1d813a-User_82141b]; Digiulian, Beth (NIH/NICHD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=397135b2c4f84c26af9b69e4a2a14292-digiulianb]; Folkers, Jonathan (NIH/NIAAA) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7cebe4d17ca142a18f129a6e10608bd6-jfolkers]; France, Michele (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d77e119d50db4895b427c25ce84fa895-francem]; French, Daniel (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=351cc15eb55f40eea07f17ec657f59b4-frenchda]; Gheen, Valery (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d9f36ffb2bac4f099318583813bb8b86-gheenv]; Gonzalez, Claudia (NIH/NIGMS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d5c0fb2de6e045dd970a018648e0694c-elliscp]; Ikeda, Richard (NIH/OD) [E] [Richard.Ikeda@nih.gov]; Jezioro, Maddie (NIH/NIA/ERP) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9c06d2b80dad41e0acea0891af5af18d-jezioromr]; Kennedy, Josephine

(NIH/NCATS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=e85ec9b13a5540559c512869a8904d64-kennedyjc]; LaBella, Shirley (NIH/OD)
[E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=5ae9a841f28e429e994ab0031abe3933-labellas]; Lansiquot, Boniface
(NIH/NEI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=8b13162a4d9d435589ec82c9aae77a6c-blansiquot]; Le, Vivian (NIH/NLM) [E]
[/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=ebee3cf1097949a6af32cd9659557176-lev1]; Leahy, Timothy (NIH/OD) [E]
[/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=0dd68edc3c0547a8aff240eb895a9ace-leahyt]; Lockhart, Matthew (NIH/OD)
[E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=299ba677e513414ab9aeb8e49c4c4186-lockharm]; Manheim, Marianne
(NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=da86306719544197849b5a678839c0f5-manheimmj]; Martin, Susan
(NIH/CC/DCRI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=510d74895c63408cb6c3c317cd2547d3-smartin1]; McGrady, Patrick
(NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=08481dda261946e6bb0befe622be5023-mcgradypb]; Meredith, Kristin
(NIH/NIMH) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=bdfbe22be4f418f81a6a3c0ac8ce715-meredithk_8]; Milliard, Suzanne
(NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=da97451639ef4029beec7c88f82025ed-milliard]; Moore, Marg (NIH/NIAID)
[E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Moreno, Jessica
(NIH/NIA/ERP) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=4c755a9cd2ba433cbb4d932dd6b3b89e-schwartzj]; Nair, Prema (NIH/CSR)
[E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=e248fc54a660499492748c80fb2f125c-nairpg]; Ngo, Nam (NIH/NCATS) [E]
[/o=ExchangeLabs/ou=Exchange Administrative Group
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[E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=384c0009c4b441299a7688aba4023f68-olsondb]; Pearson, Katrina (NIH/OD)
[E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=6fbd23509a7a4d1ab7090f66e7ab2192-pearsonk]; Peterson, Trevor
(NIH/NEI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=442290b4949b4dd68174291cea7d6365-petersot]; Putney, Dvonte
(NIH/NINDS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=06d7b61f8bba4b0f8097916b7c4cf418-putneydm]; Rogers, Karen (NIH/OD)
[E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=b23ef4ca2fa14a6eb174ee611953a396-rogersk]; Schaaf, Mark (NIH/NIDCR)
[E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=4a47b94a6a1a4195a4d0aabcdcac19f1-schaafm]; Sharlip, David (NIH/NLM)
[E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=d618537041e7434497cf0315bf882a1c-sharlipd]; Simons, Naledi
(NIH/NIA/ERP) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=eb89903364b646ce8f70b0390334a005-simonsn]; Sloper, Scott (NIH/OD) [E]
[/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=4fa03d8df0e641dba9617f7ca8836be2-sloperfs]; Smith, Marcia (NIH/FIC) [E]
[/o=ExchangeLabs/ou=Exchange Administrative Group
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[E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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[E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=111ed93844604f6a8a2e95c950319710-stabilerj]; Tew, Angie (NIH/NIEHS) [E]
[/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=2d234259f2094122a44517782c38d5cd-tewal]; Tucker, Susan (NIH/OD) [C]
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 (FYDIBOHF23SPDLT)/cn=Recipients/cn=4a88febe951b4469b557942ab6921ccd-vorckfd]; Washington, Debbie
 (NIH/NIDCD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=0bd5c48135624640bfc67a8250fafcc9-debwass]; Williams, Erica (NIH/CIT) [E]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
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 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=7867e7b1df3045ca991a5232ad209420-wootp]; Woodson, Holly
 (NIH/OD/ORS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 CC: Johnson, Kendall (NIH/NIMH) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=46868ad66cc149028b00ea4c94e0f569-johnsonkenl]; Kline, Lydia (NIH/OD)
 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=c69285fc92f2449d8c6eac304e11c05d-klineir]; Lopez-Ramirez, Rosayma
 (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=7a3bce4b96814aef89a926c45ec3559c-lopezramire]; Berry, Thomas
 (NIH/NIDCD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=95d5fe736f224a15ab578759a5c4c635-berrythm]; Hodges, Andrea (NIH/OD)
 [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=7f835fa1312c47c598b042721231beb8-yangamy]; Blocker, Darlene (NIH/OD)
 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=55e1dfbd9b624c0195f2c5552888f68d-blockerd]; NICHD FISMA
 [/o=ExchangeLabs/ou=Exchange Administrative Group
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 Georgeina (NIH/NICHD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=5694611819b5478faf3c145360c720eb-jamaldinian]; Brining, Sheryl (NIH/OD)
 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=81468af5fe924e21a9c564a87bb2d3e8-brinings]; Rados, Christopher
 (NIH/NICHD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=f6ba25edc7e84c12a7e0ddc87b5148e3-radoscm]; Chen, Eva (NIH/NIDDK) [E]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=626c5ea43ffb40f4bfaa3a575e6b50a1-chene]

Subject: Canceled: Privacy Coordinator Group (PCG) Meeting
Location: TBD

Start: 1/22/2020 2:30:00 PM
End: 1/22/2020 4:00:00 PM
Show Time As: Free

Importance: High

Recurrence: Monthly
 the fourth Wednesday of every 2 month(s) from 9:30 AM to 11:00 AM

Required Attendees: Albert, Roberta (NIH/NIBIB) [E]; Albertini, Brian (NIH/NINR) [E]; Alves, Steve (NIH/OD) [E]; Amarante, Rusinel
 (NIH/NIGMS) [E]; Anderson, Anthony (NIH/OD) [C]; Apkarian, Gabriel (NIH/OD) [E]; Barreros, Tamara (NIH/OD/ORS)
 [E]; Bates, Patty (NIH/NIAAA) [E]; Boehlert, Steve (NIH/OD) [E]; Butler, Gloria (NIH/NHGRI) [E]; Callwood, Aubrey
 (NIH/NICHD) [E]; Cantilena, Barbara (NIH/NIBIB) [E]; Cheema, Uzma (NIH/NIBIB) [E]; Cheng, Starsky (NIH/NIDDK) [E];
 Cheung, Paul (NIH/NHGRI) [E]; Clary, David (NIH/NIAMS) [E]; Close, Dustin (NIH/OD) [E]; Cook, Karen (NIH/OD/ORS)
 [E]; Cosme, Lillian (NIH/NIAMS) [E]; Dickens, Jasse (NIH/NIMH) [E]; Digiulian, Beth (NIH/NICHD) [C]; Folkers, Jonathan
 (NIH/NIAAA) [E]; France, Michele (NIH/OD) [E]; French, Daniel (NIH/OD) [E]; Gheen, Valery (NIH/NHLBI) [E];
 Gonzalez, Claudia (NIH/NIGMS) [E]; Ikeda, Richard (NIH/OD) [E]; Jezioro, Maddie (NIH/NIA/ERP) [E]; Kennedy,

Josephine (NIH/NCATS) [E]; LaBella, Shirley (NIH/OD) [E]; Lansiquot, Boniface (NIH/NEI) [E]; Le, Vivian (NIH/NLM) [E]; Leahy, Timothy (NIH/OD) [E]; Lockhart, Matthew (NIH/OD) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Martin, Susan (NIH/CC/DCRI) [E]; McGrady, Patrick (NIH/NIDDK) [E]; Meredith, Kristin (NIH/NIMH) [E]; Milliard, Suzanne (NIH/NCI) [E]; Moore, Marg (NIH/NIAID) [E]; Moreno, Jessica (NIH/NIA/ERP) [E]; Nair, Prema (NIH/CSR) [E]; Ngo, Nam (NIH/NCATS) [E]; Olson, David (NIH/OD) [E]; Pearson, Katrina (NIH/OD) [E]; Peterson, Trevor (NIH/NEI) [E]; Putney, Dvonte (NIH/NINDS) [E]; Rogers, Karen (NIH/OD) [E]; Schaaf, Mark (NIH/NIDCR) [E]; Sharlip, David (NIH/NLM) [E]; Simons, Naledi (NIH/NIA/ERP) [E]; Sloper, Scott (NIH/OD) [E]; Smith, Marcia (NIH/FIC) [E]; Squiers, Chris (NIH/NIDA) [E]; Stabile, Regina (NIH/NIEHS) [E]; Tew, Angie (NIH/NIEHS) [E]; Tucker, Susan (NIH/OD) [C]; Twilley, Ross (NIH/OD) [E]; Vorck, Fred (NIH/CC/DCRI) [E]; Washington, Debbie (NIH/NIDCD) [E]; Williams, Erica (NIH/CIT) [E]; Woo, Theodore (NIH/NCCIH) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Yager, Kelly (NIH/NIDDK) [E]

Optional Attendees: Johnson, Kendall (NIH/NIMH) [C]; Kline, Lydia (NIH/OD) [E]; Lopez-Ramirez, Rosayma (NIH/OD) [E]; Berry, Thomas (NIH/NIDCD) [E]; Hodges, Andrea (NIH/OD) [C]; Yang, Amy (NIH/NIDCD) [E]; Blocker, Darlene (NIH/OD) [E]; NICHD FISMA; Jamaldinian, Georgeina (NIH/NICHD) [C]; Brining, Sheryl (NIH/OD) [E]; Rados, Christopher (NIH/NICHD) [C]; Chen, Eva (NIH/NIDDK) [E]

Canceling this series of appointments. A new series will be established/managed by Dustin Close. Thanks—CDV

The NIH Privacy Coordinator Group (PCG) Meeting is held the fourth Wednesday of every other month, 9:30am – 11:00am. The agenda and supporting materials will be provided prior to the meeting.

From: Garcia-Malene, Gorka (NIH/OD) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=4C4DA0F5E0A0480AAD2A86924CABA7B7-GARCIA MALEN]
Sent: 4/16/2021 5:40:34 AM
To: NIH FOIA [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e734b867d58f45e792d9fa7096aa146d-nihfoia]; Milliard, Suzanne (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=da97451639ef4029beec7c88f82025ed-milliar]; Sweeney, Timothy (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=62f8f06b9d854b34822e45a24ce67608-sweeneytc]; Mills, Vontella (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=82d898ed463f4a1dba502c585b404f4b-vmills]; Peterson, Trevor (NIH/NEI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=442290b4949b4dd68174291cea7d6365-petersot]; Schofield, Robin (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9ecfbb2ae42c41668cc1f07d73e3525c-schofieldr]; Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Bartok, Lauren (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dd8665ec7a7645deb5c1b0dafecbbd14-bartokle]; Blansfield, Earl (NIH/NICHD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d704ef3cd477dfa9b2af3857f4a6099-blansfielde]; Palmquist, Lanette (NIH/NIDA) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3df253635a1a40f9a34fd07259b70d68-lpalmqui]; Stabile, Regina (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=111ed93844604f6a8a2e95c950319710-stabilerj]; Alberts, Lisa (NIH/NIMH) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=086d4ffe54b04532ab00c0a5ea5bbce7-lalberts]; Kosub, David (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3e3eccf57f4e4fcfaecaa7885f39bee5-kosubd]; Glasford-Clarke, Margaret (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8342d083eb0f4281a743f0ffc31844e0-glasfordm]; Woodson, Holly (NIH/OD/ORS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0a0e9f1bac3f4240b650e88126034b36-woodsonhj]; Thomas, Gina (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7a7d21227e5643548f0a7c256b54f83f-gthomas]; Bordine, Roger (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a44282b444584690bbbe471966f54f1f-bordinerw]; Manheim, Marianne (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=da86306719544197849b5a678839c0f5-manheimmj]; Gheen, Valery (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d9f36ffb2bac4f099318583813bb8b86-gheenv]; Wymer, Luke (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3f3424f89245423980011c9a5279d585-wymerr]; Kramer, Jennifer (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fe5b2d6b99f041b382971321efad6392-kramerjm]; Sullivan, Nicholle (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=49a1e4d7663f48a39b2d953804ddbfb8-sullivann]; Frink, Katrina (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0a49b44523564edc8cd1f1f7047c3dd2-frinkkh]; Broe, Laura (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=15bfa83cbc1f43eea31e28716f523f35-broelj]; Gonzalez, Kathryn (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=71e0f37932744902a83cf18a2c243f9d-gonzalezkj]; 'Rainey, Mary (NIH/OD) [E] [b6] Cunningham, Christopher (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ceec7e11168c446a96a64dded8c94295-cunninghamc]; Freeman, Suzanne (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4fef3e1ef2544d4816ead258657714b-FreemanSA]; Webb, Ginger

(NIH/NIDCD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=a6d6b67bf5e749dc8ec8c196530ac7fc-webbg2]; Twyman, Leslie (NIH/OD) [E]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
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 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=52aa9651b97d41e58aff688573e4752f-brandya]; Reid, Johnny (NIH/OD) [E]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=52f90dac56f848c6b6af19cfc2363474-reidjm]; Martin, Georgia (NIH/OD) [C]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=8959d43d76de4da98048a310f8e44e7e-martingl]; Oia, Queen (NIH/NHLBI)
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 [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=3f3ddcc39c7e44aca2125c44e5b51111-lampeke]; Claywell, Mia (NIH/OD) [E]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=c20e2d1a19f14f9cb4f43c79bc9ba24e-claywellmc]; West, Elisabeth
 (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 [/o=ExchangeLabs/ou=Exchange Administrative Group
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 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=345a65bcfa174a719ed3bdf46062136c-parikhjp]; Yan, Hawyee (NIH/OD) [E]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=c44b4b82f7d945d0bb55303d7cfcf4c4-yanh5]; Roya Badakhshan
 [REDACTED] Redmond, Tim (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=c84fe42986834325959265ad49b79711-proddaturis]; Wilson, Artisha
 (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=9ce4af5515c44e18a8754f8aabe11b7a-wilsonarr]; Livingston, Tony
 (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=955dbe0dccc794bf5b8701997245f9e85-livingstont]; NIEHS FOIA Office
 [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/CIT) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=a2ca56ddbbed45a2944d5b78c243ea1d-badakhshanr]; Reter, Roy
 (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=f680d915e91c4c9b933c65ebdccc3a9ce-reter]; Meadows, Nikki (NIH/NHLBI)
 [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=090e66e0a4d0423d8e0cbccaeae0a85-meadowsdn]; Hawthorne, Kerina
 (NIH/NEI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=7c4f6f4961cd4e6aab53dc0fa7fd06ac-hawthornekl]
 Dang, Tanya (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=b139e9495e534893b7c475d4c57be8f6-dangd2]; Gee, Karen (NIH/OD) [E]
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 (FYDIBOHF23SPDLT)/cn=Recipients/cn=301e4887a234b9ba8ca812084a11138-geeky]; Johnson, Shevon (NIH/NIEHS)
 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=edabaefc35c64a9590c074de18234b4a-johnsonshee]; NIEHS-Privacy and
 FOIA Unit [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=15522a8090704f60bf804683874e30e3-NIEHS-Priva]; Citarella, Kara
 (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=6fd4e2d46879470db5e810fc92824-citarellakr]; Cordova, Michelle
 (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=d7edc381551b4bc2b516cab9f66cd440-cordovamr]

CC:

Subject: Canceled: Monthly FOIA Community meeting
Location: Zoom only

Start: 5/19/2021 5:00:00 PM
End: 5/19/2021 6:00:00 PM
Show Time As: Free

Importance: High

Recurrence: Monthly
the third Wednesday of every 1 month(s) from 1:00 PM to 2:00 PM

Required Attendees: NIH FOIA; Milliard, Suzanne (NIH/NCI) [E]; Sweeney, Timothy (NIH/NCI) [E]; Mills, Vontella (NIH/NCI) [E]; Peterson, Trevor (NIH/NEI) [E]; Schofield, Robin (NIH/NIAID) [E]; Moore, Marg (NIH/NIAID) [E]; Bartok, Lauren (NIH/NIAID) [E]; Blansfield, Earl (NIH/NICHD) [E]; Palmquist, Lanette (NIH/NIDA) [E]; Stabile, Regina (NIH/NIEHS) [E]; Alberts, Lisa (NIH/NIMH) [E]; Kosub, David (NIH/OD) [E]; Glasford-Clarke, Margaret (NIH/OD) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Thomas, Gina (NIH/OD) [E]; Bordine, Roger (NIH/OD) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Gheen, Valery (NIH/NHLBI) [E]; Wymer, Luke (NIH/NHLBI) [E]; Kramer, Jennifer (NIH/NHLBI) [E]; Sullivan, Nicholle (NIH/NHLBI) [E]; Frink, Katrina (NIH/NHLBI) [E]; Broe, Laura (NIH/NHLBI) [E]; Gonzalez, Kathryn (NIH/NHLBI) [E]; 'Rainey, Mary (NIH/OD) [E]'; Cunningham, Christopher (NIH/OD) [E]; Freeman, Suzanne (NIH/NIAID) [C]; Webb, Ginger (NIH/NIDCD) [E]; Twyman, Leslie (NIH/OD) [E]; Brandy, Aesha (NIH/OD) [E]; 'Reid, Johnny (NIH/OD) [E]'; Martin, Georgia (NIH/OD) [C]; Ola, Queen (NIH/NHLBI) [E]; Ma, Dongying (NIH/NHLBI) [C]; Lampe, Karen (NIH/OD) [E]; Claywell, Mia (NIH/OD) [E]; West, Elisabeth (NIH/NHLBI) [E]; Allam, Radha (NIH/CIT) [C]; Parikh, Jigar (NIH/CIT) [C]; Yan, Hawyee (NIH/OD) [E]; Roya Badakhshan; Redmond, Tim (NIH/OD) [E]; Torres, Cora (NIH/OD) [E]; Proddaturi, Sravan (NIH/CIT) [C]; Wilson, Artisha (NIH/OD) [E]; Livingston, Tony (NIH/NIEHS) [E]; NIEHS FOIA Office; Badakhshan, Roya (NIH/CIT) [C]; Reter, Roy (NIH/NIEHS) [E]; Meadows, Nikki (NIH/NHLBI) [C]; Hawthorne, Kerina (NIH/NEI) [E]
Optional Attendees: [b6] [b6] Cordova, Michelle (NIH/NIAID) [C]

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Video participation is optional.

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Gorka

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To: NIH FOIA [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e734b867d58f45e792d9fa7096aa146d-nihfoia]; Milliard, Suzanne (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=da97451639ef4029beec7c88f82025ed-milliar]; Sweeney, Timothy (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=62f8f06b9d854b34822e45a24ce67608-sweeneytc]; Mills, Vontella (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=82d898ed463f4a1dba502c585b404f4b-vmills]; Peterson, Trevor (NIH/NEI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=442290b4949b4dd68174291cea7d6365-petersot]; Schofield, Robin (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9ecfbb2ae42c41668cc1f07d73e3525c-schofieldr]; Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Bartok, Lauren (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dd8665ec7a7645deb5c1b0dafecbbd14-bartokle]; Blansfield, Earl (NIH/NICHD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d704ef3cd4774dfa9b2af3857f4a6099-blansfielde]; Palmquist, Lanette (NIH/NIDA) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3df253635a1a40f9a34fd07259b70d68-lpalmqui]; Stabile, Regina (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=111ed93844604f6a8a2e95c950319710-stabilerj]; Alberts, Lisa (NIH/NIMH) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=086d4ffe54b04532ab00c0a5ea5bbce7-lalberts]; Kosub, David (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3e3eccf57f4e4fcfaecaa7885f39bee5-kosubd]; Glasford-Clarke, Margaret (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8342d083eb0f4281a743f0ffc31844e0-glasfordm]; Woodson, Holly (NIH/OD/ORS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0a0e9f1bac3f4240b650e88126034b36-woodsonhj]; Thomas, Gina (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7a7d21227e5643548f0a7c256b54f83f-gthomas]; Bordine, Roger (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a44282b444584690bbbe471966f54f1f-bordinerw]; Manheim, Marianne (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=da86306719544197849b5a678839c0f5-manheimmj]; Gheen, Valery (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d9f36ffb2bac4f099318583813bb8b86-gheenv]; Wymer, Luke (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3f3424f89245423980011c9a5279d585-wymerr]; Kramer, Jennifer (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fe5b2d6b99f041b382971321efad6392-kramerjm]; Sullivan, Nicholle (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=49a1e4d7663f48a39b2d953804ddbfb8-sullivann]; Frink, Katrina (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0a49b44523564edc8cd1f1f7047c3dd2-frinkkh]; Broe, Laura (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=15bfa83cbc1f43eea31e28716f523f35-broelj]; Gonzalez, Kathryn (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=71e0f37932744902a83cf18a2c243f9d-gonzalezkj]; 'Rainey, Mary (NIH/OD) [E] [b6] Cunningham, Christopher (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ceec7e11168c446a96a64dded8c94295-cunninghamc]; Freeman, Suzanne (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4fef3e1ef2544d4816ead258657714b-FreemanSA]; Webb, Ginger

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Subject: Canceled: Monthly FOIA Community meeting
Location: Zoom only

Start: 6/16/2021 5:00:00 PM
End: 6/16/2021 6:00:00 PM
Show Time As: Free

Importance: High

Recurrence: Monthly
the third Wednesday of every 1 month(s) from 1:00 PM to 2:00 PM

Required Attendees: NIH FOIA; Milliard, Suzanne (NIH/NCI) [E]; Sweeney, Timothy (NIH/NCI) [E]; Mills, Vontella (NIH/NCI) [E]; Peterson, Trevor (NIH/NEI) [E]; Schofield, Robin (NIH/NIAID) [E]; Moore, Marg (NIH/NIAID) [E]; Bartok, Lauren (NIH/NIAID) [E]; Blansfield, Earl (NIH/NICHD) [E]; Palmquist, Lanette (NIH/NIDA) [E]; Stabile, Regina (NIH/NIEHS) [E]; Alberts, Lisa (NIH/NIMH) [E]; Kosub, David (NIH/OD) [E]; Glasford-Clarke, Margaret (NIH/OD) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Thomas, Gina (NIH/OD) [E]; Bordine, Roger (NIH/OD) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Gheen, Valery (NIH/NHLBI) [E]; Wymer, Luke (NIH/NHLBI) [E]; Kramer, Jennifer (NIH/NHLBI) [E]; Sullivan, Nicholle (NIH/NHLBI) [E]; Frink, Katrina (NIH/NHLBI) [E]; Broe, Laura (NIH/NHLBI) [E]; Gonzalez, Kathryn (NIH/NHLBI) [E]; 'Rainey, Mary (NIH/OD) [E]'; Cunningham, Christopher (NIH/OD) [E]; Freeman, Suzanne (NIH/NIAID) [C]; Webb, Ginger (NIH/NIDCD) [E]; Twyman, Leslie (NIH/OD) [E]; Brandy, Aesha (NIH/OD) [E]; 'Reid, Johnny (NIH/OD) [E]'; Martin, Georgia (NIH/OD) [C]; Ola, Queen (NIH/NHLBI) [E]; Ma, Dongying (NIH/NHLBI) [C]; Lampe, Karen (NIH/OD) [E]; Claywell, Mia (NIH/OD) [E]; West, Elisabeth (NIH/NHLBI) [E]; Allam, Radha (NIH/CIT) [C]; Parikh, Jigar (NIH/CIT) [C]; Yan, Hawyee (NIH/OD) [E]; Roya Badakhshan; Redmond, Tim (NIH/OD) [E]; Torres, Cora (NIH/OD) [E]; Proddaturi, Sravan (NIH/CIT) [C]; Wilson, Artisha (NIH/OD) [E]; Livingston, Tony (NIH/NIEHS) [E]; NIEHS FOIA Office; Badakhshan, Roya (NIH/CIT) [C]; Reter, Roy (NIH/NIEHS) [E]; Meadows, Nikki (NIH/NHLBI) [C]; Hawthorne, Kerina (NIH/NEI) [E]
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From: Garcia-Malene, Gorka (NIH/OD) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=4C4DA0F5E0A0480AAD2A86924CABA7B7-GARCIAMALEN]
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To: Proddaturi, Sravan (NIH/CIT) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c84fe42986834325959265ad49b79711-proddaturis]; NIH FOIA [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e734b867d58f45e792d9fa7096aa146d-nihfoia]; Milliard, Suzanne (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=da97451639ef4029beec7c88f82025ed-milliards]; Sweeney, Timothy (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=62f8f06b9d854b34822e45a24ce67608-sweeneytc]; Mills, Vontella (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=82d898ed463f4a1dba502c585b404f4b-vmills]; Peterson, Trevor (NIH/NEI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=442290b4949b4dd68174291cea7d6365-petersot]; Schofield, Robin (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9ecfbb2ae42c41668cc1f07d73e3525c-schofieldrl]; Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Bartok, Lauren (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dd8665ec7a7645deb5c1b0dafecbbd14-bartokle]; Blansfield, Earl (NIH/NICHD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d704ef3cd4774dfa9b2af3857f4a6099-blansfielde]; Palmquist, Lanette (NIH/NIDA) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3df253635a1a40f9a34fd07259b70d68-lpalmqui]; Stabile, Regina (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=111ed93844604f6a8a2e95c950319710-stabilerj]; Alberts, Lisa (NIH/NIMH) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=086d4ffe54b04532ab00c0a5ea5bbce7-lalberts]; Kosub, David (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3e3eccf57f4e4fcfaecaa7885f39bee5-kosubd]; Glasford-Clarke, Margaret (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8342d083eb0f4281a743f0ffc31844e0-glasfordm]; Woodson, Holly (NIH/OD/ORS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0a0e9f1bac3f4240b650e88126034b36-woodsonhj]; Thomas, Gina (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7a7d21227e5643548f0a7c256b54f83f-gthomas]; Bordine, Roger (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a44282b444584690bbbe471966f54f1f-bordinerw]; Manheim, Marianne (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=da86306719544197849b5a678839c0f5-manheimmj]; Gheen, Valery (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d9f36ffb2bac4f099318583813bb8b86-gheenv]; Wymer, Luke (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3f3424f89245423980011c9a5279d585-wymerr]; Kramer, Jennifer (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fe5b2d6b99f041b382971321efad6392-kramerjm]; Sullivan, Nicholle (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=49a1e4d7663f48a39b2d953804ddbf8-sullivann]; Frink, Katrina (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0a49b44523564edc8cd1f1f7047c3dd2-frinkkh]; Broe, Laura (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=15bfa83cbc1f43eea31e28716f523f35-broelj]; Gonzalez, Kathryn (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=71e0f37932744902a83cf18a2c243f9d-gonzalezkj]; Rainey, Mary (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ceec7e11168c446a96a64dded8c94295-cunninghamc]; Freeman, [REDACTED] Cunningham, Christopher (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ceec7e11168c446a96a64dded8c94295-cunninghamc]; Freeman,

Suzanne (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4fef3e1ef2544d4816ead258657714b-freemanSA]; Webb, Ginger (NIH/NIDCD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a6d6b67bf5e749dc8ec8c196530ac7fc-webbg2]; Twyman, Leslie (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=07e26841aed14cbcb1b8758e51283543-twymanle]; Brandy, Aesha (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=52aa9651b97d41e58aff688573e4752f-brandya]; Reid, Johnny (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=52f90dac56f848c6b6af19cfc2363474-reidjm]; Martin, Georgia (NIH/OD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8959d43d76de4da98048a310f8e44e7e-martingl]; Ola, Queen (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b8dbbc65763d450b87287c763541b94a-olaqa]; Ma, Dongying (NIH/NHLBI) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=31516598cbe04741924d3ba7417297cf-mad2]; Lampe, Karen (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3f3ddcc39c7e44aca2125c44e5b51111-lampeke]; Claywell, Mia (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c20e2d1a19f14f9cb4f43c79bc9ba24e-claywellmc]; West, Elisabeth (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8549e870641b4b78b9aae16f2486bf50-westea]; Allam, Radha (NIH/CIT) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=94ca9134d1b049c6a694f101db23339c-allamr]; Parikh, Jigar (NIH/CIT) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=345a65bc4f174a719ed3bdf46062136c-parikhjp]; Yan, Hawyee (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c44b4b82f7d945d0bb55303d7cfcf4c4-yanh5]; Roya Badakhshan [REDACTED] Redmond, Tim (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e78738ad8bb6404295027f371ca1b31d-redmondtp]; Torres, Cora (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8aeafe6416a04c18aeff36ed8392d2b9-torrescs]; Wilson, Artisha (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9ce4af5515c44e18a8754f8aabe11b7a-wilsonarr]; Livingston, Tony (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=955dbe0dccc794bf5b8701997245f9e85-livingstont]; NIEHS FOIA Office [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=db2dbace06704caf88d21c8a388094b5-niehsfoia]; Badakhshan, Roya (NIH/CIT) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a2ca56ddbbbed45a2944d5b78c243ea1d-badakhshanr]; Reter, Roy (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f680d915e91c4c9b933c65ebdccc3a9ce-reter]; Meadows, Nikki (NIH/NHLBI) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=090e66e0a4d0423d8e0cbceae0a85-meadowsdn]; Hawthorne, Kerina (NIH/NEI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7c4f6f4961cd4e6aab53dc0fa7fd06ac-hawthornekl]

CC: Sravan Duddella [REDACTED] Johnson, Shevon (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=edabaefc35c64a9590c074de18234b4a-johnsonshee]; Citarella, Kara (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6fd4e2d46879470db5e810fc76c92824-citarellakr]; Cordova, Michelle (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d7edc381551b4bc2b516cab9f66cd440-cordovamr]

Subject: FOIAXpress and SecureRelease Office Hours
Location: WebEx

Start: 12/30/2020 4:00:00 PM
End: 12/30/2020 4:30:00 PM

Show Time As: Tentative

Recurrence: Weekly

every Wednesday from 11:00 AM to 11:30 AM

Required

Attendees:

Proddaturi, Sravan (NIH/CIT) [C]; NIH FOIA; Milliard, Suzanne (NIH/NCI) [E]; Sweeney, Timothy (NIH/NCI) [E]; Mills, Vontella (NIH/NCI) [E]; Peterson, Trevor (NIH/NEI) [E]; Schofield, Robin (NIH/NIAID) [E]; Moore, Marg (NIH/NIAID) [E]; Bartok, Lauren (NIH/NIAID) [E]; Blansfield, Earl (NIH/NICHD) [E]; Palmquist, Lanette (NIH/NIDA) [E]; Stabile, Regina (NIH/NIEHS) [E]; Alberts, Lisa (NIH/NIMH) [E]; Kosub, David (NIH/OD) [E]; Glasford-Clarke, Margaret (NIH/OD) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Thomas, Gina (NIH/OD) [E]; Bordine, Roger (NIH/OD) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Gheen, Valery (NIH/NHLBI) [E]; Wymer, Luke (NIH/NHLBI) [E]; Kramer, Jennifer (NIH/NHLBI) [E]; Sullivan, Nicholle (NIH/NHLBI) [E]; Frink, Katrina (NIH/NHLBI) [E]; Broe, Laura (NIH/NHLBI) [E]; Gonzalez, Kathryn (NIH/NHLBI) [E]; Rainey, Mary (NIH/OD) [E]; Cunningham, Christopher (NIH/OD) [E]; Freeman, Suzanne (NIH/NIAID) [C]; Webb, Ginger (NIH/NIDCD) [E]; Twyman, Leslie (NIH/OD) [E]; Brandy, Aesha (NIH/OD) [E]; Reid, Johnny (NIH/OD) [E]; Martin, Georgia (NIH/OD) [C]; Ola, Queen (NIH/NHLBI) [E]; Ma, Dongying (NIH/NHLBI) [C]; Lampe, Karen (NIH/OD) [E]; Claywell, Mia (NIH/OD) [E]; West, Elisabeth (NIH/NHLBI) [E]; Allam, Radha (NIH/CIT) [C]; Parikh, Jigar (NIH/CIT) [C]; Yan, Hawyee (NIH/OD) [E]; Roya Badakhshan; Redmond, Tim (NIH/OD) [E]; Torres, Cora (NIH/OD) [E]; Wilson, Artisha (NIH/OD) [E]; Livingston, Tony (NIH/NIEHS) [E]; NIEHS FOIA Office; Badakhshan, Roya (NIH/CIT) [C]; [b6] Meadows, Nikki (NIH/NHLBI) [C]; Hawthorne, Kerina (NIH/OD) [E]; Sravan Duddella; Johnson, Shevon (NIH/NIEHS) [E]; [b6] Cordova, Michelle (NIH/NIAID) [C]

Optional

Attendees:

This meeting is not mandatory – You can call in if you'd like to ask questions about FOIAXpress and Deloitte's SecureRelease tool.

Let me know if there are any questions.

Gorka

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Sent: 4/21/2021 2:01:35 PM
To: Proddaturi, Sravan (NIH/CIT) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c84fe42986834325959265ad49b79711-proddaturis]; NIH FOIA [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e734b867d58f45e792d9fa7096aa146d-nihfoia]; Milliard, Suzanne (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=da97451639ef4029beec7c88f82025ed-milliards]; Sweeney, Timothy (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=62f8f06b9d854b34822e45a24ce67608-sweeneytc]; Mills, Vontella (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=82d898ed463f4a1dba502c585b404f4b-vmills]; Peterson, Trevor (NIH/NEI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=442290b4949b4dd68174291cea7d6365-petersot]; Schofield, Robin (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9ecfbb2ae42c41668cc1f07d73e3525c-schofieldrl]; Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Bartok, Lauren (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dd8665ec7a7645deb5c1b0dafecbbd14-bartokle]; Blansfield, Earl (NIH/NICHD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d704ef3cd4774dfa9b2af3857f4a6099-blansfielde]; Palmquist, Lanette (NIH/NIDA) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3df253635a1a40f9a34fd07259b70d68-lpalmqui]; Stabile, Regina (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=111ed93844604f6a8a2e95c950319710-stabilerj]; Alberts, Lisa (NIH/NIMH) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=086d4ffe54b04532ab00c0a5ea5bbce7-lalberts]; Kosub, David (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3e3eccf57f4e4fcfaecaa7885f39bee5-kosubd]; Glasford-Clarke, Margaret (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8342d083eb0f4281a743f0ffc31844e0-glasfordm]; Woodson, Holly (NIH/OD/ORS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0a0e9f1bac3f4240b650e88126034b36-woodsonhj]; Thomas, Gina (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7a7d21227e5643548f0a7c256b54f83f-gthomas]; Bordine, Roger (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a44282b444584690bbbe471966f54f1f-bordinerw]; Manheim, Marianne (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=da86306719544197849b5a678839c0f5-manheimmj]; Gheen, Valery (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d9f36ffb2bac4f099318583813bb8b86-gheenv]; Wymer, Luke (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3f3424f89245423980011c9a5279d585-wymerr]; Kramer, Jennifer (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fe5b2d6b99f041b382971321efad6392-kramerjm]; Sullivan, Nicholle (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=49a1e4d7663f48a39b2d953804ddbf8-sullivann]; Frink, Katrina (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0a49b44523564edc8cd1f1f7047c3dd2-frinkkh]; Broe, Laura (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=15bfa83cbc1f43eea31e28716f523f35-broelj]; Gonzalez, Kathryn (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=71e0f37932744902a83cf18a2c243f9d-gonzalezkj]; Rainey, Mary (NIH/OD) [E] [Mary.Rainey@nih.gov]; Cunningham, Christopher (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ceec7e11168c446a96a64dded8c94295-cunninghamc]; Freeman,

Suzanne (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b4fef3e1ef2544d4816ead258657714b-freemanSA]; Webb, Ginger (NIH/NIDCD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a6d6b67bf5e749dc8ec8c196530ac7fc-webbg2]; Twyman, Leslie (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=07e26841aed14cbcb1b8758e51283543-twymanle]; Brandy, Aesha (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=52aa9651b97d41e58aff688573e4752f-brandya]; Reid, Johnny (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=52f90dac56f848c6b6af19cfc2363474-reidjm]; Martin, Georgia (NIH/OD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8959d43d76de4da98048a310f8e44e7e-martingl]; Ola, Queen (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b8dbbc65763d450b87287c763541b94a-olaqa]; Ma, Dongying (NIH/NHLBI) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=31516598cbe04741924d3ba7417297cf-mad2]; Lampe, Karen (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3f3ddcc39c7e44aca2125c44e5b51111-lampeke]; Claywell, Mia (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c20e2d1a19f14f9cb4f43c79bc9ba24e-claywellmc]; West, Elisabeth (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8549e870641b4b78b9aae16f2486bf50-westea]; Allam, Radha (NIH/CIT) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=94ca9134d1b049c6a694f101db23339c-allamr]; Parikh, Jigar (NIH/CIT) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=345a65bcfa174a719ed3bdf46062136c-parikhjp]; Yan, Hawyee (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c44b4b82f7d945d0bb55303d7cfcf4c4-yanh5]; Roya Badakhshan [roya@nete.com]; Redmond, Tim (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e78738ad8bb6404295027f371ca1b31d-redmondtp]; Torres, Cora (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8aeafe6416a04c18aeff36ed8392d2b9-torrescs]; Wilson, Artisha (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9ce4af5515c44e18a8754f8aabe11b7a-wilsonarr]; Livingston, Tony (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=955dbe0dccc794bf5b8701997245f9e85-livingstont]; NIEHS FOIA Office [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=db2dbace06704caf88d21c8a388094b5-niehsfoia]; Badakhshan, Roya (NIH/CIT) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a2ca56ddbbed45a2944d5b78c243ea1d-badakhshanr]; Reter, Roy (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f680d915e91c4c9b933c65ebdccc3a9ce-reter]; Meadows, Nikki (NIH/NHLBI) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=090e66e0a4d0423d8e0cbceae0a85-meadowsdn]; Hawthorne, Kerina (NIH/NEI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7c4f6f4961cd4e6aab53dc0fa7fd06ac-hawthornekl]

CC: Sravan Duddella [sravan@nete.com]; Johnson, Shevon (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=edabaefc35c64a9590c074de18234b4a-johnsonshee]; Citarella, Kara (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6fd4e2d46879470db5e810fc76c92824-citarellakr]; Cordova, Michelle (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d7edc381551b4bc2b516cab9f66cd440-cordovamr]

Subject: Canceled: FOIAXpress and SecureRelease Office Hours
Location: WebEx

Start: 4/21/2021 3:00:00 PM
End: 4/21/2021 3:30:00 PM

Show Time As: Free

Importance: High

Recurrence: Weekly
every Wednesday from 11:00 AM to 11:30 AM

Required Attendees: Proddaturi, Sravan (NIH/CIT) [C]; NIH FOIA; Milliard, Suzanne (NIH/NCI) [E]; Sweeney, Timothy (NIH/NCI) [E]; Mills, Vontella (NIH/NCI) [E]; Peterson, Trevor (NIH/NEI) [E]; Schofield, Robin (NIH/NIAID) [E]; Moore, Marg (NIH/NIAID) [E]; Bartok, Lauren (NIH/NIAID) [E]; Blansfield, Earl (NIH/NICHD) [E]; Palmquist, Lanette (NIH/NIDA) [E]; Stabile, Regina (NIH/NIEHS) [E]; Alberts, Lisa (NIH/NIMH) [E]; Kosub, David (NIH/OD) [E]; Glasford-Clarke, Margaret (NIH/OD) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Thomas, Gina (NIH/OD) [E]; Bordine, Roger (NIH/OD) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Gheen, Valery (NIH/NHLBI) [E]; Wymer, Luke (NIH/NHLBI) [E]; Kramer, Jennifer (NIH/NHLBI) [E]; Sullivan, Nicholle (NIH/NHLBI) [E]; Frink, Katrina (NIH/NHLBI) [E]; Broe, Laura (NIH/NHLBI) [E]; Gonzalez, Kathryn (NIH/NHLBI) [E]; Rainey, Mary (NIH/OD) [E]; Cunningham, Christopher (NIH/OD) [E]; Freeman, Suzanne (NIH/NIAID) [C]; Webb, Ginger (NIH/NIDCD) [E]; Twyman, Leslie (NIH/OD) [E]; Brandy, Aesha (NIH/OD) [E]; Reid, Johnny (NIH/OD) [E]; Martin, Georgia (NIH/OD) [C]; Ola, Queen (NIH/NHLBI) [E]; Ma, Dongying (NIH/NHLBI) [C]; Lampe, Karen (NIH/OD) [E]; Claywell, Mia (NIH/OD) [E]; West, Elisabeth (NIH/NHLBI) [E]; Allam, Radha (NIH/CIT) [C]; Parikh, Jigar (NIH/CIT) [C]; Yan, Hawyee (NIH/OD) [E]; Roya Badakhshan; Redmond, Tim (NIH/OD) [E]; Torres, Cora (NIH/OD) [E]; Wilson, Artisha (NIH/OD) [E]; Livingston, Tony (NIH/NIEHS) [E]; NIEHS FOIA Office; Badakhshan, Roya (NIH/CIT) [C]; Reter, Roy (NIH/NIEHS) [E]; Meadows, Nikki (NIH/NHLBI) [C]; Hawthorne, Kerina (NIH/OD) [E]

Optional Attendees: Sravan Duddella; Johnson, Shevon (NIH/NIEHS) [E]; kara.citarella@nih.gov; Cordova, Michelle (NIH/NIAID) [C]

This meeting is not mandatory – You can call in if you'd like to ask questions about FOIAXpress and Deloitte's SecureRelease tool.

Let me know if there are any questions.

Gorka

From: Gomez, Diana (NIH/NIAID) [C] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=06FF997304274CF78771DF040BAECCC7-GOMEZDL]
Sent: 4/26/2021 5:05:41 PM
To: Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Schofield, Robin (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9ecfb2ae42c41668cc1f07d73e3525c-schofieldr]; Harris, Christina (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=945b265b86d4417b91412a885ebcb760-harrism4]; Hiatt, Nissa (NIH/VRC) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a6cb54be705a43c08e6b1efb5167d471-hiattnn]; Austin, Sarah (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=292fcb760f9f4f199ebe343e08ef1781-austinsj]; Mascola, John (NIH/VRC) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7f78b40a596b4ca4a2850a429d1ae3f2-jmascola]

Subject: Litigation Cases #54107 & #53961
Attachments: RE: ACTION REQUIRED: Litigation Cases #54107 & #53961
Location: [REDACTED]

Start: 4/28/2021 6:30:00 PM
End: 4/28/2021 7:00:00 PM
Show Time As: Tentative

Required Attendees: Moore, Marg (NIH/NIAID) [E]; Schofield, Robin (NIH/NIAID) [E]; Harris, Christina (NIH/NIAID) [E]; Hiatt, Nissa (NIH/VRC) [C]; Austin, Sarah (NIH/NIAID) [E]; Mascola, John (NIH/VRC) [E]

Join ZoomGov Meeting

[REDACTED]

Meeting ID: [REDACTED] [REDACTED] [REDACTED]

Passcode: [REDACTED]

One tap mobile

[REDACTED] US (San Jose)
[REDACTED] [REDACTED] US (New York)

Dial by your location

[REDACTED]

US (San Jose)
US (New York)
US
US (San Jose)

Meeting ID: [REDACTED] [REDACTED] [REDACTED]

Passcode: [REDACTED]

Find your local number: [REDACTED]

Join by SIP

[REDACTED] [REDACTED]

Join by H.323

[REDACTED] (US West)
[REDACTED] (US East)

Meeting ID: [b6] [b6] [b6]

Passcode: [b6]

From: Mascola, John (NIH/VRC) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=7F78B40A596B4CA4A2850A429D1AE3F2-JMASCOLA]
Sent: 4/21/2021 10:10:30 PM
To: Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Harris, Christina (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=945b265b86d4417b91412a885ebcb760-harrism4]; Hiatt, Nissa (NIH/VRC) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a6cb54be705a43c08e6b1efb5167d471-hiattnn]
CC: Schofield, Robin (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9ecfb2ae42c41668cc1f07d73e3525c-schofieldr1]; Austin, Sarah (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=292fcb760f9f4f199ebe343e08ef1781-austinsj]
Subject: RE: ACTION REQUIRED: Litigation Cases #54107 & #53961

I suggest we schedule a meeting to discuss. Christy can arrange.

Thanks,
John

From: Moore, Marg (NIH/NIAID) [E] [b6]
Sent: Wednesday, April 21, 2021 5:57 PM
To: Harris, Christina (NIH/NIAID) [E] [b6]; Hiatt, Nissa (NIH/VRC) [C] [b6]
Cc: Mascola, John (NIH/VRC) [E] [b6]; Schofield, Robin (NIH/NIAID) [E] [b6]
Austin, Sarah (NIH/NIAID) [E] [b6]
Subject: ACTION REQUIRED: Litigation Cases #54107 & #53961

Good afternoon Christy,

This request came in to the FOIA Office on April 29, 2020 and was sent to the VRC for processing on **April 30, 2020**. The request is for documents dated November 1, 2019 through the **date of search**. All of the Siri cases are now in litigation. Through negotiations between the NIH FOIA Officer, attorneys at the DOJ and the requester, the scope of this case was narrowed to just sent items and to hold off on attachments. The VRC received the responsive documents for this case back in October 2020. In my opinion, after six months has elapsed since the requester narrowed the scope, the court is not going to look favorably upon any argument that the VRC has not had enough time to get this done or to request additional negotiation. At this time, the best I can do is to allow you to break this into 4 parts and get me 1 part at the end of each Friday, beginning with April 30. Please return the parts to me in the order they occur in the files you received.

Marg

From: Harris, Christina (NIH/NIAID) [E] [b6]
Sent: Wednesday, April 21, 2021 5:15 PM
To: Moore, Marg (NIH/NIAID) [E] [b6]; Hiatt, Nissa (NIH/VRC) [C] [b6]
Cc: Mascola, John (NIH/VRC) [E] [b6]; Schofield, Robin (NIH/NIAID) [E] [b6]
Austin, Sarah (NIH/NIAID) [E] [b6]
Subject: Re: ACTION REQUIRED: Litigation Cases #54107 & #53961

Hi Marg,

We are in receipt of your request. We've worked out a schedule to try to get through the 12,000+ pages for #54017, and we are working well into the evenings most nights to try to process these Siri requests.

REL0000631532.0001

One question – we spent ~120 hours on the Siri request that we submitted last week, which was tagged as higher priority. At what point can we push back against Siri for repeat requests that are overly burdensome? Many of the pages we are redacting and exempting are duplicates between the requests. We really need your help here.

Thanks,
Christy

From: "Moore, Marg (NIH/NIAID) [E]" [b6]
Date: Wednesday, April 21, 2021 at 2:40 PM
To: "Harris, Christina (NIH/NIAID) [E]" [b6]; Nissa Hiatt [b6]
Cc: "Mascola, John (NIH/VRC) [E]" [b6]; "Schofield, Robin (NIH/NIAID) [E]" [b6]; "Austin, Sarah (NIH/NIAID) [E]" [b6]
Subject: ACTION REQUIRED: Litigation Cases #54107 & #53961

Christina/Nissa - We have just been informed that we are under a court ordered production of documents for FOIA litigation Cases #54107 and #53961. The files involving Barney Graham's emails for #54107 were sent to you in October of 2020. The case is limited to SENT items and attachments will be marked "non-responsive." Please do not review or delete the attachments, leave them in place and we will mark them "non-responsive." **We must have the records from the VRC for #54107 by Friday, April 30** in order to review and further process the records. The records for **#53961 involving Kizzmekia Corbett's emails must be received in the NIAID FOIA Office by Friday, May 28.** This case is also limited to SENT items and attachments will be marked "non-responsive."

Please respond to this email and confirm that we will have the records from you by April 30 for #54107 and May 28 for #53961, so that I can confirm to the DOJ that you have been advised of the urgency of this matter.

Thank you for your cooperation.
Marg

From: Moore, Marg (NIH/NIAID) [E] [b6]
Sent: Tuesday, March 16, 2021 9:14 AM
To: Harris, Christina (NIH/NIAID) [E] [b6]
Cc: Hiatt, Nissa (NIH/VRC) [C] [b6]; Austin, Sarah (NIH/NIAID) [E] [b6]; Schofield, Robin (NIH/NIAID) [E] [b6]
Subject: FW: New FOIA Specialist for VRC

Dear Christina – On September 21, 2020 the VRC was asked to prioritize the two Graham cases (see attached email). These requests came in last April so they are nearly a year old. The negotiated agreement between the DOJ and the requester is to process the Graham files first. I am concerned that it has taken 6 months to process less than 1,000 pages (53959 is 623 pages and 53960 is 99 pages) and the two Graham files are > 16,000 pages. To reiterate, this cannot wait until you hire another person. These cases are in litigation. As a reminder the attachments do not need to be reviewed at this time.

Best,
Marg

From: Harris, Christina (NIH/NIAID) [E] [b6]
Sent: Monday, March 15, 2021 5:12 PM
To: Moore, Marg (NIH/NIAID) [E] [b6]
Cc: Hiatt, Nissa (NIH/VRC) [C] [b6]; Austin, Sarah (NIH/NIAID) [E] [b6]; Schofield,

Robin (NIH/NIAID) [E] [b6]

Subject: Re: New FOIA Specialist for VRC

Dear Marg,

We are working hard on these. We will have two cases submitted to you this week:

- 53959 (Siri) Olubukola Abiona - review complete 623 pages
- 53960 (Siri) Masura Kanekiyo – review complete

We are 70% finished with one case, which we can send next week:

- 53962 (Siri) Barney Graham - 3,400 pages

The final two large files are in progress and being reviewed.

- 54107 (Siri) Barney Graham – 13,000, review in progress
- 53961 (Siri) Kizzmekia Corbett – 5,000 pages, review in progress

Unfortunately our new FOIA Specialist did not onboard as expected a couple of weeks ago, so we are in the process of interviewing more candidates to assist. I'll be reaching out to Jill Harper to see if anyone else in NIAID can assist us so that we can wrap these up for you.

All best,
Christy

From: "Moore, Marg (NIH/NIAID) [E]" [b6]

Date: Monday, March 15, 2021 at 10:33 AM

To: "Harris, Christina (NIH/NIAID) [E]" [b6]

Cc: Nissa Hiatt [b6] "Austin, Sarah (NIH/NIAID) [E]" [b6] "Schofield, Robin (NIH/NIAID) [E]" [b6]

Subject: RE: New FOIA Specialist for VRC

Good morning Christina - We have not received any records from the VRC for the five cases in litigation. We need these records by the end of this week. If that is not possible, please let us know who we need to speak to about getting this done. Thank you.

Marg

From: Harris, Christina (NIH/NIAID) [E] [b6]

Sent: Friday, January 8, 2021 1:19 PM

To: Moore, Marg (NIH/NIAID) [E] [b6]

Cc: Hiatt, Nissa (NIH/VRC) [C] [b6] Austin, Sarah (NIH/NIAID) [E] [b6]; Schofield, Robin (NIH/NIAID) [E] [b6]

Subject: Re: New FOIA Specialist for VRC

Agree! We're still working hard on these.

Looks like we're all free next Wednesday at 11. Invite coming your way shortly.

We appreciate your help with this.

Best,
Christy

REL0000631532.0001

From: "Moore, Marg (NIH/NIAID) [E]" [b6]
Date: Friday, January 8, 2021 at 11:46 AM
To: "Harris, Christina (NIH/NIAID) [E]" [b6]
Cc: Nissa Hiatt [b6], "Austin, Sarah (NIH/NIAID) [E]" [b6], "Schofield, Robin (NIH/NIAID) [E]" [b6]
Subject: RE: New FOIA Specialist for VRC

Hi Christy – We are happy to talk to you/him. Please include Robin (NIAID FOIA Coordinator) in the meeting.

But to clear, the overdue VRC cases in litigation cannot wait until the new person gets up to speed.

Best,
Marg

From: Harris, Christina (NIH/NIAID) [E] [b6]
Sent: Thursday, January 7, 2021 5:14 PM
To: Moore, Marg (NIH/NIAID) [E] [b6]
Cc: Hiatt, Nissa (NIH/VRC) [C] [b6], Austin, Sarah (NIH/NIAID) [E] [b6]
Subject: New FOIA Specialist for VRC

Hi Marg,

Happy New Year! I hope you had a relaxing holiday. I'm reaching out because we are hiring on a full-time FOIA specialist to help us work through our back-log of requests. His resume is attached for reference. In short, he has a lot of experience working on FOIAs across several federal agencies.

We would love your input on how best to train Don once he's onboard in early February so that he works seamlessly with your group when submitting our redacted/exempted documents.

Would you have 15 minutes to chat next week?

All best,
Christy

Christina Harris, Ph.D.
Acting Associate Director of Management and Operations
Vaccine Research Center, NIAID, NIH
40 Convent Drive, Bldg 40, Room 1107
Bethesda, MD 20892
office: [b6] [b6]

[b6]



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CC: Bedak, Maja (NIH/OD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ea0354b34f3b4e8f8ddfd9bdb66b3e30-bedakm2]; Spicer, Jennifer (NIH/OD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fbdd5ea77a1340df81bde0e529182c39-spicerj]; Winkler, Alexandra (NIH/OD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a11bd5ebcc1d4480bb337c882e532cee-winklera2]
Subject: NIH OCIO FY2021 Security Compliance Training Changes General Information Session
Location: b6
Start: 5/4/2021 5:00:00 PM
End: 5/4/2021 6:00:00 PM
Show Time As: Tentative

Required Attendees: NIH ISSO Only; NIH IC Privacy Coordinators
Optional Attendees: Bedak, Maja (NIH/OD) [C]; Spicer, Jennifer (NIH/OD) [C]; Winkler, Alexandra (NIH/OD) [C]



NIH OCIO FY2021 Security Compliance Training Changes General Information Session

Remote Participation

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Conference Number: [b6] Meeting ID: [b6] [b6] [b6]
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This year, OCIO is updating its FY2021 Security Compliance Training processes and systems, which will impact this training cycle. Improvements are being made to both the Annual Information Security Training and the Annual Information Security Role-Based Training. The changes are targeted at tracking and reporting only, there is no impact to the user population taking the training.

To ensure the IC training teams are aware of and prepared for the changes that will result from these training updates, OCIO invites you to join the **OCIO Training General Information Session** on **Tuesday, May 4**. This information session is targeted to anyone who has a role in the execution of the Security Compliance Training for FY2021.

The information session will cover the following topics:

- Changes you can expect in 2021
- New training timelines for compliance trainings in 2021
- New process for EOs and assigned personnel in the updated process for Privileged Access Validation and identifying personnel with significant security responsibilities (SSRs)
- Demonstration of the new Cybersecurity Role Validation and Tracking (CRVT) Application used for validating personnel with SSR roles
- Open question and answer period

This invite has been sent to ISSOs and Privacy Coordinators. Please feel free to forward to anyone else from your IC involved in the management of the FY2021 Security Compliance Training.

Thank you!

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Subject: FW: NIH OCIO FY2021 Security Compliance Training Changes General Information Session
Location: [REDACTED] b6]9

Start: 5/4/2021 5:00:00 PM
End: 5/4/2021 6:00:00 PM
Show Time As: Tentative

Subject: NIH OCIO FY2021 Security Compliance Training Changes General Information Session
When: Tuesday, May 4, 2021 1:00 PM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: [REDACTED] b6]9



NIH OCIO FY2021 Security Compliance Training Changes General Information Session

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This year, OCIO is updating its FY2021 Security Compliance Training processes and systems, which will impact this training cycle. Improvements are being made to both the Annual Information Security Training and the Annual Information Security Role-Based Training. The changes are targeted at tracking and reporting only, there is no impact to the user population taking the training.

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Thank you!

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CC: Bedak, Maja (NIH/OD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ea0354b34f3b4e8f8ddfd9bdb66b3e30-bedakm2]; Spicer, Jennifer (NIH/OD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fbd5ea77a1340df81bde0e529182c39-spicerj]; Winkler, Alexandra (NIH/OD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a11bd5ebcc1d4480bb337c882e532cee-winklera2]; White, Julia (OS/OCIO/OIS) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fbb49e21c2154545934fbd43f7a8d579-Julia.White]; Clarke, Dwight (NIH/NLM) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=387cf27af0bf41959f6e6e172ad05417-clarkedw]; Tucker, Susan (NIH/OD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b66a93207f124d788efaf28c4c10d9a3-sooze]; Clary, David (NIH/NIAMS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=5ed19f2315f1483c855ffa712491c183-claryd]; Cheung, Paul (NIH/NHGRI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=155d366d49d44a22a6a68215635935a7-cheungp]; Akiyama, Darrick (NIH/NIAMS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=70daec1e90d64151be0d0b6f717d4c03-akiyamad]; Ngo, Nam (NIH/NCATS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=bc92ffc0b6b44d44b627c550eda36b59-ngonh]; White, Julia (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1cb0fde091da4bc8b973299737ab3396-whitejua]; Viilu, Erik (NIH/NIA/ERP) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=49ecb3582aa7472c90c61ee839d2d2e1-viiluea]; Pearson, Katrina (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6fbd23509a7a4d1ab7090f66e7ab2192-pearsonk]; Alves, Steve (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8f567253a5f24a2dbcbcd0c2f37ebff5-alvess]; Velez, Victoria (NIH/OD/ORS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3d2baf14899f4287a0e3756a8c280a45-velezva]; Chen, Eva (NIH/NIDDK) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=626c5ea43ffb40f4bfaa3a575e6b50a1-chene]; Martin, Susan (NIH/CC/DCRI) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=510d74895c63408cb6c3c317cd2547d3-smartin1]; Wise, Matthew (NIH/NIMHD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=01d4e74084854b8991ce4ce6f567a52a-mwise]; Rogers, Karen (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b23ef4ca2fa14a6eb174ee611953a396-rogersk]; Lansiquot, Boniface (NIH/NEI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8b13162a4d9d435589ec82c9aae77a6c-blansiquot]; McDonald, Kevin (NIH/NICHD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1ee1686b3bdd4afc8cbbf98e24a12b25-mcdonaldkt]; French, Daniel (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=351cc15eb55f40eea07f17ec657f59b4-frenchda]; Greco, Christopher (NIH/NIDCR) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f0102083538b48f081e0e7b2fdadc536-cgreco]; McCullar, Alisa (NIH/FIC) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1475cc95284946f2a08dd2e82b81b7e5-mccullaa]; Folkers, Jonathan (NIH/NIAAA) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7cebe4d17ca142a18f129a6e10608bd6-jfolkers]; Gonchar, Dawn (NIH/OD)

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Subject: NIH OCIO FY2021 Security Compliance Training Changes General Information Session

Attachments: OCIO Training General Information Session Presentation.pptx

Location: b6

Start: 5/4/2021 5:00:00 PM

End: 5/4/2021 6:00:00 PM

Show Time As: Tentative

Required Attendees: NIH ISSO Only; NIH IC Privacy Coordinators

Optional Attendees: Bedak, Maja (NIH/OD) [C]; Spicer, Jennifer (NIH/OD) [C]; Winkler, Alexandra (NIH/OD) [C]; White, Julia (OS/OCIO/OIS); Clarke, Dwight (NIH/NLM) [E]; Tucker, Susan (NIH/OD) [C]; Clary, David (NIH/NIAMS) [E]; Cheung,

Paul (NIH/NHGRI) [E]; Akiyama, Darrick (NIH/NIAMS) [E]; Ngo, Nam (NIH/NCATS) [E]; White, Julia (NIH/OD) [E]; Villu, Erik (NIH/NIA/ERP) [E]; Pearson, Katrina (NIH/OD) [E]; Alves, Steve (NIH/OD) [E]; Velez, Victoria (NIH/OD/ORS) [E]; Chen, Eva (NIH/NIDDK) [E]; Martin, Susan (NIH/CC/DCRI) [C]; Wise, Matthew (NIH/NIMHD) [E]; Rogers, Karen (NIH/OD) [E]; Lansiquot, Boniface (NIH/NEI) [E]; McDonald, Kevin (NIH/NICHD) [C]; French, Daniel (NIH/OD) [E]; Greco, Christopher (NIH/NIDCR) [E]; McCullar, Alisa (NIH/FIC) [E]; Folkers, Jonathan (NIH/NIAAA) [E]; Gonchar, Dawn (NIH/OD) [E]; Reter, Roy (NIH/NIEHS) [E]; Nair, Prema (NIH/CSR) [E]; Grossman, Kenneth (NIH/NIAID) [E]; Freeman, Natasha (NIH/NCI) [C]; Aofolaju, Olu (NIH/NLM) [E]; Sanchez, Carlos (NIH/OD) [E]; Seymour, Don (NIH/NIDCR) [E]; Williams, Erica (NIH/CIT) [E]; Spencer, Jay (NIH/NCI) [E]; Jordan, Matt (NIH/NIEHS) [E]; Settles, Omar (NIH/NIA/ERP) [C]; Marin, Radu (NIH/NHGRI) [E]; Dorion, Anthony (NIH/NIBIB) [C]; Khan, Amman (CMS/OIT); Albertini, Brian (NIH/NINR) [E]; Brining, Sheryl (NIH/OD) [E]; Gallagher, Eric (NIH/NCCIH) [E]; Calderon, Willy (NIH/NINDS) [E]; Naqvi, Ammar (NIH/CIT) [C]; Hare, Roy (NIH/OD) [C]; Connolly, Grant (NIH/CIT) [C]; Polera, Michelle (NIH/OD) [C]; Fennell, Michael (NIH/CIT) [C]; Havens, Mj (NIH/CIT) [C]; Malick, Robert (NIH/CIT) [E]; Astorga, Luis David; [b6] Dugar, Jothi (NIH/CIT) [E]; Cantilena, Barbara (NIH/NIBIB) [E]; Tretyak, Alina (NIH/OD) [E]; Frahm, Errin (NIH/NIDDK) [E]; Bull, Melbourne (NIH/NIDDK) [E]; Stabile, Regina (NIH/NIEHS) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Cook, Karen (NIH/OD/ORS) [E]; Dickens, Jasse (NIH/NIMH) [E]; Burton, James (NIH/NIDCD) [E]; Kuszewski, Diane (NIH/NINR) [E]; Hayn, Craig (NIH/NCI) [E]; Thornton, Shakia (NIH/OD) [C]; Kung, Dar-Ning (NIH/NLM) [E]; Ahmad, Shamaa (NIH/NHLBI) [C]; Hill, Donna (NIH/NHLBI) [C]; Falvella, Maureen (NIH/NHLBI) [E]; Adler, Carolyn (NIH/OD) [C]; LaBella, Shirley (NIH/OD) [E]; Chu, Jeannette (NIH/CC/DCRI) [E]; Varanasi, Ramesh (NIH/CIT) [E]; Bermudez, Denny (NIH/OD/ORS) [E]; david.olson2@nih.gov; Suh, Paul (NIH/NIAID) [E]; Vorck, Fred (NIH/CC/DCRI) [E]; Peterson, Trevor (NIH/NEI) [E]; Moore, Marg (NIH/NIAID) [E]; Lopez-Ramirez, Rosayma (NIH/OD) [E]; Ratliff, Shaun (NIH/OD) [E]; Cheryl (NIH/OD) Seaman [E] [b6] [b6] Milliard, Suzanne (NIH/NCI) [E]; Gnanaravi, Mercy (NIH/NEI) [C]; [b6] [b6] Gulam, Zubair (NIH/NIMH) [E]; Ilgenfritz, Wendy (NIH/NIMH) [E]; Kani, Soori (NIH/NHLBI) [C]; Chern, Christopher (NIH/CC/DCRI) [E]; Jones, Leah (NIH/NHLBI) [C]; Cooper, Elizabeth (NIH/NBS) [E]; Ochoa, Luis (NIH/NIDCD) [E]; Digiulian, Beth (NIH/NICHD) [C]; Gheen, Valery (NIH/NHLBI) [E]; Ou, Hsuan (NIH/NCATS) [E]; Alvarez, Ramon (NIH/NCATS) [C]; Czekalski, Blaise (NIH/NCI) [E]; Friend, Karen (NIH/NCI) [E]; Spicer, Jennifer; Peltekian, Jaqueline (NIH/NLM) [C]; Chao, Pei-Li (NIH/NIDA/IRP) [E]; Hermach, William (NIH/NIMH) [E]; Woo, Theodore (NIH/NCCIH) [E]; Hobson-Garcia, Patrick (NIH/NIAMS) [C]



NIH OCIO FY2021 Security Compliance Training Changes General Information Session

Remote Participation

[Join Zoom Meeting](#)

Conference Number: [b6] Meeting ID: [b6] [b6] [b6]
Passcode: [b6]

This year, OCIO is updating its FY2021 Security Compliance Training processes and systems, which will impact this training cycle. Improvements are being made to both the Annual Information Security Training and the Annual Information Security Role-Based Training. The changes are targeted at tracking and reporting only, there is no impact to the user population taking the training.

To ensure the IC training teams are aware of and prepared for the changes that will result from these training updates, OCIO invites you to join the **OCIO Training General Information Session** on **Tuesday, May 4**. This information session is targeted to anyone who has a role in the execution of the Security Compliance Training for FY2021.

The information session will cover the following topics:

- Changes you can expect in 2021
- New training timelines for compliance trainings in 2021
- New process for EOs and assigned personnel in the updated process for Privileged Access Validation and identifying personnel with significant security responsibilities (SSRs)
- Demonstration of the new Cybersecurity Role Validation and Tracking (CRVT) Application used for validating personnel with SSR roles
- Open question and answer period

This invite has been sent to ISSOs and Privacy Coordinators. Please feel free to forward to anyone else from your IC involved in the management of the FY2021 Security Compliance Training.

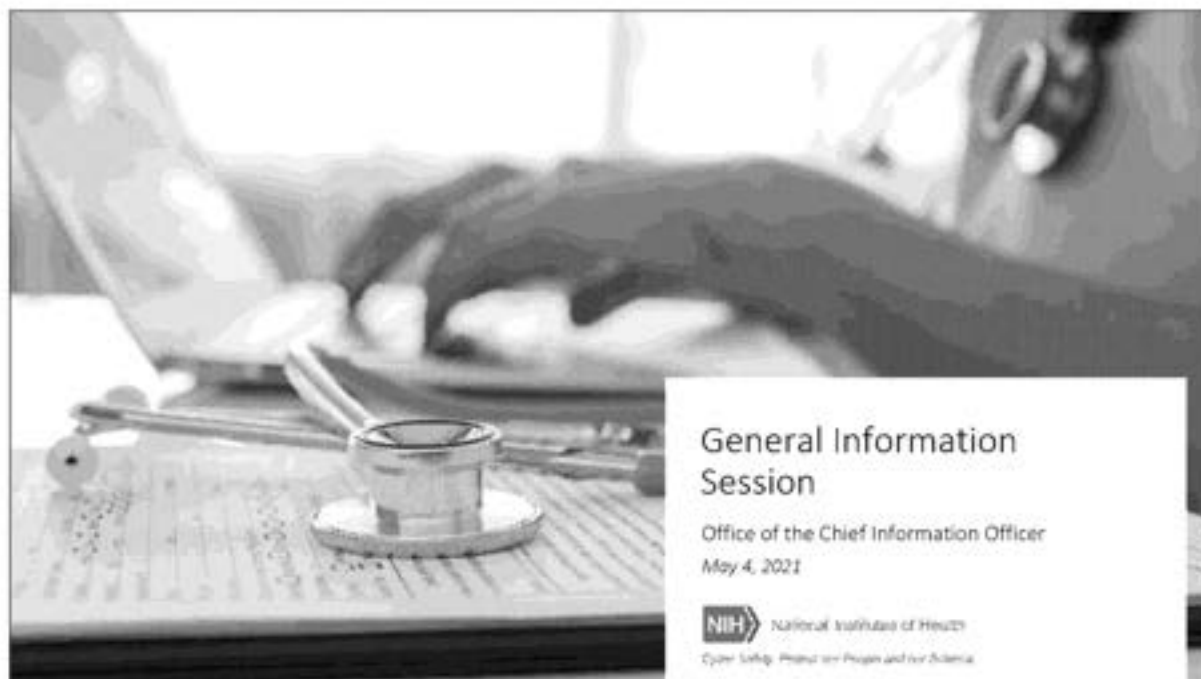
Thank you!

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CISO: [b6]



Cover slide

Changes to OCIO Annual Security Compliance Training

*We are on a journey to **transform training...***

TO MAKE YOUR EXPERIENCE EASIER

*The steps we are taking in 2021 will set the foundation for **improving the training process in 2022 and beyond.***

Julia White

While many of you have heard that we are making changes to training this year, many are still probably wondering "why". The changes to training this year are based on GAO audit findings which indicated that NIH should track Security Awareness Training and Role-Based Training completion more reliably.

Therefore, in order to meet the timelines of the audit, we were not able to fully engage with the community prior to implementing these changes. However, we want you to be aware of everything that is changing, which is what our session today is all about.

I'd like to start by pointing out that the changes we are making this year should make training management EASIER and that the changes to the training process this year are a stepping-stone to improving personnel's training experience in 2022 and beyond.

FY2021 Security Compliance Training | Updates



What Is Staying the Same?

- ✓ SATS will be used as the training platform
- ✓ Training compliance reports will be available for ICs
- ✓ Content will mostly remain the same



*Annual Security Awareness Training and Role-Based Training
experience for all end users will not change*

Jenny Spicer

Before we jump in to discuss everything that is changing, I first want to point out things that will remain the same:

Training will still be completed in the SATS platform as it has been done in previous years

ICs will still be able to access training reports (however, this will be not available in the new platform which we will talk about more later in the presentation)

And, the training content for both trainings will remain mostly the same

Also, we really want to point out that although we are making changes, those changes are taking place on the back-end and will not impact the end user training experience

Top 10 Training Changes

1	CHANGES ARE MADE ON THE BACK-END	The changes we are making in FY2021 are on the back end and will not impact the end user training experience.	6	PRIMARY ACCOUNTS WILL BE DISABLED AUTOMATICALLY	CRVT will automatically disable people's primary accounts who do not take their Annual Information Security Training, reflect on Role-Based Training by the assigned due dates.
2	NEW CRVT APPLICATION	Cybersecurity Role Validation and Tracking (CRVT) application will track and report training compliance for FY2021. While additional changes are coming next year, CRVT is the most viable product for 2021.	7	SIGNIFICANT SECURITY RESPONSIBILITY DEFINITION IS UPDATED	The definition for people with significant security responsibility (SSR) is updated and simplified for this year to encompass all necessary personnel.
3	CRVT APPLICATION IS THE NEW SYSTEM OF RECORD	CRVT is the system of record for training compliance. It sits on the Identity and Access Management (IAM) system and is integrated with the current SATS training system. (Training Compliance Overview)	8	ALL SSR ROLES ARE PRE-POPULATED IN CRVT	All people that meet the new definition of the a SSR will be pre-populated into the CRVT application. There will be no need to manually enter people into SATS this year.
4	TRAINING DATES ARE DELAYED THIS YEAR	Training dates for both the Annual Information Security Training and Role-Based Training will take place later in the year.	9	CRVT WILL BE USED AS A SYSTEM FOR PRIVILEGED USER VALIDATION	CRVT will be used to execute the yearly validation of Privileged Access, Type 2 Secondary Accounts, and High Impact and High Valued Assets. Spreadsheet process will not be used this year.
5	AUTOMATIC REMINDERS ARE SENT TO END USERS	CRVT will send automatic reminders to users to complete the training before the Annual Information Security Training and Role-Based Training are due.	10	SECONDARY ACCOUNTS ARE AUTOMATICALLY DISABLED	Secondary Accounts not validated by May 31 will be automatically disabled. *May 31 falls on Memorial Day, therefore accounts will be disabled on June 1.

● Changes that impact both Annual Information Security Training and Role-Based Training

○ Changes that impact only Role-Based Training

Jenny Spicer

Updated Significant Security Responsibility Definition

The team proposes the following categories for personnel with SSR:

SSR Personnel SSR Designation	Sample SSR User Roles	Ability to Edit SSR Designation	Data Population
1. Privileged – Elevated Users (Federal Employees and Contractors)	Elevated (Type 2) Secondary Accounts (SA) - IT System Administrators/Database Administrators - Software Developers/Information Security Developers - Systems Security/Vulnerability/Forensics Analysts - Network Operations Specialist - Technical Support Specialists Non-Active Directory Elevated Accounts (Privileged Access for High-Impact and HVA). Sample roles are listed below: - Database Administrator / root/sudo access - Network Device Administrator	ICs will be able to remove people who no longer have secondary accounts. If they do this the secondary account will be disabled in the IAM system. ICs will not be able to add/remove people from this list through CRVT.	Pre-Populated from IAM Pre-Populated from: - OC - OT - ASD - NSAID - CD - ORR/ORS
2. Authorizing Officials	Authorizing Officials and Designated Representatives	ICs will not be able to add/remove people from this list through CRVT.	Pre-Populated from NSAT
3. Federal IT Operations	2210 Occupational Series (IT Management)	ICs will not be able to add/remove people from this list through CRVT.	Pre-Populated from NED

SSR Definition (NOR Policy 2813)

This designation refers to responsibilities associated with a given role or position, which have the potential to significantly influence the security posture of one or more FBI/DOJ systems. Examples include, but are not limited to, executives, program and functional managers (system owner, data owner, project manager), CIOs, Chief Information Security Officers (CISOs), ISSOs, software developers, IT auditors, and IT administrators (system, network, data, and infrastructure).

Jenny Spicer

Annual Information Privileged Access and Significant Security Responsibilities



Actions to take:

➤ Privileged User Validations

CRVT Application will be operated by two roles: EOs who will be "delegators" and will assign individuals in their IC as "validators" to certify privileged users in CRVT. This year's process for privileged user validations will serve as Secondary Account certifications.

Delegators and validators have between May 4 until May 31 to validate Elevated (Type 2) Secondary Accounts (SA):

May 4: Delegators and validators can access CRVT Application

May 31: Validators must validate Elevated (Type 2) Secondary Accounts (SA) by May 31 or the Secondary Accounts will be automatically disabled on June 1

➤ Training dates are later in the year

Training management staff needs to know these dates to inform everyone in their ICs about the change



June 1: Training becomes available

September 30: Training Due

October 1: Primary Account Disablement



What is Staying the Same?

- ✓ Everyone **designated with an SSR role** will need to take at least one of the four internal role-based training options in SATS:

1. IT Administrator Training
2. Application Security Checklist & Best Practices for Developers
3. Executives & Managers
4. Cybersecurity Essentials

*External Role-Based Training is still accepted upon approval of the individual's supervisor.

Role-Based Training due date falls at year end, please plan to take your training ahead of time if you anticipate a busy year end period

Jenny Spicer

SSR Validation and RBT Process

SSR IDENTIFICATION SOLUTION



Delegators (Executive Officers) and Validators will use the new **Cybersecurity Role Validation and Tracking (CRVT) Application** to confirm personnel with Elevated (Type 2) Secondary Accounts who are responsible for completing role-based training.

SSR IDENTIFICATION



Delegator

EOs will take on the role of delegators to delegate and manage individuals validating privileged users in CRVT.

QUALIFYING CRITERIA

Leaders who understand the inner workings of the organization

Recommended Positions:
EOs



Validator

ISSOs or other individuals determined by delegators who review and validate N/H personnel with privileged accounts.

Individuals who understand the inner workings of the organization

Recommended Positions:
ISSOs, AOs, Training Coordinators



ROLE-BASED TRAINING COMPLETION



Personnel with SSR

All N/H personnel, including contractors, that fall under the three SSR predetermined categories will be responsible for completing the annual role-based training.

Jenny Spicer

Privileged Access Validation

For FY2021 Privileged Access Validation will be completed through the Cybersecurity Role Validation and Tracking Application.

NIH Personnel SSR Designation	Sample SSR User Roles
1 Privileged – Elevated Users (Federal Employees and Contractors)	- Elevated (Type 2) Secondary Accounts (SA) - IT System Administrators/Database Administrators - Software Development/Information Security Developers - Systems Security/Vulnerability/Forensics Analysts - Network Operations Specialist - Technical Support Specialists

Delegators and validators have **between May 4 until May 31** to validate Elevated (Type 2) Secondary Accounts:

- Delegators (EOs) and validators (BSOs) will be able to access the CRVT Application on May 4.
- ISSOs will be able to validate Elevated (Type 2) Secondary Accounts and delegators (EOs) will be able to assign additional validators who will be notified once they have been selected.
- Validators have until May 31 to complete the validation of the Elevated (Type 2) Secondary Accounts in CRVT, by accepting or rejecting the role
 - If the role is removed, then that Secondary Account will be automatically disabled in the CRVT Application
- If Secondary Accounts are not validated by May 31, they will be automatically disabled on June 1

Jenny Spicer

SSR Automatic Pre-Population

In FY2021, Authorizing Officials and Federal IT Operations roles will be automatically populated in the Cybersecurity Role Validation and Tracking Application.

NIR Personnel SSR Designation		Sample SSR User Roles	
2	Authorizing Officials	•	Authorizing Officials and Designated Representatives
3	Federal IT Operations	•	2210 Occupational Series (IT Management)

Validators will not need to certify these roles, as they are automatically imported into the CRVT Application.

Jenny Spicer

Annual Information Security Training



Actions to take:

- **Recommended Action:** ISSOs should send an email (sample text provided) to everyone in their ICs on May 4 to notify them that the Annual Information Security Training is available.
- **Training dates are later in the year**
Training management staff needs to know these dates to inform everyone in their ICs about the change.



May 3: Training becomes available

August 31: Training Due

September 1: Primary Account Disablement

If you plan to take PTO in August, please plan to take your training ahead of time



What is Staying the Same?

- ✓ **New Hires** need to complete the five Annual Information Security Training modules to receive NIH network access
- ✓ **Everyone with network access** needs to complete the five modules as a part of the Annual Information Security Training Refresher
- ✓ **Five Annual Information Security Training Modules:**
 1. Information Security
 2. Counterintelligence
 3. Privacy Awareness
 4. Records Management
 5. Emergency Preparedness

Jenny Spicer

Cybersecurity Role Validation and Tracking Application Demonstration



Jenny Spicer

Reporting

This year the ICs will be able to access training reports in the CRVT Application.



This year all compliance reporting will be done in the Cybersecurity Role Validation and Tracking (CRVT) Application that delegators, validators, and ISSOs will be able to access

As previously, ICs will have an option to obtain two types of reports:

1. Report for the Annual Information Security Training
2. Report for the Annual Information Security Role-Based Training

*** Module completion progress for individual users will still be accessible in SATS**

We have developed a **Quick Reference Guide on Reporting** to help guide ICs through the process of pulling reports in the CRVT Application.

The Quick Reference Guide along with other resources can be accessed on OCIO's website: [Security Awareness & Training](#)

Jenny Spicer

PLANNED COMMUNICATIONS

Jenny Spicer

Stakeholder Outreach Plan

The list of meetings and communications channels will be used to inform stakeholders of the upcoming changes.

#	Vehicles (Meetings/ Channels)	Stakeholders	Timeframe
1	✓ PSCWS Meeting	Members of PSCWS	March 24
2	✓ ITMC Meeting	OOs	April 6
3	✓ OOI/ISSO Newsletter	OOs, ISSOs	April 13
4	✓ ITMC Meeting	OOs	April 20
5	✓ IG Meeting	IGs, Deputy IGs, OIG Managers	April 20
6	✓ IT Service Desk Group	IT Help Desk staff	April 21
7	✓ PSCWS Meetings	Members of PSCWS	April 21
8	✓ Management Analysts Working Group (MAWG)	Administrative Community	April 29
9	✓ General Information Session	IGs, ISSOs, Privacy Coordinators, others who manage training process	May 4
10	General Information Add-On Session	OC, OT, AEL, NWIO, OO, OIA/ORS	May 4
11	Security Training Open House	Delegators (IGs) and validators (ISSOs, ADs, Training Coordinators)	May 11
12	Community of Administrative Partners (OCAP)	Administrative Community	May 12
13	ISAAC	Administrative Community (External)	May 19
14	Security Training Open House	Delegators (IGs) and validators (ISSOs, ADs, Training Coordinators)	May 11
15	CPC	ISSOs, Privacy Coordinators	May 19-20
16	ISAAC	Administrative Community (Internal)	June 3

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Email Communications

The following communications will be sent to all impacted stakeholders as a result of the process triggers.

Trigger	Sent by	What the Communication Entails	To	Date
Following the General Information Session	ISSOs	Notification that the Annual Information Security Training Refresher is available	All FBI ISSOs send directly to people within their IC	May 6
SSR Validation Process				
ISSOs notified they are validators	ODD Training & Awareness Team	Email to ISSOs telling them they have been assigned as validators, why this is important, information about what they need to do in CRVT, timelines, where to go for assistance	ISSOs	May 6
Delegator and Validator Update Email before RBT begins	Larry Reed	The goal is to have everybody with a Type 2 SA to be certified or revoked by May 31. Here is how you're doing against that goal: - Data regarding progress on validations for certification - Reminder that Secondary Account certification is due on May 31	Delegator and Validator	May 11 May 18 May 25
FBIAs Reminder Email	Larry Reed	Identify ICs with a significant number of outstanding certifications and send reminder email	Delegator and Validator with top 4 of remaining certifications	May 27
Training Becomes Available	Larry Reed	Notification that RBT training is available, importance of having an SSR, training requirement and due date, instructions, and how to receive assistance	People identified as having SSR	June 5

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System Email Communications

The following communications will be sent to all impacted stakeholders as a result of the process triggers.

Trigger	Type of Comm	What the Communication Entails	To	Date
Annual - Information Security Awareness Training Process Communication				
Training Due in 60 Days	Automatic Email	Reminder that training is due in 60 days, repercussions, instructions, and assistance	All Noncompliant HR Personnel	July 1
Training Due in 30 Days	Automatic Email	Reminder that training is due in 30 days, repercussions, instructions, and assistance	All Noncompliant HR Personnel	August 1
Training Due in 15 Days	Automatic Email	Reminder that training is due in 15 days, repercussions, instructions, and assistance	All Noncompliant HR Personnel	August 15
Training Due in 5 Days	Automatic Email	Reminder that training is due soon, repercussions, instructions, and assistance	All Noncompliant HR Personnel	August 27
Training Due in 4 Days	Automatic Email	Reminder that training is due soon, repercussions, instructions, and assistance	All Noncompliant HR Personnel	August 28
Training Due in 3 Days	Automatic Email	Reminder that training is due soon, repercussions, instructions, and assistance	All Noncompliant HR Personnel	August 29
Training Due in 2 Days	Automatic Email	Reminder that training is due soon, repercussions, instructions, and assistance	All Noncompliant HR Personnel	August 30
Training Due TODAY	Automatic Email	Reminder that training is due today, repercussions, instructions, and assistance	All Noncompliant HR Personnel	August 31
SSR Validation Process				
Additional delegators added	Automatic Email	Notifying BDE they have been assigned as delegators, CPVT info, timelines, and assistance	Executive Officers	Ongoing
Validators identified notification	Automatic Email	What the validator role is, why it is important, instructions, and due dates	Validators	When assigned
Role Based Training				
Training Due in 60 Days	Automatic Email	Reminder that training is due in 60 days, repercussions, instructions, and assistance	All people with SSR	June 1
Training Due in 30 Days	Automatic Email	Reminder that training is due in 30 days, repercussions, instructions, and assistance	All HR Noncompliant SSR roles	September 1
Training Due in 15 Days	Automatic Email	Reminder that training is due in 15 days, repercussions, instructions, and assistance	All HR Noncompliant SSR roles	September 15
Training Due in 5 Days	Automatic Email	Reminder that training is due soon, repercussions, instructions, and assistance	All HR Noncompliant SSR roles	September 26
Training Due in 4 Days	Automatic Email	Reminder that training is due soon, repercussions, instructions, and assistance	All HR Noncompliant SSR roles	September 27
Training Due in 3 Days	Automatic Email	Reminder that training is due soon, repercussions, instructions, and assistance	All HR Noncompliant SSR roles	September 28
Training Due in 2 Days	Automatic Email	Reminder that training is due soon, repercussions, instructions, and assistance	All HR Noncompliant SSR roles	September 29
Training Due TODAY	Automatic Email	Reminder that training is due today, repercussions, instructions, and assistance	All HR Noncompliant SSR roles	September 30

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Benefits of FY2021 Training Updates

Benefits

**Improved Accuracy for Compliance Tracking**

NIH OCIO will track all training compliance more easily and with more reliability

**Increased Efficiency through Automation**

All SSR roles will be pre-populated in the CRVT Application and privileged user account validation will be easier

**Decreased Level of Effort for IOs and ISSOs**

ISSOs will not need to identify and manually enter SSR roles in the system

**Increased Policy Compliance**

NIH will be better compliant with federal policies and NIH guidelines



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Resources

We will provide resources pertaining to all the changes taking place, including:

- **Quick Reference Guides:** Using the CRVT Application for Delegators, Validators, and Reporting
- **Frequently Asked Questions (FAQs):** Commonly asked questions pertaining to the changes to the 2021 training cycle
- **Recorded CRVT Demonstration:** CRVT process overview for Delegators and Validators
- **Journey Maps:** Resource for Delegators and Validators using the CRVT Application for SSR validation



The resources above can be accessed on OCIO's website: [Security Awareness & Training](#)



If you experience problems with the CRVT Application, **please submit a ticket to the [IT Service Desk](#)** specifying that you need support with the CRVT Application

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Next Steps

► OCIO OUTREACH EVENTS:

- **Education Sessions (May)**
We will be holding general education sessions. Open to anyone who is interested
- **Targeted Communications (April-June)**
OCIO will be sending tailored communications for specific impacted stakeholders

► IMPORTANT UPCOMING DATES TO REMEMBER:

- Delegators and validators have **between May 4 until May 31** to validate Elevated (Type 2) Secondary Accounts (SA)
 - **May 4:** Delegators (EOs) and validators (ISSOs) can access the CIRVT Application
 - **May 31:** Validators must validate Elevated (Type 2) Secondary Accounts (SA) by May 31, or the Secondary Accounts will be automatically disabled on June 1
- **May 3:** Recommended that ISSOs send an announcement that Annual Information Security Training is available to everyone in their ICs
- **May 3:** Annual Information Security Training becomes available
- **June 1:** Annual Information Security Role-Based Training becomes available

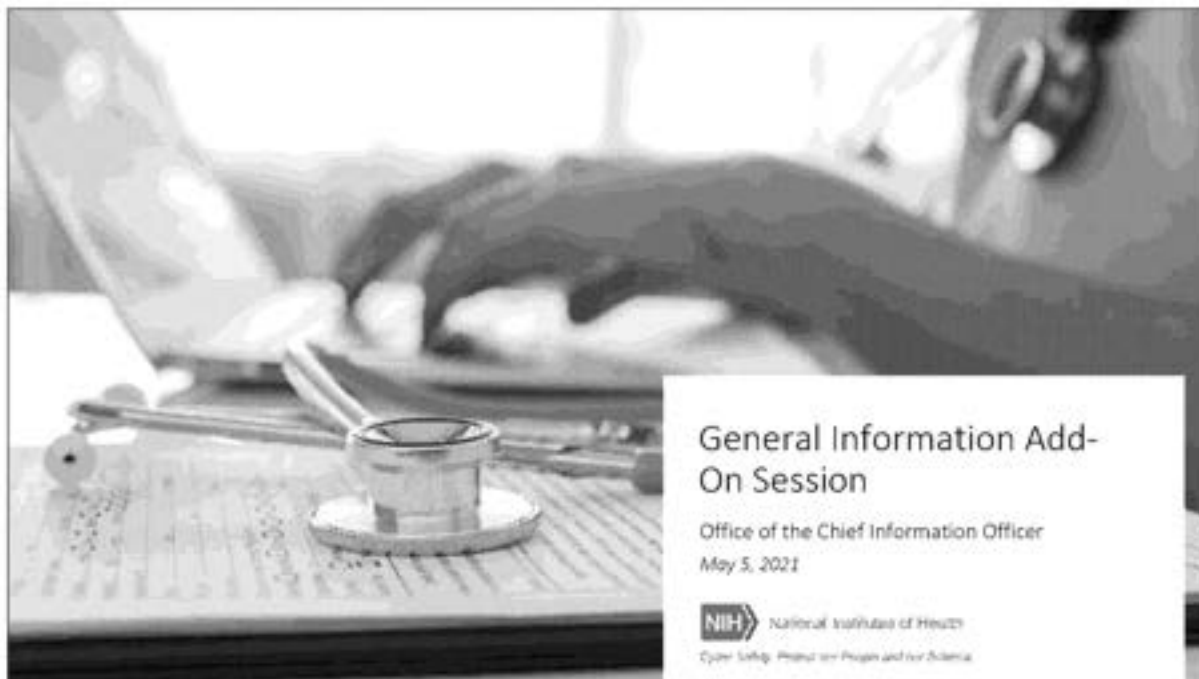


Jenny Spicer

Questions?



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Non-Active Directory Elevated Accounts

WHAT IS NEEDED?

This year, IAM team will need to prepopulate the list of **Non-Active Directory Elevated Accounts** in the Cybersecurity Role Validation and Tracking (CRVT) Application for individuals who have **Privileged Access** and who work with the following **High Impact Systems** and **High-Value Assets (HVA)**:

High Impact Systems	Responsible IC
Clinical Research Information Management System of NIAD	NIAD
Identity, Credentials, and Access Management Services	OT
National Institute of Health Network	OT
NIAD Select Agent Repository	NIAD
NIH Data Center	OT
ORF Cluster	ORF/ORS
ORS GSS	ORF/ORS
Outpatient Eye Clinic	NEI
Security and Emergency Response	ORF/ORS
High Value Assets (HVA)	Responsible IC
Clinical Research Information System	CC
Electronic Research Administration	OD

ACTION ITEM:

CC, CIT, NEI, NIAD, OD, and ORF/ORS will:

1. Receive and fill out a template with the individuals' name and HHS ID or username in their ICs handling High Impact Systems and/or HVA
2. Send the list of individuals to:
Maja Bedak at maja.bedak@nih.gov
by Friday, May 21, 2021

Template for Collecting Non-Active Directory Elevated Account Information for users with Privileged Access handling High-Impact Systems and HVA

 Microsoft Word
Worksheet
*Double click to open the document

Jenny Spicer

Questions?



Jenny Spicer



Appendix

2021 Annual and RBT Milestones

Major milestones for the training workstream include:

Activity	Information Security Awareness Training	Role-Based Training
Portal ready for assignment for all SSR	N/A	May 4
Training available	May 3	June 1
Privileged Access Certification complete	N/A	May 31
2021 cut off (new hire/role 60 days prior)	July 1	August 1
Training due	August 31	September 30
Noncompliance remediation	August 15 – August 31	September 15– September 30
Report due to HHS	August 31	September 30
Disabling of accounts	September 1	October 1

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From: Beigel, John (NIH) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=492AE062F7D74E3CBD894E30160869F0-JBEIGEL]
Sent: 5/17/2021 6:46:10 PM
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Subject: RE: HIPAA question for NIAID trial

Location: [REDACTED] b6

Start: 5/18/2021 5:30:00 PM

End: 5/18/2021 6:00:00 PM

Show Time As: Tentative

Recurrence: (none)

Required Attendees: Twilley, Ross (NIH/OD) [E]; Office of the Senior Official for Privacy (NIH/OD); Moore, Marg (NIH/NIAID) [E]; Dempsey, Walla (NIH/NIAID) [E]; Nayak, Seema (NIH/NIAID) [E]; Arega, Janice (NIH/NIAID) [E]

From: "Twilley, Ross (NIH/OD) [E]" [REDACTED] b6

Date: Monday, May 17, 2021 at 12:27 PM

To: John Beigel [REDACTED] b6

Cc: "Office of the Senior Official for Privacy (NIH/OD)" [REDACTED] b6 "Moore, Marg (NIH/NIAID) [E]" [REDACTED] b6

Subject: RE: HIPAA question for NIAID trial

Hi John,

We are happy to speak with you about this issue. Our initial thoughts are that if the proper person is unable to consent then the data should be deleted since its collection was not properly authorized.

Please let us know if you would like to setup a call to discuss further. I've also CC'd NIAID's Privacy Coordinator (Marg Moore) to see if she has any additional thoughts.

Thanks,
Ross

--
Ross Twilley
NIH Office of the Senior Official for Privacy
Privacy Policy Branch
NIH/OD/OM/OMA/DCM
Phone: [REDACTED] b6

REL0000631536



Access the NIH Sensitive Information and Encryption Resource Card

This message is intended only for the addressee(s) shown above, and may contain information that is privileged, confidential or otherwise protected from disclosure. Any review, dissemination or use of this transmission or its contents by persons other than the addressee is strictly prohibited. If you receive this e-mail in error, please delete the email and notify the sender at the number listed above.

From: Beigel, John (NIH) [E] [b6]
Sent: Monday, May 17, 2021 9:49 AM
To: Office of the Senior Official for Privacy (NIH/OD) [b6]
Subject: HIPAA question for NIAID trial

NIH Senior Official for Privacy

We have a question re HIPAA that we are hoping you can help us with. We (NIAID's Division of Microbiology and Infectious Disease (DMID)) have a IND clinical trial for COVID-19 that is at 60+ sites. One of the sites, VA Eastern Colorado Health Care System, had their local privacy officer review the consent and standalone HIPAA documents of their participants and determined that one subject did not provide appropriate HIPAA authorization as it was a verbal consent with his next of kin (and this next of kin does not have a durable power of attorney for healthcare. The subject was confused at enrollment, so the LAR was able to consent for the study, but the consent for the HIPAA is apparently more rigid.

The privacy officer's recommendation is that the data be deleted and the samples destroyed. Since this is a FDA regulated IND study, deleting data is problematic and a big red flag for the FDA. So we are trying to navigate how to address the sites privacy officer's request while making sure we fulfil the NIH regulatory obligations of a FDA trial. We have asked if the subject can be reconsented for HIPAA but apparently the subject is still confused

We think we need expertise beyond what we have in the division, and was hoping the Office of the Senior Official for Privacy would know how to navigate this. Would someone in your office be able to talk with us about this issue?

Thanks
John

--
John Beigel, M.D.
Associate Director for Clinical Research
Division of Microbiology and Infectious Diseases
National Institute of Allergy and Infectious Diseases (NIAID)
Phone: (1) [b6]
email: [b6]

John Beigel is inviting you to a scheduled ZoomGov meeting.

Join ZoomGov Meeting

[https://\[b6\]](https://[b6])

Meeting ID: [b6] [b6] [b6]

REL0000631536

Passcode:

One tap mobile

US (San Jose)

US (New York)

Dial by your location

US (San Jose)
 US (New York)
 US (San Jose)
 US

US Toll-free

Meeting ID:

Passcode:

Find your local number:

Join by SIP

Join by H.323

(US West)

(US East)

Meeting ID:

Passcode:

From: NIH InfoSec Meeting Organizer [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=E76FFB921FDA46C7AB21FF2D97BD2DDE-OCISOMEETIN]
Sent: 5/20/2021 3:04:53 PM
To: NIH ISSO Only [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=250dc114a45848c89ae325a8fd549979-NIH ISSO On]; NIH IC Privacy Coordinators [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=99794f45278f42bcadbe1485711d4dad-NIH IC Priv]; ISAO-Training-&-Awareness [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b90145a18cd94d8e8fbbe5168ef0ed2a-ISAO-Traini]; CITIAMIDMAdministrators@nih.gov

Subject: OCIO FY2021 Security Compliance Training: Office Hours for Delegators and Validators

Location: b6

Start: 5/26/2021 2:00:00 PM

End: 5/26/2021 3:00:00 PM

Show Time As: Tentative

Required Attendees: NIH ISSO Only; NIH IC Privacy Coordinators; ISAO-Training-&-Awareness;

b6



NIH OCIO FY2021 Security Compliance Training Office Hours for Delegators and Validators

Remote Participation

[Join Zoom Meeting](#)

Conference Number: b6 b6 b6 Meeting ID: b6 b6 b6

Passcode: b6

Dear IC Training Teams,

We are scheduling an additional **OCIO Training Office Hours** session to provide you with the most recent training related updates and to answer any questions that you still may have about this year's changes to the training process and the [Cybersecurity Role Validation and Tracking \(CRVT\) Application](#). These sessions are targeted to delegators (EOs) and Validators (ISSOs/other individuals delegated validator roles) who will be using the CRVT Application to validate Elevated (Type 2) Secondary Accounts and to access Annual Information Security Training and Role-Based Training compliance reports.

This invite has been sent to ISSOs and Privacy Coordinators. Please feel free to forward to anyone else from your IC involved in the management of the FY2021 Security Compliance Training.

Just as a reminder, resources for the FY2021 training cycle are available to you on the [OCIO Security Training Website](#) as well as on the [OD-ISSO Forum Teams site](#) where you can find an ongoing [Q&A document](#) that consolidates all the questions and answers we have received from you thus far.

Please reach out to the [OCIO Training & Awareness Team](#) with any questions or concerns.

We look forward to seeing you there,

OCIO Training & Awareness Team



National Institutes of Health

Cyber Safety. Protect our People and our Science.





National Institutes of Health

Cyber Safety. Protect our People and our Science.

From: NIH InfoSec Meeting Organizer [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=E76FFB921FDA46C7AB21FF2D97BD2DDE-OCISOMEETIN]
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Subject: OCIO FY2021 Security Compliance Training: Office Hours for Delegators and Validators

Attachments: OCIO Training Office Hours Presentation_May 20.pptx

Location: b6

Start: 5/20/2021 5:00:00 PM

End: 5/20/2021 6:00:00 PM

Show Time As: Tentative

Required Attendees: NIH ISSO Only; NIH IC Privacy Coordinators; ISAO-Training-&Awareness; Winkler, Alexandra (NIH/OD) [C]; Naqvi, Ammar (NIH/CIT) [C]; Havens, Mj (NIH/CIT) [C]; Connolly, Grant (NIH/CIT) [C]; Fennell, Michael (NIH/CIT) [C]
Optional Attendees: White, Julia (NIH/OD) [E]; Jordan, Matt (NIH/NIEHS) [E]; Reter, Roy (NIH/NIEHS) [E]; Alves, Steve (NIH/OD) [E]; Ngo, Nam (NIH/NCATS) [E]; Clarke, Dwight (NIH/NLM) [E]; Johnson, Shevon (NIH/NIEHS) [E]; Akiyama, Darrick (NIH/NIAMS) [E]; Tretyak, Alina (NIH/OD) [E]; Khan, Amman (CMS/OIT); Cheung, Paul (NIH/NHGRI) [E]; Folkers, Jonathan (NIH/NIAAA) [E]; Lopez-Ramirez, Rosayma (NIH/OD) [E]; Dugar, Jothi (NIH/CIT) [E]; Meyers, Scott (NIH/CIT) [E]; Grossman, Kenneth (NIH/NIAID) [E]; Wise, Matthew (NIH/NIMHD) [E]; Nair, Prema (NIH/CSR) [E]; Freeman, Natasha (NIH/NCI) [C]; Greco, Christopher (NIH/NIDCR) [E]; Burton, James (NIH/NIDCD) [E]; Woo, Theodore (NIH/NCCIH) [E]; Leiby, Chris (NIH/OD) [E]; Hare, Roy (NIH/OD) [C]; Milliard, Suzanne (NIH/NCI) [E]; Williams, Erica (NIH/CIT) [E]; Martin, Susan (NIH/CC/DCRI) [C]; McCullar, Alisa (NIH/FIC) [E]; Clary, David (NIH/NIAMS) [E]; Brining, Sheryl (NIH/OD) [E]; Simpson, Troy (NIH/NIEHS) [E]; Gonchar, Dawn (NIH/OD) [E]; Spencer, Jay (NIH/NCI) [E]; Lansiquot, Boniface (NIH/NEI) [E]; Manheim, Marianne (NIH/NHLBI) [E]; French, Daniel (NIH/OD) [E]; Gallagher, Eric (NIH/NCCIH) [E]; Dickens, Jasse (NIH/NIMH) [E]; Wright, Michael (NIH/NEI) [E]; Calderon, Willy (NIH/NINDS) [E]; Hermach, William (NIH/NIMH) [E]; Kung, Dar-Ning (NIH/NLM) [E]; Cooper, Elizabeth (NIH/NBS) [E]; Frahm, Errin (NIH/NIDDK) [E]; Settles, Omar (NIH/NIA/ERP) [C]; Czekalski, Blaise (NIH/NCI) [E]; Spicer, Jennifer; Cantilena, Barbara (NIH/NIBIB) [E]; Hayn, Craig (NIH/NCI) [E]; Malick, Robert (NIH/CIT) [E]; Haas, Meghan (NIH/CIT) [C];
 b6 Rogers, Karen (NIH/OD) [E]; Pearson, Katrina (NIH/OD) [E]; Hobson-Garcia, Patrick (NIH/NIAMS) [C]; Astorga, Luis David; Ochoa, Luis (NIH/NIDCD) [E]



NIH OCIO FY2021 Security Compliance Training Office Hours for Delegators and Validators

Remote Participation

[Join Zoom Meeting](#)

Conference Number: [b6] [b6] [b6] Meeting ID: [b6] [b6] [b6]

Passcode: [b6]

Dear IC Training Teams,

As you know, OCIO has updated its FY2021 Security Compliance Training processes and systems, which will impact this training cycle. To make sure you have all the support you need, we invite you to join the **OCIO Training Office Hours** that will take place on **May 11th and May 20th, 2021**. These sessions are targeted to delegators (EOs) and Validators (ISSOs/other individuals delegated validator roles) so that we can answer any questions that you still may have about this year's changes to the training process and the Cybersecurity Role Validation and Tracking (CRVT) Application.

Additionally, we will also provide any updates since the OCIO Training General Information Session on May 4th that include:

- *Question Tracker, which includes all consolidated questions and responses that we have received from you thus far – you can find it [here](#).*
- *Overview of any additional tips that you can use during this training cycle*

This invite has been sent to ISSOs and Privacy Coordinators. Please feel free to forward to anyone else from your IC involved in the management of the FY2021 Security Compliance Training.

Please reach out to the [OCIO Training & Awareness Team](#) with any questions or concerns.

We look forward to seeing you there,

OCIO Training & Awareness Team



National Institutes of Health

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REL0000631538



Office Hours for Delegators and Validators

Office of the Chief Information Officer
May 20, 2021



National Institutes of Health
Cyber Safety: Protecting People and Our Science

Updates

1 CRVT Application

The Cybersecurity Role Validation and Tracking (CRVT) Application no longer includes Type 1 Secondary Accounts. Validators can **resume validations and save decisions**.

Definition of Type 1/Type 2 Secondary Accounts:

Type 1: Special Privileges on Local Device. Only Type 1 is used for local access only.

(e.g., logging onto your desktop to install software)

Type 2: Special Privileges on Systems or Infrastructure. Type 2 is for elevated permissions.

(e.g., System Administrator)

2 Extended Leave

Extended leave will be managed the way it has been in the past, by **adding the individuals to the IDU folder**.

3 EO's Will Give Final Approval

EOs will provide final approval of Validator/ISSO's validation on the CRVT Application. This will serve as the yearly signoff for privileged access.

EOs will not receive an automatic notification that the validation is complete. Therefore, Validators/ISSOs will need to coordinate with their EOs.

In CRVT Validators/ISSOs should **not** click on "Sign-Off Decisions" once validations are complete. If you do, then you will have to complete the validation process again from the beginning.

PLEASE DO NOT CLICK



Sign-Off Decisions

4 Removing 60-day Reminder

To give ICs more flexibility, we will remove the automatic 60-day reminder for the Annual Information Security Training. This way personnel can complete the training sooner and meet specific IC training due dates that are different from the enterprise due date August 31.

5 Status Updates

Throughout the month of May, ISSOs have been receiving weekly updates on his/her IC's validation status of Elevated (Type 2) Secondary Accounts.

IC Name	IC Type	IC Status	IC Training Due Date	IC Training Completion Date	IC Training Status
IC Name	IC Type	IC Status	IC Training Due Date	IC Training Completion Date	IC Training Status

COMING SOON:

6 New Reporting Role

ICs will be able to **assign additional individuals to access reporting** in CRVT. You will receive more information next week once this process is finalized.

7 Communications Package

ISSOs will receive training related comms that will include **write-ups for websites, newsletters, signature blocks, and background related to annual training and RBT** to help inform NIH staff.

8 Change to Uploading External Training Certificates in SATS

The process for external training has not changed. An individual will need approval from ISSO to take a specific training, upload the completion certificate in SATS, and once ISSO approves in SATS, the compliance will be reflected in CRVT. However, the **place/button where people upload the certificate will change** – we will share more information on this next week.

NOTE: CRVT will track completion of external trainings, but the certificates themselves will be only available in the SATS system.

Reminders

1 Reporting

Reports are available in CRVT for both the Annual Information Security Training and the Role-Based Training.

2 Training Dates

Personnel who have taken New Hire Security Training prior to May 1, must complete the refresher training again to receive credit for this year.

3 Q&A Resource

The Q&A resource document is available on the [SSO/SSA Public Access Portal](#). It includes all the questions/answers that we received during the General Session on May 4 and since via email.

4 Updated SSO Email

You should have received an updated SSO draft email with additional guidance for personnel, directing them to enter their NHS ID number to take the training and [not to use](#) the Public Access Portal.

We recommend SSOs notify everyone in their ICs that the Annual Refresher is available, if they have not already done so.

5 Training Module Completion in SATS

You are still able to access and view completion status for individual personnel in your ICs in the SATS training portal.

What to do in CRVT if...

- 1 Someone has a Type 2 account, and it should be Type 1 account.
Request your Service Desk/Account Team change the Secondary Account Type (via ADM).
NOTE: If this is done before the 31st approving or reversing the role in CRVT will not make an impact.
- 2 Someone has a Type 2 account and they shouldn't have it or need it for Type 1 access.
Revoke the line item in CRVT Applications.
- 3 Someone has a Type 1 account, and it should be a Type 2 account.
Request your Service Desk/Account Team change the Secondary Account Type (via ADM).
NOTE: They will not show up in the review, but they will show up as now having the SSR designation in reports and will be required to take RBT.

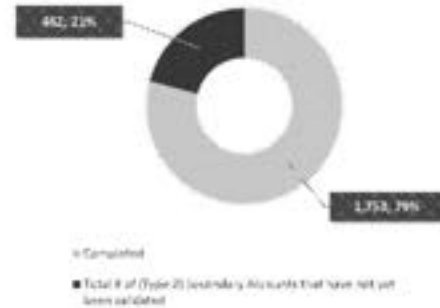
Important dates previously discussed:

- Delegators and validators have **until May 31** to validate Elevated (Type 2) Secondary Accounts (SA)
 - **May 4:** CRVT Application became available for Delegators (ICs) and validators (SSOs/other identified individuals)
 - **May 31:** Validators must validate Elevated (Type 2) Secondary Accounts by May 31, or the Secondary Accounts will be automatically disabled on June 1
- **June 1:** Annual Information Security Role-Based Training becomes available
- **August 31:** Annual Information Security Training is now available and due on August 31

Progress on Type 2 Secondary Account Validation (May 20)

NRG Progress on Validation of Results
Type 2: Total # of Type 2 Accounts

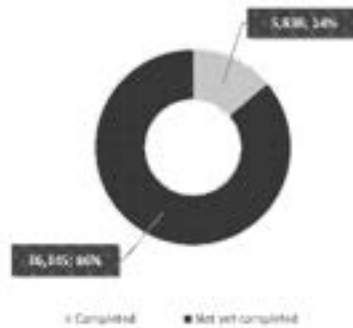
IC	Number of Delegates	Number of Validators	Decisions Made	Total Items	% Complete	Signed Off?
CT	2	2	315	315	100	
CC	1	1	0	94	100	
CSR	1	1	32	32	0	Yes
IC	1	1	2	3	100	
NCATS	1	2	18	18	67	
NCCM	1	1	7	7	100	Yes
MO	4	3	291	376	100	
NEI	1	1	38	39	77	
NRGR	1	2	54	54	97	
NRH	1	1	114	115	100	
NSA	1	2	41	51	99	
NRANA	3	2	19	19	80	
NRAD	2	3	1	187	100	
NRAMS	1	2	30	31	1	
NRBL	1	1	12	13	97	
NRCD	1	1	49	44	92	
NRDA	1	3	38	38	58	Yes
NRD	1	2	24	24	100	Yes
NRDR	1	2	22	22	100	
NRDR	1	2	42	42	100	
NRDS	3	4	106	106	100	Yes
NRGMS	1	2	28	29	100	
NRH	1	5	47	47	97	Yes
NRHSD	1	1	0	2	100	
NRHSD	1	2	39	39	0	
NRH	1	1	8	9	100	
NRH	1	1	79	79	89	Yes
OD	1	2	777	820	100	
TOTAL	39	58	1,753	2,215	79%	7



Progress on Annual Information Security Training (May 10)

NIJ Progress: 100% of 1,400
Total: 1,400, 100% of 1,400

IC	Number completed	Number of incomplete	Grand Total
CC	328	2819	3147
CF	29	904	933
CR	87	471	558
IC	1	78	79
NCATS	70	549	619
NCCIH	5	147	152
NCJ	1548	7075	8623
NIJ	63	586	649
NIJARI	30	785	815
NIJBI	80	585	665
NIJ	32	975	1007
NIJAA	97	301	398
NIJAD	913	4197	5110
NIJAMS	100	390	490
NIJBI	35	182	217
NIJCI	44	1790	1834
NIJDA	147	674	821
NIJED	11	250	261
NIJER	59	414	473
NIJIE	30	1255	1285
NIJIS	140	1405	1545
NIJMS	43	229	272
NIJRI	231	1193	1424
NIJSD	3	134	137
NIJSS	192	1064	1256
NIJW	30	105	135
NIJW	245	1370	1615
OD	1,044	9,076	10,120
TOTAL	5,838	36,345	42,183







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Subject: OCIO FY2021 Security Compliance Training: Office Hours for Delegators and Validators

Attachments: UPDATED_OCIO Training Office Hours Presentation_May 20.pptx

Location: b6

Start: 5/20/2021 5:00:00 PM

End: 5/20/2021 6:00:00 PM

Show Time As: Tentative

Required Attendees: NIH ISSO Only; NIH IC Privacy Coordinators; ISAO-Training-&-Awareness; Winkler, Alexandra (NIH/OD) [C]; Naqvi, Ammar (NIH/CIT) [C]; Havens, Mj (NIH/CIT) [C]; Connolly, Grant (NIH/CIT) [C]; Fennell, Michael (NIH/CIT) [C]
Optional Attendees: White, Julia (NIH/OD) [E]; Jordan, Matt (NIH/NIEHS) [E]; Reter, Roy (NIH/NIEHS) [E]; Alves, Steve (NIH/OD) [E]; Ngo, Nam (NIH/NCATS) [E]; Clarke, Dwight (NIH/NLM) [E]; Johnson, Shevon (NIH/NIEHS) [E]; Akiyama, Darrick (NIH/NIAMS) [E]; Tretyak, Alina (NIH/OD) [E]; Khan, Amman (CMS/OIT); Cheung, Paul (NIH/NHGRI) [E]; Folkers, Jonathan (NIH/NIAAA) [E]; Lopez-Ramirez, Rosayma (NIH/OD) [E]; Dugar, Jothi (NIH/CIT) [E]; Meyers, Scott (NIH/CIT) [E]; Grossman, Kenneth (NIH/NIAID) [E]; Wise, Matthew (NIH/NIMHD) [E]; Nair, Prema (NIH/CSR) [E]; Freeman, Natasha (NIH/NCI) [C]; Greco, Christopher (NIH/NIDCR) [E]; Burton, James (NIH/NIDCD) [E]; Woo, Theodore (NIH/NCCIH) [E]; Leiby, Chris (NIH/OD) [E]; Hare, Roy (NIH/OD) [C]; Milliard, Suzanne (NIH/NCI) [E]; Williams, Erica (NIH/CIT) [E]; Martin, Susan (NIH/CC/DCRI) [C]; McCullar, Alisa (NIH/FIC) [E]; Clary, David (NIH/NIAMS) [E]; Brining, Sheryl (NIH/OD) [E]; Simpson, Troy (NIH/NIEHS) [E]; Gonchar, Dawn (NIH/OD) [E]; Spencer, Jay (NIH/NCI) [E]; Lansiquot, Boniface (NIH/NEI) [E]; Manheim, Marianne (NIH/NHLBI) [E]; French, Daniel (NIH/OD) [E]; Gallagher, Eric (NIH/NCCIH) [E]; Dickens, Jasse (NIH/NIMH) [E]; Wright, Michael (NIH/NEI) [E]; Calderon, Willy (NIH/NINDS) [E]; Hermach, William (NIH/NIMH) [E]; Kung, Dar-Ning (NIH/NLM) [E]; Cooper, Elizabeth (NIH/NBS) [E]; Frahm, Errin (NIH/NIDDK) [E]; Settles, Omar (NIH/NIA/ERP) [C]; Czekalski, Blaise (NIH/NCI) [E]; Spicer, Jennifer; Cantilena, Barbara (NIH/NIBIB) [E]; Hayn, Craig (NIH/NCI) [E]; Malick, Robert (NIH/CIT) [E]; Haas, Meghan (NIH/CIT) [C];
 b6 Rogers, Karen (NIH/OD) [E]; Pearson, Katrina (NIH/OD) [E]; Hobson-Garcia, Patrick (NIH/NIAMS) [C]; Astorga, Luis David; Ochoa, Luis (NIH/NIDCD) [E]; Stabile, Regina (NIH/NIEHS) [E]; Timpa, Trey (NIH/OD/ORS) [C]; Adler, Carolyn (NIH/OD) [C]



NIH OCIO FY2021 Security Compliance Training Office Hours for Delegators and Validators

Remote Participation

[Join Zoom Meeting](#)

Conference Number: [b6] [b6] [b6] Meeting ID: [b6] [b6] [b6]

Passcode: [b6]

Dear IC Training Teams,

As you know, OCIO has updated its FY2021 Security Compliance Training processes and systems, which will impact this training cycle. To make sure you have all the support you need, we invite you to join the **OCIO Training Office Hours** that will take place on **May 11th and May 20th, 2021**. These sessions are targeted to delegators (EOs) and Validators (ISSOs/other individuals delegated validator roles) so that we can answer any questions that you still may have about this year's changes to the training process and the Cybersecurity Role Validation and Tracking (CRVT) Application.

Additionally, we will also provide any updates since the OCIO Training General Information Session on May 4th that include:

- *Question Tracker, which includes all consolidated questions and responses that we have received from you thus far – you can find it [here](#).*
- *Overview of any additional tips that you can use during this training cycle*

This invite has been sent to ISSOs and Privacy Coordinators. Please feel free to forward to anyone else from your IC involved in the management of the FY2021 Security Compliance Training.

Please reach out to the [OCIO Training & Awareness Team](#) with any questions or concerns.

We look forward to seeing you there,

OCIO Training & Awareness Team



National Institutes of Health

Cyber Safety. Protect our People and our Science.

REL0000631539



Office Hours for Delegators and Validators

Office of the Chief Information Officer
May 20, 2021



National Institutes of Health

Cyber Safety: Protecting People and Our Science

Updates

1 CRVT Application

The Cybersecurity Role Validation and Tracking (CRVT) Application no longer includes Type 1 Secondary Accounts. Validators can **resume validations and save decisions**.

Definition of Type 1/Type 2 Secondary Accounts:

Type 1: Special Privileges on Local Device. Only Type 1 is used for local access only.

(e.g., logging onto your desktop to install software)

Type 2: Special Privileges on Systems or Infrastructure. Type 2 is for elevated permissions.

(e.g., System Administrator)

2 Extended Leave

Extended leave will be managed the way it has been in the past, by **adding the individuals to the IDU folder**.

3 EO's Will Give Final Approval

EOs will provide final approval of Validator/ISSO's validation on the CRVT Application. This will serve as the yearly signoff for privileged access.

EOs will not receive an automatic notification that the validation is complete. Therefore, Validators/ISSOs will need to coordinate with their ESSOs.

In CRVT Validators/ISSOs should **not** click on "Sign-Off Decisions" once validations are complete. If you do, then you will have to complete the validation process again from the beginning.

PLEASE DO NOT CLICK



Sign-Off Decisions

4 Removing 60-day Reminder

To give ICs more flexibility, we will remove the automatic 60-day reminder for the Annual Information Security Training. This way personnel can complete the training sooner and meet specific IC training due dates that are different from the enterprise due date August 31.

5 Status Updates

Throughout the month of May, ISSOs have been receiving weekly updates on his/her IC's validation status of Elevated (Type 2) Secondary Accounts.

IC Name	IC Type	IC Status	IC Training Due Date	IC Training Completion Date	IC Training Status
IC Name	IC Type	IC Status	IC Training Due Date	IC Training Completion Date	IC Training Status

COMING SOON:

6 New Reporting Role

ICs will be able to assign additional individuals to access reporting in CRVT. You will receive more information next week once this process is finalized.

7 Communications Package

ISSOs will receive training related comms that will include write-ups for websites, newsletters, signature blocks, and background related to annual training and RBT to help inform NIH staff.

8 Change to Uploading External Training Certificates in SATS

The process for external training has not changed. An individual will need approval from ISSO to take a specific training, upload the completion certificate in SATS, and once ISSO approves in SATS, the compliance will be reflected in CRVT. However, the **place/button where people upload the certificate will change** – we will share more information on this next week.

NOTE: CRVT will track completion of external trainings, but the certificates themselves will be only available in the SATS system.

Reminders

1 Reporting

Reports are available in CRVT for both the Annual Information Security Training and the Role-Based Training.

2 Training Dates

Personnel who have taken New Hire Security Training prior to May 1, must complete the refresher training again to receive credit for this year.

3 Q&A Resource

The Q&A resource document is available on the [CRVT Public Access Portal](#). It includes all the questions/answers that we received during the General Session on May 4 and since via email.

4 Updated ISSO Email

You should have received an updated ISSO draft email with additional guidance for personnel, directing them to enter their HRIS ID number to take the training and [not to use](#) the Public Access Portal.

We recommend ISSOs notify everyone in their ICs that the Annual Refresher is available, if they have not already done so.

5 Training Module Completion in SATS

You are still able to access and view completion status for individual personnel in your ICs in the SATS training portal.

What to do in CRVT if...

1

Someone has a Type 2 account, and it should be a Type 1 account.

Request your Service Desk/Account Team change the Secondary Account Type (via ADM).

NOTE: Approval in CRVT will not be required to take RBT.

2

Someone has a Type 2 account and they should have it changed to Type 1 account.

Reverse the line item in CRVT Application.

3

Someone has a Type 1 account, and it should be a Type 2 account.

Request your Service Desk/Account Team change the Secondary Account Type (via ADM).

NOTE: They will not show up in the review, but they will show up as now having the SSR designation in reports and will be required to take RBT.

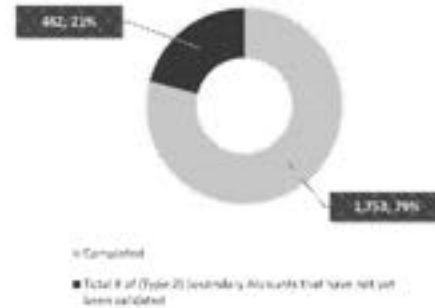
Important dates previously discussed:

- Delegators and validators have **until May 31** to validate Elevated (Type 2) Secondary Accounts (SA).
- May 4:** CRVT Application became available for Delegators (ICs) and validators (ISSOs/other identified individuals).
- May 31:** Validators must validate Elevated (Type 2) Secondary Accounts by May 31, or the Secondary Accounts will be automatically disabled on June 1.
- June 1:** Annual Information Security Role-Based Training becomes available.
- August 31:** Annual Information Security Training is now available and due on August 31.

Progress on Type 2 Secondary Account Validation (May 20)

NAB National Automated Clearing House
Type 2: Total # of Type 2 Accounts

IC	Number of Delegates	Number of Validators	Decisions Made	Total Items	% Complete	Signed Off?
CR	2	2	335	335	100	
CC	1	1	0	94	0	
CSR	1	1	32	32	100	Yes
FC	1	1	2	3	67	
NCATS	1	2	18	18	100	
NCOH	1	1	7	7	100	Yes
MO	4	3	291	376	77	
MI	1	1	38	39	97	
MMRI	1	2	54	54	100	
MLBI	1	1	114	115	99	
MA	1	2	41	51	80	
MAAA	3	2	19	19	100	
MAAD	2	3	1	187	1	
MAAS	1	2	30	31	97	
MBBI	1	1	12	13	93	
NCHD	1	1	49	84	58	
NDA	1	3	38	38	100	Yes
NDCD	1	2	24	24	100	Yes
NDCR	1	2	22	22	100	
NDSK	1	2	42	42	100	
NDSH	3	4	106	106	100	Yes
NDSM	1	2	28	29	97	
NDSI	1	5	47	47	100	Yes
NDSO	1	1	0	2	0	
NDSH	1	2	39	39	100	
NDSH	1	1	8	9	89	
NLM	1	1	79	79	100	Yes
OD	3	2	277	320	87	
TOTAL	39	58	1,753	2,215	79%	7



Progress on Annual Information Security Training (May 10)

NIJ Progress: 100% of 1,400
Total: 1,400, 100% of 1,400

IC	Number completed	Number of incomplete	Grand Total
CC	328	2819	3147
CF	29	934	963
CM	87	471	558
IC	1	78	79
NCATS	70	549	619
NCCIH	5	147	152
NCJ	1548	7075	9023
NIJ	63	586	649
NIJARI	30	785	815
NIJBI	80	585	665
NIJ	32	975	1007
NIJAA	97	301	398
NIJAD	913	4197	5110
NIJAMS	100	390	490
NIJBI	35	182	217
NIJCI	44	1790	1834
NIJDA	147	674	821
NIJED	11	250	261
NIJER	59	414	473
NIJIE	30	1255	1285
NIJIS	140	1405	1545
NIJMS	43	229	272
NIJNH	231	1193	1424
NIJNS	3	134	137
NIJOS	192	1064	1256
NIJPS	30	105	135
NIJSM	245	1370	1615
OD	1,044	9,076	10,120
TOTAL	5,838	36,345	42,183







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From: Dade-Vinson, Celeste (NIH/OD) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=5D2E8E7FEB7F47E0AD93AF789E7CD15B-DADECELE]
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(NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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(NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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(NIH/NIMH) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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(NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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(NIH/NIMH) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
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[E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=c69285fc92f2449d8c6eac304e11c05d-klineir]; Lopez-Ramirez, Rosayma
(NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=7a3bce4b96814aef89a926c45ec3559c-lopezramire]; Berry, Thomas
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[C] [/o=ExchangeLabs/ou=Exchange Administrative Group
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(NIH/NICHD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
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Subject: Canceled: Privacy Coordinator Group (PCG) Meeting
Location: TBD

Start: 1/27/2021 2:30:00 PM
End: 1/27/2021 4:00:00 PM
Show Time As: Free

Importance: High

Recurrence: Monthly
the fourth Wednesday of every 2 month(s) from 9:30 AM to 11:00 AM

Required Attendees: Folkers, Jonathan (NIH/NIAAA) [E]; Albert, Roberta (NIH/NIBIB) [E]; Albertini, Brian (NIH/NINR) [E]; Alves, Steve (NIH/OD) [E]; Amarante, Rusinel (NIH/NIGMS) [E]; Anderson, Anthony (NIH/OD) [C]; Apkarian, Gabriel (NIH/OD) [E]; Barreros, Tamara (NIH/OD/ORS) [E]; Bates, Patty (NIH/NIAAA) [E]; Boehlert, Steve (NIH/OD) [E]; Butler, Gloria (NIH/NHGRI) [E]; Callwood, Aubrey (NIH/NICHD) [E]; Cantilena, Barbara (NIH/NIBIB) [E]; Cheema, Uzma (NIH/NIBIB) [E]; Cheng, Starsky (NIH/NIDDK) [E]; Cheung, Paul (NIH/NHGRI) [E]; Clary, David (NIH/NIAMS) [E]; Close, Dustin (NIH/OD) [E]; Cook, Karen (NIH/OD/ORS) [E]; Cosme, Lillian (NIH/NIAMS) [E]; Dickens, Jasse (NIH/NIMH) [E];

**Optional
Attendees:**

Digiulian, Beth (NIH/NICHD) [C]; France, Michele (NIH/OD) [E]; French, Daniel (NIH/OD) [E]; Gheen, Valery (NIH/NHLBI) [E]; Gonzalez, Claudia (NIH/NIGMS) [E]; Ikeda, Richard (NIH/OD) [E]; Jezioro, Maddie (NIH/NIA/ERP) [E]; Kennedy, Josephine (NIH/NCATS) [E]; LaBella, Shirley (NIH/OD) [E]; Lansiquot, Boniface (NIH/NEI) [E]; Le, Vivian (NIH/NLM) [E]; Leahy, Timothy (NIH/OD) [E]; Lockhart, Matthew (NIH/OD) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Martin, Susan (NIH/CC/DCRI) [E]; McGrady, Patrick (NIH/NIDDK) [E]; Meredith, Kristin (NIH/NIMH) [E]; Milliard, Suzanne (NIH/NCI) [E]; Moore, Marg (NIH/NIAID) [E]; Moreno, Jessica (NIH/NIA/ERP) [E]; Nair, Prema (NIH/CSR) [E]; Ngo, Nam (NIH/NCATS) [E]; Olson, David (NIH/OD) [E]; Pearson, Katrina (NIH/OD) [E]; Peterson, Trevor (NIH/NEI) [E]; Putney, Dvonte (NIH/NINDS) [E]; Rogers, Karen (NIH/OD) [E]; Schaaf, Mark (NIH/NIDCR) [E]; Sharlip, David (NIH/NLM) [E]; Simons, Naledi (NIH/NIA/ERP) [E]; Sloper, Scott (NIH/OD) [E]; Smith, Marcia (NIH/FIC) [E]; Squiers, Chris (NIH/NIDA) [E]; Stabile, Regina (NIH/NIHES) [E]; Tew, Angie (NIH/NIHES) [E]; Tucker, Susan (NIH/OD) [C]; Twilley, Ross (NIH/OD) [E]; Vorck, Fred (NIH/CC/DCRI) [E]; Washington, Debbie (NIH/NIDCD) [E]; Williams, Erica (NIH/CIT) [E]; Woo, Theodore (NIH/NCCIH) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Yager, Kelly (NIH/NIDDK) [E]; Dugar, Jothi (NIH/CIT) [E]; Johnson, Kendall (NIH/NIMH) [C]; Kline, Lydia (NIH/OD) [E]; Lopez-Ramirez, Rosayma (NIH/OD) [E]; Berry, Thomas (NIH/NIDCD) [E]; Hodges, Andrea (NIH/OD) [C]; Yang, Amy (NIH/NIDCD) [E]; Blocker, Darlene (NIH/OD) [E]; NICHD FISMA; Jamaldinian, Georgeina (NIH/NICHD) [C]; Brining, Sheryl (NIH/OD) [E]; Rados, Christopher (NIH/NICHD) [C]; Chen, Eva (NIH/NIDDK) [E]

This meeting will be held as scheduled via Teams. A new invitation will be sent shortly.

The NIH Privacy Coordinator Group (PCG) Meeting is held the fourth Wednesday of every other month, 9:30am – 11:00am. The agenda and supporting materials will be provided prior to the meeting.

From: Dade-Vinson, Celeste (NIH/OD) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=5D2E8E7FEB7F47E0AD93AF789E7CD15B-DADECELE]
Sent: 1/26/2021 7:51:13 PM
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Subject: NIH Privacy Coordinator Group (PCG) Meeting

Attachments: NIH PCG Meeting Agenda_1-27-2021.docx; Privacy Coord 1_27_2021.pptx; NIH Telework Tranquility Nipping
Burnout - Jothi Dugar.pptx

Location: Microsoft Teams Meeting

Start: 1/27/2021 2:30:00 PM
End: 1/27/2021 4:00:00 PM
Show Time As: Tentative

Required Attendees: NIH IC Privacy Coordinators; Dugar, Jothi (NIH/CIT) [E]; Amero, Sally (NIH/OD) [E]

Optional Attendees: Nair, Prema (NIH/CSR) [E]; Le, Vivian (NIH/NLM) [E]; Williams, Erica (NIH/CIT) [E]; Woo, Theodore (NIH/NCCIH) [E]; LaBella, Shirley (NIH/OD) [E]; Peterson, Trevor (NIH/NEI) [E]; Albertini, Brian (NIH/NINR) [E]; Lopez-Ramirez, Rosayma (NIH/OD) [E]; Reter, Roy (NIH/NEHS) [E]; Callwood, Aubrey (NIH/NICHD) [E]; Butler, Gloria (NIH/NHGRI) [E]; Berry, Thomas (NIH/NIDCD) [E]; Cook, Karen (NIH/OD/ORS) [E]; French, Daniel (NIH/OD) [E]; Putney, Dvonte (NIH/NINDS) [E]; Martin, Susan (NIH/CC/DCRI) [E]; Cosme, Lillian (NIH/NIAMS) [E]; Brining, Sheryl (NIH/OD) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Alves, Steve (NIH/OD) [E]; Dickens, Jasse (NIH/NIMH) [E]; Lansiquot, Boniface (NIH/NEI) [E]; Frimpong, Eno (NIH/OD) [E]; Yager, Kelly (NIH/NIDDK) [E]; Amarante, Rusinel (NIH/NIGMS) [E]; Leahy, Timothy (NIH/OD) [E]; Cheema, Uzma (NIH/NIBIB) [E]; Bartok, Lauren (NIH/NIAID) [E]; Kennedy, Josephine (NIH/NCATS) [E]; Smith, Marcia (NIH/FIC) [E]; Schaaf, Mark (NIH/NIDCR) [E]; Milliard, Suzanne (NIH/NCI) [E]; Ngo, Nam (NIH/NCATS) [E]; Gheen, Valery (NIH/NHLBI) [E]; Dasti, Mannan (NIH/NIMH) [E]; Twilley, Ross (NIH/OD) [E]; Sharlip, David (NIH/NLM) [E]; Squiers, Chris (NIH/NIDA) [E]; Stabile, Regina (NIH/NEHS) [E]; Ratliff, Shaun (NIH/OD) [E]; Cantilena, Barbara (NIH/NIBIB) [E]; Cheung, Paul (NIH/NHGRI) [E]; Yang, Amy (NIH/NIDCD) [E]; Close, Dustin (NIH/OD) [E]; Reed, Bruce (NIH/CSR) [E]; Hamid, Khawar (NIH/CSR) [E]; Vorck, Fred (NIH/CC/DCRI) [E]; Chen, Eva (NIH/NIDDK) [E]; Bates, Patty (NIH/NIAAA) [E]; Woodson, Holly (NIH/OD/ORS) [E]

The NIH Privacy Coordinator Group (PCG) Meeting is held the fourth Wednesday of every other month, 9:30am – 11:00am. The agenda and supporting materials are attached.

Microsoft Teams meeting

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United States, Bethesda

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Office of the Senior Official for Privacy (OSOP)

Privacy Coordinator Group (PCG) Meeting Agenda

DATE	January 27, 2021	LOCATION	Microsoft Teams
TIME	9:30am – 11:00am	FACILITATOR	Celeste Dade-Vinson, NIH Senior Official for Privacy (SOP)

20 mins	Handling Requests for Individual Peer Review Meeting Rosters	<i>Sally Amero (OD) & Bruce Reed (CSR)</i>
35 mins	Telework Tranquility (Nipping Burnout in the Bud)	<i>Jothi Dugar (CIT)</i>
10 mins	NIH SOP Updates	<i>Celeste Dade-Vinson (OD)</i>
5 mins	NIH Privacy Act Officer Updates	<i>Dustin Close (OD)</i>
20 mins	PCG Open Forum	<i>Participants</i>

Remote Participation

Join on your computer or mobile app
Click [here](#) to join the meeting

Or call in (audio only)

Phone Conference ID: b6 # United States, Bethesda
b6







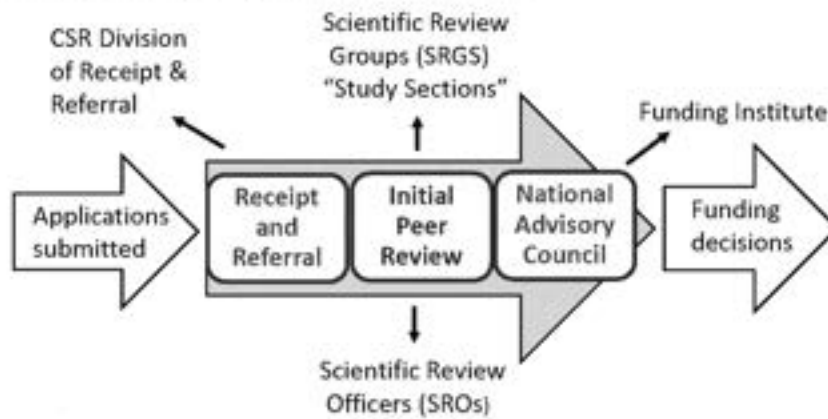
Handling Requests for Individual Peer Review Meeting Rosters

Privacy Coordinators Meeting
January 27, 2021

Sally Amero, Ph.D.
NIH Review Policy Officer
Office of Extramural Research

Understanding NIH Peer Review

- Repeats three times a year ("Council rounds")
- Each step is managed by a different NIH official



Initial Level of NIH Peer Review: Transparency

Meeting rosters

- NIH conducts ~2,700 initial peer review meetings/year
- Each meeting may have 5 ~ 50 reviewers
- Usually are posted online 30 days in advance of the meeting
- Members' names, titles, institutional affiliations, types of appointments
- See [NIH Scientific Review Group \(SRG\) Roster Index](#) or [CSR Review Panels & Dates](#)
- Usually are included in final summary statements – outcome of review

Transparency

Scientific
Expertise

Balanced
representation

Review Integrity: Confidentiality

- Each application has ≥ 3 “assigned” reviewers
 - Read each assigned application in detail
 - Provide numerical scores for designated review criteria
 - Write written critiques
 - Explain the application, strengths, and weaknesses to the other committee members at the meeting
- Applicants often try to guess who was assigned to their applications
 - Individual assignments are not disclosed
 - Conflicts of interest are not disclosed
 - Could be basis for an appeal of peer review

Confidentiality

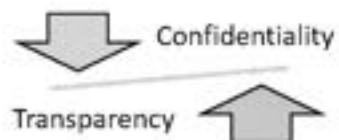
Assigned
Reviewers

Individual
opinions, scores

4

Review Integrity: Aggregate Rosters

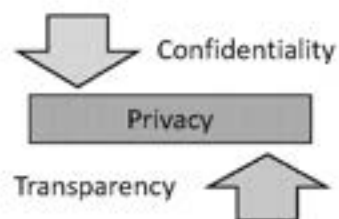
- For meetings with small rosters, individual reviewers may be identified more readily
 - Fear of retribution may inhibit exchange of scientific opinions
 - Some reviewers have experienced threats, bribes, harassment as a result
- Some ICs use aggregate rosters
 - Bundle small meeting rosters
 - Publish in one list once a Council round
- Applicants request individual rosters that were published in aggregate rosters
 - Not a frequent event
 - Until recently, such requests were honored



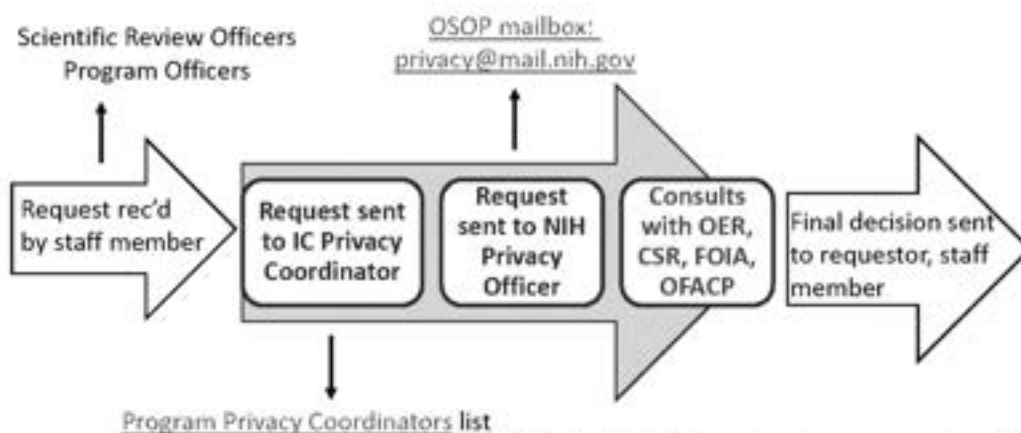
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Review Integrity: Privacy

- Revised System of Records Notification (September 2019) for eRA records: exemption allows the NIH to withhold information that would inappropriately reveal the identities of peer reviewers
- OER Policy Announcement 2021-01-NIH Policy for NIH Extramural Staff: Requests Regarding Aggregate Peer Review Rosters: procedure for managing a request for an individual roster that was published as part of an aggregate roster



Procedure for Handling Roster Requests



See [OER Policy Announcement 2021-01](#)

Contact Information

- Sally Amero (OER)

- Office: [b6] Cell: [b6]

- [b6] or [b6]

- Bruce Reed (CSR)

- Office: [b6]

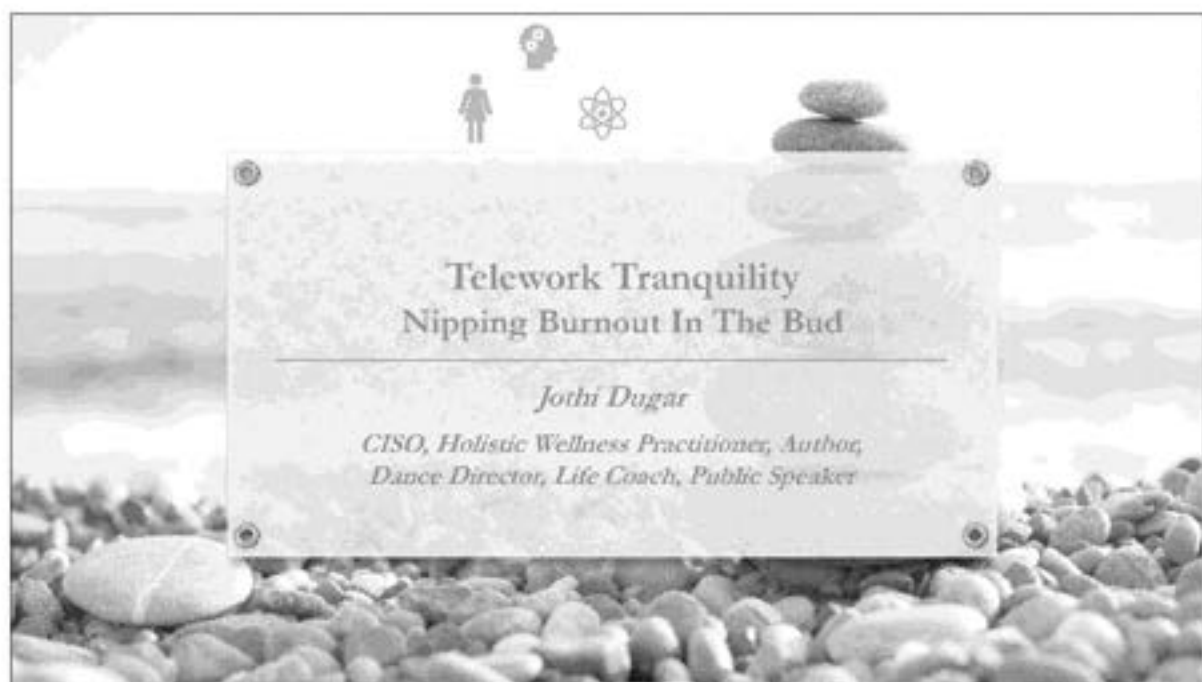
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- Celeste Dade-Vinson (OMA)

- Office: [b6]

- [b6]





A Short Little Story

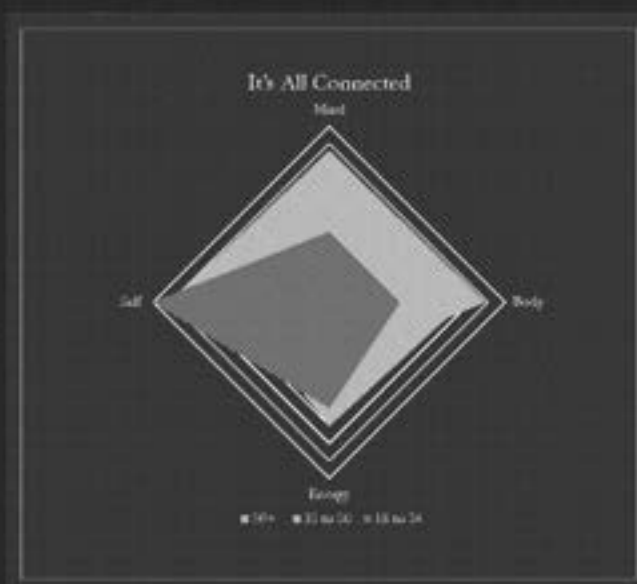
Once Upon a time...



The Day in the Life of a Leader



Understanding
ourselves from
within



CRISIS MODE

Step 1 - Alarm

Involves physiological reactions — hormonal, neurological, cardiovascular, etc. — and psychological reactions, as we move into a fight, flight, or freeze response for survival.

Step 2 - Resistance

Physiological and psychological attempt to adapt to and overcome the effects of the stressor. This is all well and good if the stressor resolves — if not, the stress hormone cortisol will continue to be produced, resulting in poor sleep, increased illness, anxiety, weight gain, and poor cognitive functioning.

Step 3 - Exhaustion

May follow when a stressor becomes chronic either from ongoing exposure or ineffectual and repeated attempts to deal with it. We become overwhelmed.

* Per Hans Selye's General Adaptation Syndrome (GAS) process

Stress vs Distress

Stress

"Stress denotes a real or perceived perturbation to an organism's physiological homeostasis or psychological well-being." The body then responds through a myriad of behaviors to get things back to normal (e.g. getting angry, trying to control things, avoid situations, shutting down, overactivation, self-soothe, taking breaks, etc). ***Stress can be positive (eustress) AND negative.***

** National Research Council (2008). Recognition and alleviation of distress in laboratory animals. National Academic Press.*

Distress

"Most definitions characterize distress as an aversive, negative state in which coping and adaptation processes fail to return an organism to physiological and/or psychological homeostases." Progression into the maladaptive state may be due to a severe or prolonged stressor or multiple cumulative stressful insults with deleterious effects on the animal's welfare."

** Carsten and Moberg 2000; Moberg 1987; NRC 1992*

Common Stressors that cause Distress

- Connected to work 24x7 – never ending
- Work more than 40hrs a week
- Incidents, tech outages, breaches, lack of resources, funding, priority, managing up-down-all around
- Mistakes can be costly and impact an organization and its people significantly
- All eyes on you – high pressure, high visibility
- Home/Family Pressure
- Financial stability
- Limited Social connections
- No time to prioritize Fitness, Health, & Wellness
- Always wired – on the go, go, go
- No downtime
- Feeling the need to stay connected even while on “vacation”

So how do **YOU** react when your good friend Stress shows up in your life?

New Definition of Stress:

The thought that you had it all under control is being tested and you are reaching for a solution in the moment.

- Jothi Dugar



Symptoms of Burnout from too much problem solving

- * Emotional exhaustion
- * Depersonalization
- * Sense of low self esteem
- * Disenchanted/cynical
- * Difficulty sleeping and waking up
- * Low energy
- * Can't focus
- * Low appetite or opposite (binge emotional eating)
- * Lose ability to adapt psychologically, socially, biologically, and environmentally
- * Start downward spiral leading to substance/alcohol/other addictive habits
- * Physical health complications

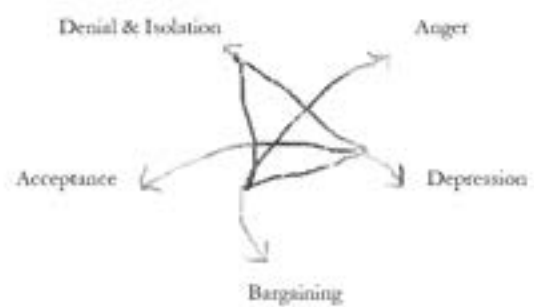
Managing Expectations

Expectation on yourself and others play a huge role in leading to anxiety, stress, and distress if they are not managed adequately

– Jothi Dugar

- Disappointments
- Frustrations
- Self Worth
- Sadness
- Anger
- Grief





Sometimes You Just Have to Give Yourself Time to Process Grief

So what can we do about Mental, Emotional, and Physical Health?



* Created by Mary Elliott and Evan Collins

Helpful vs Unhelpful Thoughts

Thoughts = Beliefs

Helpful Thoughts/Empowering Beliefs

- Recognize negative thoughts, acknowledge, forgive the thoughts, then release
- Start small then move up the Emotional Guidance scale (baby steps)
- Change Your Perspective – what if you are wrong in your original negative assumption
- Positive Expectations lead to positive outcomes
- Only positive experiences and learning experiences
- The present moment is the only moment that is guaranteed

Unhelpful Thoughts/Non-Empowering Beliefs

- All or Nothing Thinking
- Catastrophizing
- Mind Reading
- Fortune Telling
- Fact vs Story
- Discounting the Positive (Humans naturally have negative biases stemming from evolution)
- Over Generalization

Manage Your Energy Not Your Time

- Often, **the problem is not excessive stress, but insufficient recovery** for building energy reserves which can lead to negativity, mood swings, poor concentration, and mental and behavioral lapses
- Time is finite; energy is not
- Energy...the capacity to work
- Emotions, mind, body, and spirit are all connected.

"The core problem with working longer hours is that time is a finite resource. Energy is a different story."

– Tony Schwartz

Easy Life Hacks

- **Set Boundaries** – thoughtful and intention ways of setting limits with others (and ourselves) with the aim of preserving and enhancing our mental health
- **Control** – Look realistically on what you CAN control, what you CANNOT control, and what you WISH TO CONTROL
- **Fear** – Need for control/Stress/Anger start with fear; look deep on what you are really scared about and map out a “Parachute plan” – start with asking yourself “So what if this happens, then what?” Repeat until you get to the root – then solve it
- **Reasonable Expectations** – on yourself and others; having no expectations on things you CANNOT control
- **Quick “Vacations” Every Day** – Schedule on your calendar 5 mins every two hours through out the day to breathe, meditate, think of positive things/places/experiences, physically move, do things you’re passionate about; Give Yourself Permission to Relax
- **Grateful Time** – Being grateful is the only emotion that will raise your energetic vibration the quickest; find simple things to be grateful for (first thing when you wake up, through out the day, before you sleep)

Maintain Healthy Eating
Avoid Isolation
Stay Informed but not Obsessed
Talk to Others
Engage in Assistance
Relax and Play

Step Outside in Nature
Take a Deep Breath
Remember to Wash Your Hands
Engage in Gratitude
Sustain Routines
Sleep

* NIH OITE Wellness Division



5 Simple Wellness Hacks to Manage Your Stress in Crisis Mode



1. Fact vs Story
2. Shake It Off
3. Every Breath Counts
4. Tap It Out
5. Peace Begins With Me

Fact vs Story

“The truth is only the truth in the moment” – Stacy Martino

- What are the actual facts? Lay them out.
- What is the story you are telling to yourself or others?
- Change your stress script – choose a more empowering story (yes you can do this!)
- Gather pure facts, raw data – not assumptions or other people’s stories
- Just a temporary state – it’s only the truth in the moment, not forever

Shake It Off

- Short physical intervals through out the day – even every hour is NEEDED
- Shaking is a natural response to extreme stress; helps regulate your fight or flight response
- Find a quiet place if you can and do a couple stretches first to ease your body into it
- Start shaking your hands, then arms, then shoulders, then hips, then legs, and last your head – just let go until you feel loose (if you can, put on some upbeat music)

Every Breath Counts

Three Breathing Hacks for Stress

1. Find a quiet place (office/bathroom/outside/car) and sit or stand; take a long belly breath in for 4 counts; hold for 4 counts; exhale long and deep for 4 counts – Repeat for 2-5mins
2. Voo Chanting – Repeat #1 but while exhaling, chant a long Vooo sound and feel it originate from your belly; brings instant peace of mind within minutes
3. Alternate nostril breathing – hold right nostril closed with thumb as you breathe in through left; then let go of right nostril and close left with pointer finger as you breathe in through right; Take long deep breaths and repeat for 2-5mins

Tap It Out – EFT Tapping Technique

1. Take 3 deep breaths and let them out slowly
2. Rate how you are feeling right now on a scale from 1-10 (10 being the worst)
3. Start gently tapping on the Karate Chop point (edge of the hand down the middle – and inch or two below the pinky) with two fingers of the other hand
4. Say these affirmations (out loud or quietly) as you are tapping:
 - Even though my mind is buzzing with the number of things I have to do right now, I want to find clarity and calm bit by bit
 - Even though this mental pressure to solve the problem is stressing me out, I'm open to allowing myself to slow down so I can think more clearly
 - Even though I feel so overwhelmed right now, I know I am doing my best and I can do so much more when I am relaxed
5. Take a deep breath and let it out; Rate yourself again; Repeat 2 or 3x and rate again

Peace Begins With Me

1. Wherever you are, gently touch your index finger to your thumb, then let go and touch your middle finger to your thumb, let go and touch your ring finger to your thumb, let go, then your pinky to your thumb, and let go
2. As you do this, say to yourself or out loud, "Peace begins with me".
3. "Peace" starts with your index finger, "begins" is your middle, "with" is your ring finger, and "me" is your pinky
4. You can do this on both hands simultaneously or just one hand
5. Repeat for at least a minute until you feel a sense of peace in your mind which is a great starting place for big decisions

Importance of Wellness In Your Life, Work, and Organizations

- Prioritizing your wellness practices is key to your success and the organization's success
- People First Mentality - There must be holistic employee health & wellness programs at organizations that staff are encouraged to participate in
- Fun Tip – Less is More; Think Response vs React; Start a Journaling practice (write the good and the bad – just let it flow; transfer your energy onto paper)
- Responsibility = Your Ability to Respond in any situation



THANK YOU!

b6

From: NIH InfoSec Meeting Organizer [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=E76FFB921FDA46C7AB21FF2D97BD2DDE-OCISOMEETIN]
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Subject: NIH OCIO FY2021 Security Compliance Training Changes General Information Add-On Session

Location: b6

Start: 5/4/2021 6:00:00 PM

End: 5/4/2021 6:15:00 PM

Show Time As: Tentative

Required Attendees: Olson, David (NIH/CC/DCRI) [E]; Dugar, Jothi (NIH/CIT) [E]; Lansiquot, Boniface (NIH/NEI) [E]; Suh, Paul (NIH/NIAID) [E]; Sanchez, Carlos (NIH/OD) [E]; b6 Vorck, Fred (NIH/CC/DCRI) [E]; b6; Peterson, Trevor (NIH/NEI) [E]; Moore, Marg (NIH/NIAID) [E]; Lopez-Ramirez, Rosayma (NIH/OD) [E]; b6 Ratliff, Shaun (NIH/OD) [E]
Optional Attendees: White, Julia (OS/OCIO/OIS); White, Julia (NIH/OD) [E]; Spicer, Jennifer (NIH/OD) [C]; Winkler, Alexandra (NIH/OD) [C]; Bedak, Maja (NIH/OD) [C]



NIH OCIO FY2021 Security Compliance Training Changes General Information Add-On Session

Remote Participation

Join Zoom Meeting

Conference Number: [b6] Meeting ID: [b6] [b6] [b6]

Passcode: [b6]

We kindly ask representatives from CC, CIT, NEI, NIAID, OD, and ORF/ORS to join a **15 minute** add-on presentation following the *OCIO Training General Information Session* on **Tuesday, May 4** to cover the revised definition of significant security responsibility (SSR), which includes personnel with Non-Active Directory Elevated Accounts who have Privileged Access for High-Impact and High Value Assets.

The Add-On Session will cover:

- Privileged Access accounts for High-Impact and High Value Assets relating to CC, CIT, NEI, NIAID, OD, and ORF/ORS
- Open question and answer period

Thank you!

NIH Information Security Program

Visit us at: <https://ocio.nih.gov/> | Email: [b6]

Report an incident: [b6] Phone: [b6]

CISO: [b6]



Office of the Senior Official for Privacy (OSOP)

Privacy Coordinator Group (PCG) Meeting Agenda

DATE	May 26, 2021	LOCATION	Microsoft Teams
TIME	9:30am – 11:00am	FACILITATOR	Dustin Close, NIH Privacy Program Lead

20 mins	NIH Policy Team – Policy Manual Repository Overview	<i>Cindy Hinton</i>
20 mins	General Data Protection Regulation (GDPR) Overview	<i>Chris Hammond</i>
20 mins	SOP Update	<i>Celeste Dade-Vinson</i>
30 mins	PCG Open Forum	<i>Participants</i>

Remote Participation

Join on your computer or mobile app

Click here to join the meeting

Or call in (audio only)

[b6] United States, Bethesda

Phone Conference ID: [b6]



OSOP Meeting Notes



National Institutes of Health
Office of Management



NIH Policy Manual

Office of Management Assessment Division of Compliance Management

Tools and Tips for Navigating the NIH Policy Manual Repository

May 2021

Agenda

- Home Page
- Policy Layout and Features
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Overview



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NIH Policy Manual

1/1/2016 - 12/16

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1/1/2016
- Guidelines, Targets, and Other IT/ITC/Information, Records, and Communications at NIH General Technical Staffing Operating Units - [view](#)
1/1/2016
- Guidelines, Targets, and Other IT/ITC/Information, Records, and Communications at NIH General Technical Staffing Operating Units - [view](#)
1/1/2016
- Guidelines, Targets, and Other IT/ITC/Information, Records, and Communications at NIH General Technical Staffing Operating Units - [view](#)
1/1/2016
- Guidelines, Targets, and Other IT/ITC/Information, Records, and Communications at NIH General Technical Staffing Operating Units - [view](#)
1/1/2016

Frequently Asked Questions

- FAQ on Policy and Procedures - [view](#)
1/1/2016
- FAQ on Policy and Procedures - [view](#)
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1/1/2016

Recently Released Chapters

- Guidelines, Targets, and Other IT/ITC/Information, Records, and Communications at NIH General Technical Staffing Operating Units - [view](#)
1/1/2016
- Guidelines, Targets, and Other IT/ITC/Information, Records, and Communications at NIH General Technical Staffing Operating Units - [view](#)
1/1/2016
- Guidelines, Targets, and Other IT/ITC/Information, Records, and Communications at NIH General Technical Staffing Operating Units - [view](#)
1/1/2016
- Guidelines, Targets, and Other IT/ITC/Information, Records, and Communications at NIH General Technical Staffing Operating Units - [view](#)
1/1/2016
- Guidelines, Targets, and Other IT/ITC/Information, Records, and Communications at NIH General Technical Staffing Operating Units - [view](#)
1/1/2016

Functional Series

- Emergency Temporary - [view](#)
1/1/2016
- Emergency Temporary - [view](#)
1/1/2016
- Emergency Temporary - [view](#)
1/1/2016
- Emergency Temporary - [view](#)
1/1/2016
- Emergency Temporary - [view](#)
1/1/2016

- NIH Policy Manual is an official mechanism and primary repository for NIH-wide policy, and comprised of individual chapters, commonly referred to as Manual Chapters or Policy Manuals.
- Division of Compliance Management, OMA maintains the repository and supports the policy issuing offices (IOs) to develop, modify, or rescind chapters.
- Manual Chapter 1710 establishes requirements for policies maintained in the repository to ensure:
 - Policies are developed consistently and undergo proper review/approval;
 - Responsibilities are clear and IOs have Manual Chapter Coordinators (MCC); and
 - Consistency with other policies and the overall mission of the agency.



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NIH Policy Manual Application

- Microsoft .NET custom application developed to manage the content similar to a Content Management System (CMS) providing features such as drafting, previewing, and publishing
- Streamlined the complete Policy Manual Authoring process
- Developed workflow for OMA MC Team to work and collaborate to create and manage Policy Manuals
- Introduced automatic versioning for metadata and policy content
- Created an automatic archival process based on publishing type and offered an option to track the NARA process
- Designed NIH OMA brand consistency by inheriting from OMA public website
- PDF version is automatically created
- Automated broken links checks and an email is delivered to inbox with broken link info
- Automated reminder for reviewing the policy manual

Policy Information, Features and Layout

Although not all contact info is required, when the IO includes as much as possible, it makes it helpful during research when further information is needed.



1. Left navigation to quickly jump to sections within policy content
2. Ability for users to provide feedback to OMA and IO MCC for individual policy
3. Option for users to share policies via yammer or email
4. Print policies to pdf
5. NIH users can "favorite" policies (once logged in from the homepage)
6. Tool tips for date fields to accurately describe the version history

Contact the Issuing Office for Policy

Depending on the amount of contact information the IO provides, you may have several options. One is to call the IO directly from your computer (or iPad, tablet, mobile device). By clicking the phone number, a pop-up will prompt you to identify which device you want to call from (connected iPhone, android, skype or teams)

1745-2 - NIH Privacy and Information Security Incident and Policy

Issuing Office: OD/OM/OMA, OD/OCIO **Phone:** (301) 496-2632

Release Date: 2/23/2016 **Technical Revision Date:** 4/20/2020



If using your mobile device, click the number and it will automatically call the IO



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Contact the Issuing Office for Policy

Another options is to select the "Provide Feedback" button. This will allow you to inform the Issuing Office Manual Chapter Coordinator and the OMA policy team and about your inquiry for that individual policy.

1745-2 - NIH Privacy and Information Security Incident and Breach Response Policy

Issuing Office: OD/OM/OMA, OD/OCIO Phone: (201) 496-2832

Release Date: 2/23/2016 Technical Revision Date: 4/20/2020

Provide Feedback

Yes

No

Feedback

Feedback Form

To: tyoma@nih.gov

From: [Name] [Email]

Subject: Feedback - 1745-2 NIH Privacy and Information Security Incident and Breach Response Policy

Message:

I have a question about the revision of this policy. Can we chat?

Thanks,
Cindy



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Sharing Policy Features

Here's a closer look at the sharing features for each policy just below the contact information, find these 3 icons which are as follows:

- Yammer – generates a post to your NIH Yammer account and allows you to tag people/groups to be notified.
- Email – creates an email and link for you to share this policy with your colleagues.
- Print – creates a PDF version of the MC for you to save and/or print.



Share on Yammer

Check out this policy to help understand what is a Privacy/Security Incident Response Policy. (Updated Privacy, and Information Security Incident and Breach Response Policy. <https://oig.hhs.gov/privacy/1745-2-privacy-security-incident-and-breach-response-policy/>)

Share on Email

Check out this policy to help understand what is a Privacy/Security Incident Response Policy. (Updated Privacy, and Information Security Incident and Breach Response Policy. <https://oig.hhs.gov/privacy/1745-2-privacy-security-incident-and-breach-response-policy/>)

Print

Provide Feedback



NIH Policy Manual

1745-2 - NIH Privacy and Information Security Incident and Breach Response Policy

Issuing Office: OD-GM/PAO, OD-PCIO Phone: (301) 855-2132

Release Date: 1/21/2016 Technical Revision Date: 4/24/2017

Essential Notice

1. **Explanation of Material Transmitted:** This policy outlines the requirements of National Institutes of Health (NIH) employees, contractors, researchers, grantees, fellows, and other non-Government personnel affiliated with NIH for complying with the policy, and ensuring the protection of personally identifiable information (PII) and sensitive information (SI) contained in all NIH information technology (IT) systems as well as paper record systems. This policy also applies to devices and paper-based systems that are developed, operated and/or maintained by contract personnel on behalf of NIH.

My Favorites

Users must be on the NIH network (or VPN) in order to login and access additional features in the NIH Policy Manual

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Office of Management

Office of Management Assessment
Delivering NIH with Transparency and Oversight

NIH Policy Manual

HOME LOGIN

HOME SEARCH BROWSE MY FAVORITES RESOURCES ABOUT CONTACTS

 Recently Released Chapters

 Frequently Accessed Chapters

Managing Federal Records 1342
12/04/2020 Policy Review 7/04/2021 ☆

Institutes, Centers and Offices (ICOs) Alterations, Repairs, or Improvements to NIH-Owned Facilities Using Operating Funds 1400-17-4
4/23/2021 ☆

Intramural Research Program Telehealth Requirements 3014-303
3/14/2021 ☆

Travel Policies and Procedures 1500
6/29/2017 ☆

NIH Remote Access Policy 2850
3/20/2021 Policy Review 7/03/2019 ☆

Intramural Research Training Award (RTA) Program 2005-026-2
2/24/2022 ☆

My Favorites

- Users logged into the system can favorite policies allowing for easier access to most frequently accessed chapters.
- Users will see the most frequently accessed chapters they specifically visit on the site.
- Manual Chapter Coordinators (MCCs) and Subject Matter Experts (SMEs) will see policies they issue and the ability to easily see the scheduled review date.

Information: You have 3 saved policy manual.

Top 5 Policies

- Publishing and Managing Policies in the Policy Manual
- Grants Administration/General Submission Programs
- Transmittals
- NIH Research Training Program (NTP) Policies
- Title III Information and Service Fee

My Favorites

Chapter Number	Chapter Title	Release Date	Publication Status	Actions
2500-040-1	NIH Nursing Mothers Program	1/24/2020	Active	Link

1 of 3 items per page

Policies Assigned To Me

Chapter Number	Chapter Title	Issuing Office	Publication Status	Release Date	Review Date
1720	Building and Harmonizing Policies in the NIH Policy Manual	OD/ORA/ORA/ORS	Active	8/21/2024	8/21/2025
2500-040-1	NIH Nursing Mothers Program	OD/ORA/ORA	Active	12/21/2020	12/21/2025

Search Features

The **Search** feature allows you to pinpoint content within a chapter with it's "Keywords" and "Search Within" functions. Additional options to narrow your search include identifying the Issuing Office, Functional Series, Release Date and Publication Status. If the search results are needed to share with other, the user can export the results into excel.



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Delivering All with Management and Oversight

NIH Policy Manual

OPM-1000 1/1/2018

HOME	SEARCH	BROWSE	RESOURCES	ABOUT	CONTACTS
Keywords: ☐ Matches on all words (AND) ☒ Matches on any words (OR) ☐ Matches on exact phrase Search Within: Publication Status: Primary Issuing Office: Release Date: to Sort by: SEARCH					



Search Features

For example, you are the Mobile Device contact for your IC. Your supervisor has directed you to revise the IC policy. The IC policy was last revised in 2018. By searching for the key terms with exact phrase matches and using the active publication status within a date range, you successfully narrow the results to 5 policies.

The screenshot shows the NIH Policy Search interface. The top navigation bar includes links for HOME, SEARCH, RESULTS, SPONSORS, ABOUT, and CONTACT. The search filters section on the left includes a dropdown for 'Keywords' with options like 'Mobile Device', 'Mobile Device Policy', and 'Mobile Device Policy'. The 'Exact Phrase' filter is set to 'Mobile Device'. The 'Publication Status' filter is set to 'Active'. The 'Revision Date' filter is set to '1/1/2018' to '1/1/2021'. The 'Search' button is located at the bottom right of the filter section.

The 'Search Results' section displays a table with the following columns: Chapter Number, Chapter Title, Functional Service, Revision Date, Issuing Office, Publication Status, and Actions. The table contains 5 rows of results, all with a status of 'Active'.

Chapter Number	Chapter Title	Functional Service	Revision Date	Issuing Office	Publication Status	Actions
0002	NIH Mobile Device Policy	Emerging Technology, R&D Technology	1/1/2017	ODPM/OAS	Active	View
1191	Mobile Device Policy	Management	12/24/2019	ODPM/OAS	Active	View
1191.2	NIH Mobile Device Policy	Management	4/21/2020	ODPM/OAS	Active	View
1191	NIH Policy on Mobile Device Use Throughout Research and Technology	Policy Development	7/1/2018	ODPM/OAS	Active	View
1191	NIH Policy on Mobile Device Use Throughout Research and Technology	Policy Development	7/1/2018	ODPM/OAS	Active	View

At the bottom of the results section, there is a pagination bar showing '1' of 5 results and a 'Download page' link.

Tip: Export results to include in reports for supervisors

Browse Features

The **Browse** feature allows you to explore policies which are organized by chapter number (by default). If you know specific information about the chapter you're inquiring, simply narrow the results like the search tab with the option to export your results to excel.

HTM | SEARCH | BROWSE | UNPUBLISHED | RESOURCES | ABOUT | CONTACT

Series: Publication Series: Primary Issuing Office:

Release Date: to

BROWSE

Tip: Headers of results are sortable



Browse Manual Chapters

Export Results

Chapter Number	Chapter Title	Functional Series	Release Date	Issuing Office	Publication Status	Actions
0070	Optimization Changes	Management, Emergency Response	1/26/2021	OD-ORH/MAJ/CDR	● Active	
0070	CDR Mobile Device Policy	Emergency Response, Info Technology	1/14/2021	OD-ORH	● Active	
0030	Seniority System: Functions Related to Computer Personnel	Emergency Response	12/16/2020	OD-ORH	● Active	
0100	Leave and Regulations	Management	10/01/2004	OD-ORH/MAJ/CDR	● Active	
1100	Controlling Non-Force, Filling the Organization Need and Using the Department Budget	Management	9/25/2006	OD-ORH/CDR	● Archived	
1120	Optimization Changes	Management	11/02/2018	OD-ORH/MAJ/CDR	● Archived	

Tip: Once logged in, users can bookmark policies in any results list and locate them from the "My Favorites" tab



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Exporting Reports

This tool allows you convert any list of results into an excel spreadsheet for personal use, generate data, present findings to offices, etc.

The screenshot displays the QMS interface with a list of policies and an Excel export window. The list of policies includes:

Chapters Number	Chapter Title	Functional Series	Last Modified	Review Date	Issuing Office	Publication Status	Actions
2203	Federal Equal Opportunity Recruitment Program (EO 289)	Equal Opportunity	8/13/2017	1/10/2018	CD/EOE	Active	[Search] [Edit] [Star]
2204	Reasonable Accommodation	Equal Opportunity	5/15/2020	1/10/2020	CD/EOE	Active	[Search] [Edit] [Star]
2205	Equal Employment Opportunity	Equal					[Search] [Edit] [Star]

The Excel export window shows the following data:

Publication Status	Number	Functional Series	Primary Issuing Office	Title	URL	Phone Number
Active	2203	Equal Opportunity (CD/EOE)	CD/EOE	Federal Equal Opportunity Recruitment Program	https://policywa (105) 496-5360	
		Equal Opportunity (CD/EOE)	CD/EOE	Reasonable Accommodation	https://policywa (105) 496-5360	
		Equal Opportunity (CD/EOE)	CD/EOE	Equal Employment Opportunity Sensitive D	https://policywa (105) 496-5360	
		Equal Opportunity (CD/EOE)	CD/EOE	Sign Language Interpreter Policy	https://policywa (105) 496-5360	

The bar chart shows the following data:

Category	Count
Active	2
Review	4
Approached	5
Excluded	9
Published	15
Archived	18



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Contacts for NIH Policy Manual



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(301) 402-8687

For submittal of chapters or questions about the NIH Policy Manual: policymanual@nih.gov



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Background Slides

[illegible]

- In 2017, OMA launched the new Policy Manual repository. Enhancements include:
 - Search/browse functionality, intuitive information, navigation, compliance with security protocols, and a refreshed look and feel. Quick share features for users to provide instant feedback on each policy and/or share policies via yammer or email and created NIH-user homepages for bookmarking or “favoriting” policies.
- In 2018:
 - Homepage functionality for headers of each quadrant to report a list of respective topics. Additional date fields to accurately describe the version history. Updated format for exported policies and applied fixes for continuing support of redirects.
- In 2019:
 - Created 5-year workflow to notify IOs of required policy management lifecycles which resulted in increased accountability and transparency.
- In 2020:
 - Upgraded additional administration improvements and electronic records management capabilities for archiving permanent records and transfer to NARA.
- In 2021:
 - Implemented new workflow for Emergency/Temporary policies, increased search features, and reorganized homepage to highlight “My Favorites” portal in the ribbon.

2019:

Improve the NIH Policy Manual system with the agile method to perform updates, increase operational functionality, and ensure proper security requirements are met. By assessing stakeholder needs, user portals were developed for NIH staff to increase the usability, generate reports, and plan for policy management lifecycles which resulted in increased accountability, transparency, and workload distribution among various agency Issuing Offices.

2020:

Released updates to the NIH Policy Manual site regarding workflow notifications, automatic filing of records upon publication, update policy headers to include tool tips, update export to word features.

April 2021:

TFS ID: 483 - Emergency/Temporary Workflow Notification of Expiring Policy

TFS ID: 484 - Search/Browse in Numerical Order

TFS ID: 485 - Search Box - Metadata Info (485)

TFS ID: 488 - Add "MY FAVORITES" link to the Ribbon

TFS ID: 490 - Move "Emergency/Temporary" on the Homepage (490)

TFS ID: 491 - Add "Copy Draft Link" for Rescissions (491)

NIH Policy Manual – Required Format & Documents Used in Processing

All policies in the NIH Policy Manual are required to include the following format:

- Transmittal Sheet
- Purpose
- Audience/Scope
- Policy
- Roles and Responsibilities

To aid the IOs and MCCs with the format and lifecycle of a policy, the following forms and templates are used to publish a policy:

- Approval and Concurrence Forms
 - NIH Form 414-7 – NIH Manual Chapter Concurrence and Approval Record
 - NIH Form 414-6 – NIH Manual Chapter Review Record (optional)
- Templates
 - NIH Form 414-8 – Example Transmittal Sheet and Chapter Template
 - Resources: <https://oma.od.nih.gov/dms/pages/manual-chapters-links.aspx>



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NIH Policy Manual

Transmittal Sheet: The cover page must include an explanation for writing, revising, or rescinding the chapter, as well as the removal/release dates and appropriate IO contact information.

Purpose: Describes why the policy is needed and summarizes what the policy will communicate to the reader.

Audience/Scope: Identifies the target audience and who the policy applies or does not apply to.

Policy: Communicates essential requirements, rules and guidelines.

Roles and Responsibilities: Assign duties and required steps to the appropriate officials, organizations, or groups who have a stake in carrying out the policy.

The European Union General Data Protection Regulation: Tips for NIH Privacy Staff



Chris Hammond
Senior Attorney
Office of the General Counsel

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Questions?

Chris Hammond
Senior Attorney
Office of the General Counsel

[REDACTED] (mobile)

b6

Resources

- OIR/OHSRP GDPR FAQs -

b6

tly+Asked+Questions#FrequentlyAskedQuestions-FAQGDPR

From: Close, Dustin (NIH/OD) [E] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=FA781EBA5BED46EBBE496F3A13B1883C-CLOSEDB]
Sent: 2/1/2021 4:16:24 PM
To: Close, Dustin (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fa781eba5bed46ebbe496f3a13b1883c-closedb]; NIH IC Privacy Coordinators [b6]
CC: Nair, Prema (NIH/CSR) [E] [b6] Cantilena, Barbara (NIH/NIBIB) [E] [b6] Cosme, Lillian (NIH/NIAMS) [E] [b6] Alves, Steve (NIH/OD) [E] [b6] Butler, Gloria (NIH/NHGRI) [E] [b6] Putney, Dvonte (NIH/NINDS) [E] [b6] Peterson, Trevor (NIH/NEI) [E] [b6] Folkers, Jonathan (NIH/NIAAA) [E] [b6] Dade-Vinson, Celeste (NIH/OD) [E] [b6] Brining, Sheryl (NIH/OD) [E] [b6] Cook, Karen (NIH/OD/ORS) [E] [b6] Milliard, Suzanne (NIH/NCI) [E] [b6] Lopez-Ramirez, Rosayma (NIH/OD) [E] [b6] Leahy, Timothy (NIH/OD) [E] [b6] Stabile, Regina (NIH/NIEHS) [E] [b6] Martin, Susan (NIH/CC/DCRI) [C] [b6] Cheung, Paul (NIH/NHGRI) [E] [paul.cheung@nih.gov]; Manheim, Marianne (NIH/NHLBI) [E] [b6] Woodson, Holly (NIH/OD/ORS) [E] [holly.v [b6] Chen, Eva (NIH/NIDDK) [E] [b6] Le, Vivian (NIH/NLM) [E] [b6] French, Daniel (NIH/OD) [E] [b6] Vorck, Fred (NIH/CC/DCRI) [E] [b6] Tucker, Susan (NIH/OD) [C] [b6] Dickens, Jasse (NIH/NIMH) [E] [b6] LaBella, Shirley (NIH/OD) [E] [b6] Amarante, Rusinel (NIH/NIGMS) [E] [b6] Yager, Kelly (NIH/NIDDK) [E] [b6] Squiers, Chris (NIH/NIDA) [E] [b6] Jezioro, Maddie (NIH/NIA/ERP) [E] [b6] Lansiquot, Boniface (NIH/NEI) [E] [b6] Ngo, Nam (NIH/NCATS) [E] [b6] Smith, Marcia (NIH/FIC) [E] [smithm [b6] Barreros, Tamara (NIH/OD/ORS) [E] [b6] Schaaf, Mark (NIH/NIDCR) [E] [b6] Yang, Amy (NIH/NIDCD) [E] [b6] Frimpong, Eno (NIH/OD) [E] [b6] Ratliff, Shaun (NIH/OD) [E] [b6] Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Callwood, Aubrey (NIH/NICHD) [E] [b6] Reter, Roy (NIH/NIEHS) [E] [b6] Gheen, Valery (NIH/NHLBI) [E] [b6] Twilley, Ross (NIH/OD) [E] [b6] Bartok, Lauren (NIH/NIAID) [E] [b6] Kennedy, Josephine (NIH/NCATS) [E] [b6] Woo, Theodore (NIH/NCCIH) [E] [b6] Albert, Roberta (NIH/NIBIB) [E] [b6] Clary, David (NIH/NIAMS) [E] [b6] Berry, Thomas (NIH/NIDCD) [E] [b6] Albertini, Brian (NIH/NINR) [E] [b6] Johnson, Shevon (NIH/NIEHS) [E] [b6] Green, Yolanda (NIH/NIMH) [E] [b6] Cheema, Uzma (NIH/NIBIB) [E] [b6] Amar, Anna (NIH/OD) [E] [b6]

Subject: NIH Privacy Coordinator Group (PCG) Meeting

Attachments: Untitled Attachment; Untitled Attachment; Untitled Attachment; Untitled Attachment; Untitled Attachment

Location: Microsoft Teams Meeting

Start: 3/24/2021 1:30:00 PM

End: 3/25/2021 3:00:00 PM

Show Time As: Free

Recurrence: Monthly
the fourth Wednesday of every 1 month(s) from 9:30 AM to 11:00 AM

Required Attendees: Close, Dustin (NIH/OD) [E]; NIH IC Privacy Coordinators

Optional Attendees: Nair, Prema (NIH/CSR) [E]; Cantilena, Barbara (NIH/NIBIB) [E]; Cosme, Lillian (NIH/NIAMS) [E]; Alves, Steve (NIH/OD) [E]; Butler, Gloria (NIH/NHGRI) [E]; Putney, Dvonte (NIH/NINDS) [E]; Peterson, Trevor (NIH/NEI) [E]; Folkers, Jonathan (NIH/NIAAA) [E]; Dade-Vinson, Celeste (NIH/OD) [E]; Brining, Sheryl (NIH/OD) [E]; Cook, Karen (NIH/OD/ORS) [E]; Milliard, Suzanne (NIH/NCI) [E]; Lopez-Ramirez, Rosayma (NIH/OD) [E]; Leahy, Timothy (NIH/OD) [E]; Stabile, Regina (NIH/NIEHS) [E]; Martin, Susan (NIH/CC/DCRI) [C]; Cheung, Paul (NIH/NHGRI) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Chen, Eva (NIH/NIDDK) [E]; Le, Vivian (NIH/NLM) [E]; French, Daniel (NIH/OD) [E]; Vorck, Fred (NIH/CC/DCRI) [E]; Tucker, Susan (NIH/OD) [C]; Dickens, Jasse (NIH/NIMH) [E]; LaBella, Shirley (NIH/OD) [E]; Amarante, Rusinel (NIH/NIGMS) [E]; Yager, Kelly (NIH/NIDDK) [E]; Squiers, Chris

(NIH/NIDA) [E]; Jezioro, Maddie (NIH/NIA/ERP) [E]; Lansiquot, Boniface (NIH/NEI) [E]; Ngo, Nam (NIH/NCATS) [E]; Smith, Marcia (NIH/FIC) [E]; Barreros, Tamara (NIH/OD/ORS) [E]; Schaaf, Mark (NIH/NIDCR) [E]; Yang, Amy (NIH/NIDCD) [E]; Frimpong, Eno (NIH/OD) [E]; Ratliff, Shaun (NIH/OD) [E]; Moore, Marg (NIH/NIAID) [E]; Callwood, Aubrey (NIH/NICHD) [E]; Reter, Roy (NIH/NIEHS) [E]; Gheen, Valery (NIH/NHLBI) [E]; Twilley, Ross (NIH/OD) [E]; Bartok, Lauren (NIH/NIAID) [E]; Kennedy, Josephine (NIH/NCATS) [E]; Woo, Theodore (NIH/NCCIH) [E]; Albert, Roberta (NIH/NIBIB) [E]; Clary, David (NIH/NIAMS) [E]; Berry, Thomas (NIH/NIDCD) [E]; Albertini, Brian (NIH/NINR) [E]; Johnson, Shevon (NIH/NIEHS) [E]; Green, Yolanda (NIH/NIMH) [E]; Cheema, Uzma (NIH/NIBIB) [E]; Amar, Anna (NIH/OD) [E]

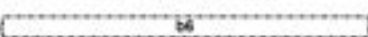
The NIH Privacy Coordinator Group (PCG) Meeting is held the fourth Wednesday of every other month, 9:30am – 11:00am. The agenda and supporting materials will be attached.

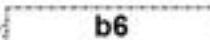
Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

  United States, Bethesda

Phone Conference ID: 

[Find a local number](#) | [Reset PIN](#)

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To: Close, Dustin (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fa781eba5bed46ebbe496f3a13b1883c-closedb]; NIH IC Privacy Coordinators [NIHICPrivacyCoordinators@mail.nih.gov]

CC: Lopez-Ramirez, Rosayma (NIH/OD) [E] [rosayma.lopez-ramirez@nih.gov]; Leahy, Timothy (NIH/OD) [E] [leahyt@od.nih.gov]; Stabile, Regina (NIH/NIEHS) [E] [regina.stabile@nih.gov]; Martin, Susan (NIH/CC/DCRI) [E] [smartin@cc.nih.gov]; Cheung, Paul (NIH/NHGRI) [E] [paul.cheung@nih.gov]; Manheim, Marianne (NIH/NHLBI) [E] [marianne.manheim@nih.gov]; Woodson, Holly (NIH/OD/ORS) [E] [holly.woodson@nih.gov]; Chen, Eva (NIH/NIDDK) [E] [eva.chen@nih.gov]; Le, Vivian (NIH/NLM) [E] [lev1@mail.nlm.nih.gov]; French, Daniel (NIH/OD) [E] [frenchda@mail.nih.gov]; Vorck, Fred (NIH/CC/DCRI) [E] [fred.vorck@nih.gov]; Tucker, Susan (NIH/OD) [C] [susan.tucker@nih.gov]; Dickens, Jasse (NIH/NIMH) [E] [jasse.dickens@nih.gov]; LaBella, Shirley (NIH/OD) [E] [labellas@od.nih.gov]; Amarante, Rusinel (NIH/NIGMS) [E] [rusinel.amarante@nih.gov]; Yager, Kelly (NIH/NIDDK) [E] [kelly.yager@nih.gov]; Squiers, Chris (NIH/NIDA) [E] [squiersc@mail.nih.gov]; Jezioro, Maddie (NIH/NIA/ERP) [E] [maddie.jezioro@nih.gov]; Lansiquot, Boniface (NIH/NEI) [E] [boniface.lansiquot@nih.gov]; Ngo, Nam (NIH/NCATS) [E] [nam.ngo@nih.gov]; Smith, Marcia (NIH/FIC) [E] [smithm@fic16.fic.nih.gov]; Barreros, Tamara (NIH/OD/ORS) [E] [tamara.barreros@nih.gov]; Schaaf, Mark (NIH/NIDCR) [E] [mark.schaaf@nih.gov]; Yang, Amy (NIH/NIDCD) [E] [amy.yang@nih.gov]; Frimpong, Eno (NIH/OD) [E] [eno.frimpong@nih.gov]; Ratliff, Shaun (NIH/OD) [E] [shaun.ratliff@nih.gov]; Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Callwood, Aubrey (NIH/NICHD) [E] [callwooa@mail.nih.gov]; Reter, Roy (NIH/NIEHS) [E] [reter@niehs.nih.gov]; Gheen, Valery (NIH/NHLBI) [E] [gheenv@mail.nih.gov]; Twilley, Ross (NIH/OD) [E] [ross.twilley@nih.gov]; Bartok, Lauren (NIH/NIAID) [E] [lauren.bartok@nih.gov]; Kennedy, Josephine (NIH/NCATS) [E] [josephine.kennedy@nih.gov]; Woo, Theodore (NIH/NCCIH) [E] [wootp@mail.nih.gov]; Nair, Prema (NIH/CSR) [E] [nairpg@csr.nih.gov]; Cantilena, Barbara (NIH/NIBIB) [E] [cantileb@mail.nih.gov]; Cosme, Lillian (NIH/NIAMS) [E] [cosmel@ep.niams.nih.gov]; Alves, Steve (NIH/OD) [E] [alvess@od.nih.gov]; Butler, Gloria (NIH/NHGRI) [E] [gloriab@mail.nih.gov]; Putney, Dvonte (NIH/NINDS) [E] [dvonte.putney@nih.gov]; Peterson, Trevor (NIH/NEI) [E] [trevor.peterson@nih.gov]; Folkers, Jonathan (NIH/NIAAA) [E] [jfolkers@mail.nih.gov]; Dade-Vinson, Celeste (NIH/OD) [E] [celeste.dade-vinson@nih.gov]; Brining, Sheryl (NIH/OD) [E] [brinings@mail.nih.gov]; Cook, Karen (NIH/OD/ORS) [E] [kcook@exchange.nih.gov]; Milliard, Suzanne (NIH/NCI) [E] [milliards@mail.nih.gov]; Amar, Anna (NIH/OD) [E] [anna.amar@nih.gov]

Start: 5/26/2021 1:30:00 PM
End: 5/27/2021 3:00:00 PM

Recurrence: (none)

Optional Attendees: Lopez-Ramirez, Rosayma (NIH/OD) [E]; Leahy, Timothy (NIH/OD) [E]; Stabile, Regina (NIH/NIEHS) [E]; Martin, Susan (NIH/CC/DCRI) [E]; Cheung, Paul (NIH/NHGRI) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Chen, Eva (NIH/NIDDK) [E]; Le, Vivian (NIH/NLM) [E]; French, Daniel (NIH/OD) [E]; Vorck, Fred (NIH/CC/DCRI) [E]; Tucker, Susan (NIH/OD) [C]; Dickens, Jasse (NIH/NIMH) [E]; LaBella, Shirley (NIH/OD) [E]; Amarante, Rusinel (NIH/NIGMS) [E]; Yager, Kelly (NIH/NIDDK) [E]; Squiers, Chris (NIH/NIDA) [E]; Jezioro, Maddie (NIH/NIA/ERP) [E]; Lansiquot, Boniface (NIH/NEI) [E]; Ngo, Nam (NIH/NCATS) [E]; Smith, Marcia (NIH/FIC) [E]; Barreros, Tamara (NIH/OD/ORS) [E]; Schaaf, Mark (NIH/NIDCR) [E]; Yang, Amy (NIH/NIDCD) [E]; Frimpong, Eno (NIH/OD) [E]; Ratliff, Shaun (NIH/OD) [E]; Moore, Marg (NIH/NIAID) [E]; Callwood, Aubrey (NIH/NICHD) [E]; Reter, Roy (NIH/NIEHS) [E]; Gheen, Valery (NIH/NHLBI) [E]; Twilley, Ross (NIH/OD) [E]; Bartok, Lauren (NIH/NIAID) [E]; Kennedy, Josephine (NIH/NCATS) [E]; Woo, Theodore (NIH/NCCIH) [E]; Nair, Prema (NIH/CSR) [E]; Cantilena, Barbara (NIH/NIBIB) [E]; Cosme, Lillian (NIH/NIAMS) [E]; Alves, Steve (NIH/OD) [E]; Butler, Gloria (NIH/NHGRI) [E]; Putney, Dvonte (NIH/NINDS) [E]; Peterson, Trevor (NIH/NEI) [E]; Folkers, Jonathan (NIH/NIAAA) [E]; Dade-Vinson, Celeste (NIH/OD) [E]; Brining, Sheryl (NIH/OD) [E]; Cook, Karen (NIH/OD/ORS) [E]; Milliard, Suzanne (NIH/NCI) [E]; Amar, Anna (NIH/OD) [E]

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CC: Berry, Thomas (NIH/NIDCD) [E] [b6] Albertini, Brian (NIH/NINR) [E] [b6]
Green, Yolanda (NIH/NIMH) [E] [b6] Cheema, Uzma (NIH/NIBIB) [E] [b6]
Nair, Prema (NIH/CSR) [E] [b6] Cantilena, Barbara (NIH/NIBIB) [E] [b6] Cosme, Lillian (NIH/NIAMS) [E] [b6] Alves, Steve (NIH/OD) [E] [b6] Butler, Gloria (NIH/NHGRI) [E] [b6] Putney, Dvonte (NIH/NINDS) [E] [b6] Peterson, Trevor (NIH/NEI) [E] [b6] Folkers, Jonathan (NIH/NIAAA) [E] [b6] Dade-Vinson, Celeste (NIH/OD) [E] [b6] Brining, Sheryl (NIH/OD) [E] [b6] Cook, Karen (NIH/OD/ORS) [E] [b6] Milliard, Suzanne (NIH/NCI) [E] [b6] Lopez-Ramirez, Rosayma (NIH/OD) [E] [b6] Leahy, Timothy (NIH/OD) [E] [b6] Stabile, Regina (NIH/NIEHS) [E] [b6] Martin, Susan (NIH/CC/DCRI) [C] [b6] Cheung, Paul (NIH/NHGRI) [E] [paul.cheung@nih.gov]; Manheim, Marianne (NIH/NHLBI) [E] [b6] Woodson, Holly (NIH/OD/ORS) [E] [holly.woodson@nih.gov]; Chen, Eva (NIH/NIDDK) [E] [b6] Le, Vivian (NIH/NLM) [E] [b6] French, Daniel (NIH/OD) [E] [b6] Vorck, Fred (NIH/CC/DCRI) [E] [fred.vorck@nih.gov]; Tucker, Susan (NIH/OD) [C] [b6] Dickens, Jasse (NIH/NIMH) [E] [b6] LaBella, Shirley (NIH/OD) [E] [b6] Amarante, Rusinel (NIH/NIGMS) [E] [b6] Yager, Kelly (NIH/NIDDK) [E] [b6] Squiers, Chris (NIH/NIDA) [E] [b6] Jezioro, Maddie (NIH/NIA/ERP) [E] [b6] Lansiquot, Boniface (NIH/NEI) [E] [b6] Ngo, Nam (NIH/NCATS) [E] [b6] Smith, Marcia (NIH/FIC) [E] [smithm@b6] Barreros, Tamara (NIH/OD/ORS) [E] [b6] Schaaf, Mark (NIH/NIDCR) [E] [b6] Yang, Amy (NIH/NIDCD) [E] [b6] Frimpong, Eno (NIH/OD) [E] [b6] Ratliff, Shaun (NIH/OD) [E] [b6] Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Callwood, Aubrey (NIH/NICHD) [E] [b6] Reter, Roy (NIH/NIEHS) [E] [b6] Gheen, Valery (NIH/NHLBI) [E] [b6] Twilley, Ross (NIH/OD) [E] [b6] Bartok, Lauren (NIH/NIAID) [E] [b6] Kennedy, Josephine (NIH/NCATS) [E] [b6] Woo, Theodore (NIH/NCCIH) [E] [b6] Albert, Roberta (NIH/NIBIB) [E] [b6] Clary, David (NIH/NIAMS) [E] [b6] Johnson, Shevon (NIH/NIEHS) [E] [b6]

Start: 9/22/2021 1:30:00 PM
End: 9/22/2021 3:00:00 PM

Recurrence: (none)

Optional Attendees: Berry, Thomas (NIH/NIDCD) [E]; Albertini, Brian (NIH/NINR) [E]; Nair, Prema (NIH/CSR) [E]; Cantilena, Barbara (NIH/NIBIB) [E]; Cosme, Lillian (NIH/NIAMS) [E]; Alves, Steve (NIH/OD) [E]; Butler, Gloria (NIH/NHGRI) [E]; Putney, Dvonte (NIH/NINDS) [E]; Peterson, Trevor (NIH/NEI) [E]; Folkers, Jonathan (NIH/NIAAA) [E]; Dade-Vinson, Celeste (NIH/OD) [E]; Brining, Sheryl (NIH/OD) [E]; Cook, Karen (NIH/OD/ORS) [E]; Milliard, Suzanne (NIH/NCI) [E]; Lopez-Ramirez, Rosayma (NIH/OD) [E]; Leahy, Timothy (NIH/OD) [E]; Stabile, Regina (NIH/NIEHS) [E]; Martin, Susan (NIH/CC/DCRI) [C]; Cheung, Paul (NIH/NHGRI) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Chen, Eva (NIH/NIDDK) [E]; Le, Vivian (NIH/NLM) [E]; French, Daniel (NIH/OD) [E]; Vorck, Fred (NIH/CC/DCRI) [E]; Tucker, Susan (NIH/OD) [C]; Dickens, Jasse (NIH/NIMH) [E]; LaBella, Shirley (NIH/OD) [E]; Amarante, Rusinel (NIH/NIGMS) [E]; Yager, Kelly (NIH/NIDDK) [E]; Squiers, Chris (NIH/NIDA) [E]; Jezioro, Maddie (NIH/NIA/ERP) [E]; Lansiquot, Boniface (NIH/NEI) [E]; Ngo, Nam (NIH/NCATS) [E]; Smith, Marcia (NIH/FIC) [E]; Barreros, Tamara (NIH/OD/ORS) [E]; Schaaf, Mark (NIH/NIDCR) [E]; Yang, Amy (NIH/NIDCD) [E]; Frimpong, Eno (NIH/OD) [E]; Ratliff, Shaun (NIH/OD) [E]; Moore, Marg (NIH/NIAID) [E]; Callwood, Aubrey (NIH/NICHD) [E]; Reter, Roy (NIH/NIEHS) [E]; Gheen, Valery (NIH/NHLBI) [E]; Twilley, Ross (NIH/OD) [E]; Bartok, Lauren (NIH/NIAID) [E]; Kennedy, Josephine (NIH/NCATS) [E]; Woo, Theodore (NIH/NCCIH) [E]; Albert, Roberta (NIH/NIBIB) [E]; Clary, David (NIH/NIAMS) [E]; Johnson, Shevon (NIH/NIEHS) [E]

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CC: Nair, Prema (NIH/CSR) [E] [b6] Cantilena, Barbara (NIH/NIBIB) [E] [b6] Cosme, Lillian (NIH/NIAMS) [E] [b6] Alves, Steve (NIH/OD) [E] [b6] Butler, Gloria (NIH/NHGRI) [E] [b6] Putney, Dvonte (NIH/NINDS) [E] [b6] Peterson, Trevor (NIH/NEI) [E] [b6] Folkers, Jonathan (NIH/NIAAA) [E] [b6] Dade-Vinson, Celeste (NIH/OD) [E] [b6] Brining, Sheryl (NIH/OD) [E] [b6] Cook, Karen (NIH/OD/ORS) [E] [b6] Milliard, Suzanne (NIH/NCI) [E] [b6] Lopez-Ramirez, Rosayma (NIH/OD) [E] [b6] Leahy, Timothy (NIH/OD) [E] [b6] Stabile, Regina (NIH/NIEHS) [E] [b6] Martin, Susan (NIH/CC/DCRI) [C] [b6] Cheung, Paul (NIH/NHGRI) [E] [paul.cheung@nih.gov]; Manheim, Marianne (NIH/NHLBI) [E] [b6] Woodson, Holly (NIH/OD/ORS) [E] [b6] Chen, Eva (NIH/NIDDK) [E] [b6] Le, Vivian (NIH/NLM) [E] [b6] French, Daniel (NIH/OD) [E] [b6] Vorck, Fred (NIH/CC/DCRI) [E] [fred.vorck@nih.gov]; Tucker, Susan (NIH/OD) [C] [b6] Dickens, Jasse (NIH/NIMH) [E] [b6] LaBella, Shirley (NIH/OD) [E] [b6] Amarante, Rusinel (NIH/NIGMS) [E] [b6] Yager, Kelly (NIH/NIDDK) [E] [b6] Squiers, Chris (NIH/NIDA) [E] [b6] Jezioro, Maddie (NIH/NIA/ERP) [E] [b6] Lansiquot, Boniface (NIH/NEI) [E] [b6] Ngo, Nam (NIH/NCATS) [E] [b6] Smith, Marcia (NIH/FIC) [E] [smithm [b6] Barreros, Tamara (NIH/OD/ORS) [E] [b6] Schaaf, Mark (NIH/NIDCR) [E] [b6] Yang, Amy (NIH/NIDCD) [E] [b6] Frimpong, Eno (NIH/OD) [E] [b6] Ratliff, Shaun (NIH/OD) [E] [b6] Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Callwood, Aubrey (NIH/NICHD) [E] [b6] Reter, Roy (NIH/NIEHS) [E] [b6] Gheen, Valery (NIH/NHLBI) [E] [b6] Twilley, Ross (NIH/OD) [E] [b6] Bartok, Lauren (NIH/NIAID) [E] [b6] Kennedy, Josephine (NIH/NCATS) [E] [b6] Woo, Theodore (NIH/NCCIH) [E] [b6] Albert, Roberta (NIH/NIBIB) [E] [roberta. [b6] Clary, David (NIH/NIAMS) [E] [b6] Johnson, Shevon (NIH/NIEHS) [E] [b6] Green, Yolanda (NIH/NIMH) [E] [b6] Amar, Anna (NIH/OD) [E] [b6] Berry, Thomas (NIH/NIDCD) [E] [b6] Currie, Mikia (NIH/OD) [E] [b6] Abdelmouti, Tawanda (NIH/OD) [E] [b6] Albertini, Brian (NIH/NINR) [E] [b6] Cheema, Uzma (NIH/NIBIB) [E] [b6]

Start: 7/28/2021 1:30:00 PM
End: 7/28/2021 3:00:00 PM

Recurrence: (none)

Optional Attendees: Albertini, Brian (NIH/NINR) [E]; Cheema, Uzma (NIH/NIBIB) [E]; Nair, Prema (NIH/CSR) [E]; Cantilena, Barbara (NIH/NIBIB) [E]; Cosme, Lillian (NIH/NIAMS) [E]; Alves, Steve (NIH/OD) [E]; Butler, Gloria (NIH/NHGRI) [E]; Putney, Dvonte (NIH/NINDS) [E]; Peterson, Trevor (NIH/NEI) [E]; Folkers, Jonathan (NIH/NIAAA) [E]; Dade-Vinson, Celeste (NIH/OD) [E]; Brining, Sheryl (NIH/OD) [E]; Cook, Karen (NIH/OD/ORS) [E]; Milliard, Suzanne (NIH/NCI) [E]; Lopez-Ramirez, Rosayma (NIH/OD) [E]; Leahy, Timothy (NIH/OD) [E]; Stabile, Regina (NIH/NIEHS) [E]; Martin, Susan (NIH/CC/DCRI) [C]; Cheung, Paul (NIH/NHGRI) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Chen, Eva (NIH/NIDDK) [E]; Le, Vivian (NIH/NLM) [E]; French, Daniel (NIH/OD) [E]; Vorck, Fred (NIH/CC/DCRI) [E]; Tucker, Susan (NIH/OD) [C]; Dickens, Jasse (NIH/NIMH) [E]; LaBella, Shirley (NIH/OD) [E]; Amarante, Rusinel (NIH/NIGMS) [E]; Yager, Kelly (NIH/NIDDK) [E]; Squiers, Chris (NIH/NIDA) [E]; Jezioro, Maddie (NIH/NIA/ERP) [E]; Lansiquot, Boniface (NIH/NEI) [E]; Ngo, Nam (NIH/NCATS) [E]; Smith, Marcia (NIH/FIC) [E]; Barreros, Tamara (NIH/OD/ORS) [E]; Schaaf, Mark (NIH/NIDCR) [E]; Yang, Amy (NIH/NIDCD) [E]; Frimpong, Eno (NIH/OD) [E]; Ratliff, Shaun (NIH/OD) [E]; Moore, Marg (NIH/NIAID) [E]; Callwood, Aubrey (NIH/NICHD) [E]; Reter, Roy (NIH/NIEHS) [E]; Gheen, Valery (NIH/NHLBI) [E]; Twilley, Ross (NIH/OD) [E]; Bartok, Lauren (NIH/NIAID) [E]; Kennedy, Josephine (NIH/NCATS) [E]; Woo, Theodore (NIH/NCCIH) [E]; Albert, Roberta (NIH/NIBIB) [E]; Clary, David (NIH/NIAMS) [E]; Johnson, Shevon (NIH/NIEHS) [E]; Green, Yolanda (NIH/NIMH) [E]; Amar, Anna (NIH/OD) [E]; Berry, Thomas (NIH/NIDCD) [E]; Currie, Mikia (NIH/OD) [E]; Abdelmouti, Tawanda (NIH/OD) [E]

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CC: Nair, Prema (NIH/CSR) [E] [b6] Cantilena, Barbara (NIH/NIBIB) [E] [b6] Cosme, Lillian (NIH/NIAMS) [E] [b6] Alves, Steve (NIH/OD) [E] [b6] Butler, Gloria (NIH/NHGRI) [E] [b6] Putney, Dvonte (NIH/NINDS) [E] [b6] Peterson, Trevor (NIH/NEI) [E] [b6] Folkers, Jonathan (NIH/NIAAA) [E] [b6] Dade-Vinson, Celeste (NIH/OD) [E] [b6] Brining, Sheryl (NIH/OD) [E] [b6] Cook, Karen (NIH/OD/ORS) [E] [b6] Milliard, Suzanne (NIH/NCI) [E] [b6] Amar, Anna (NIH/OD) [E] [b6] Lopez-Ramirez, Rosayma (NIH/OD) [E] [b6] Leahy, Timothy (NIH/OD) [E] [b6] Stabile, Regina (NIH/NIEHS) [E] [b6] Martin, Susan (NIH/CC/DCRI) [C] [b6] Cheung, Paul (NIH/NHGRI) [E] [b6] Manheim, Marianne (NIH/NHLBI) [E] [b6] Woodson, Holly (NIH/OD/ORS) [E] [b6] Chen, Eva (NIH/NIDDK) [E] [b6] Le, Vivian (NIH/NLM) [E] [lev1] [b6] French, Daniel (NIH/OD) [E] [b6] Vorck, Fred (NIH/CC/DCRI) [E] [b6] Tucker, Susan (NIH/OD) [C] [b6] Dickens, Jasse (NIH/NIMH) [E] [b6] LaBella, Shirley (NIH/OD) [E] [b6] Amarante, Rusinel (NIH/NIGMS) [E] [b6] Yager, Kelly (NIH/NIDDK) [E] [b6] Squiers, Chris (NIH/NIDA) [E] [b6] Jezioro, Maddie (NIH/NIA/ERP) [E] [b6] Lansiquot, Boniface (NIH/NEI) [E] [b6] Ngo, Nam (NIH/NCATS) [E] [b6] Smith, Marcia (NIH/FIC) [E] [b6] Barreros, Tamara (NIH/OD/ORS) [E] [b6] Schaaf, Mark (NIH/NIDCR) [E] [b6] Yang, Amy (NIH/NIDCD) [E] [b6] Frimpong, Eno (NIH/OD) [E] [b6] Ratliff, Shaun (NIH/OD) [E] [b6] Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Callwood, Aubrey (NIH/NICHD) [E] [b6] Reter, Roy (NIH/NIEHS) [E] [b6] Gheen, Valery (NIH/NHLBI) [E] [b6] Twilley, Ross (NIH/OD) [E] [b6] Bartok, Lauren (NIH/NIAID) [E] [b6] Kennedy, Josephine (NIH/NCATS) [E] [b6] Woo, Theodore (NIH/NCCIH) [E] [b6] Clary, David (NIH/NIAMS) [E] [b6] Albert, Roberta (NIH/NIBIB) [E] [b6] Johnson, Shevon (NIH/NIEHS) [E] [b6] Hammond, Christopher (NIH/OD) [E] [b6] Hinton, Cynthia (NIH/OD) [E] [b6] Haileleul, Betty (NIH/OD) [C] [b6] Beecher, Tricia (NIH/OD) [E] [b6] Jones, Amber (NIH/OD) [C] [b6] Johnson, Ryheem (NIH/OD) [C] [ryheem] [b6] Berry, Thomas (NIH/NIDCD) [E] [b6] Albertini, Brian (NIH/NINR) [E] [b6] Green, Yolanda (NIH/NIMH) [E] [b6] Cheema, Uzma (NIH/NIBIB) [E] [b6] Pearson, Katrina (NIH/OD) [E] [b6]

Attachments: NIH PCG Meeting Agenda 05.26.2021 (2).docx; NIH Policy Overview_Privacy_20210526 (1).pptx; Overview of the GDPR 2021.pptx

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Recurrence: (none)

Required Attendees: Close, Dustin (NIH/OD) [E]; NIH IC Privacy Coordinators

Optional Attendees: Nair, Prema (NIH/CSR) [E]; Cantilena, Barbara (NIH/NIBIB) [E]; Cosme, Lillian (NIH/NIAMS) [E]; Alves, Steve (NIH/OD) [E]; Butler, Gloria (NIH/NHGRI) [E]; Putney, Dvonte (NIH/NINDS) [E]; Peterson, Trevor (NIH/NEI) [E]; Folkers, Jonathan (NIH/NIAAA) [E]; Dade-Vinson, Celeste (NIH/OD) [E]; Brining, Sheryl (NIH/OD) [E]; Cook, Karen (NIH/OD/ORS) [E]; Milliard, Suzanne (NIH/NCI) [E]; Amar, Anna (NIH/OD) [E]; Lopez-Ramirez, Rosayma (NIH/OD) [E]; Leahy, Timothy (NIH/OD) [E]; Stabile, Regina (NIH/NIEHS) [E]; Martin, Susan (NIH/CC/DCRI) [C]; Cheung, Paul (NIH/NHGRI) [E]; Manheim, Marianne (NIH/NHLBI) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Chen, Eva (NIH/NIDDK) [E]; Le, Vivian (NIH/NLM) [E]; French, Daniel (NIH/OD) [E]; Vorck, Fred (NIH/CC/DCRI) [E]; Tucker, Susan (NIH/OD) [C]; Dickens, Jasse (NIH/NIMH) [E]; LaBella, Shirley (NIH/OD) [E]; Amarante, Rusinel (NIH/NIGMS) [E]; Yager, Kelly (NIH/NIDDK) [E]; Squiers, Chris (NIH/NIDA) [E]; Jezioro, Maddie (NIH/NIA/ERP) [E]; Lansiquot, Boniface (NIH/NEI) [E];

Ngo, Nam (NIH/NCATS) [E]; Smith, Marcia (NIH/FIC) [E]; Barreros, Tamara (NIH/OD/ORS) [E]; Schaaf, Mark (NIH/NIDCR) [E]; Yang, Amy (NIH/NIDCD) [E]; Frimpong, Eno (NIH/OD) [E]; Ratliff, Shaun (NIH/OD) [E]; Moore, Marg (NIH/NIAID) [E]; Callwood, Aubrey (NIH/NICHD) [E]; Reter, Roy (NIH/NIEHS) [E]; Gheen, Valery (NIH/NHLBI) [E]; Twilley, Ross (NIH/OD) [E]; Bartok, Lauren (NIH/NIAID) [E]; Kennedy, Josephine (NIH/NCATS) [E]; Woo, Theodore (NIH/NCCIH) [E]; Clary, David (NIH/NIAMS) [E]; Albert, Roberta (NIH/NIBIB) [E]; Johnson, Shevon (NIH/NIEHS) [E]; Hammond, Christopher (NIH/OD) [E]; Hinton, Cynthia (NIH/OD) [E]; Haileleul, Betty (NIH/OD) [C]; Beecher, Tricia (NIH/OD) [E]; Jones, Amber (NIH/OD) [C]; Johnson, Ryheem (NIH/OD) [C]; Berry, Thomas (NIH/NIDCD) [E]; Albertini, Brian (NIH/NINR) [E]; Green, Yolanda (NIH/NIMH) [E]; Cheema, Uzma (NIH/NIBIB) [E]; Pearson, Katrina (NIH/OD) [E]

The NIH Privacy Coordinator Group (PCG) Meeting is held the fourth Wednesday of every other month, 9:30am – 11:00am. The agenda and supporting materials are attached.

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

United States, Bethesda

Phone Conference ID:

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

Office of the Senior Official for Privacy (OSOP)

Privacy Coordinator Group (PCG) Meeting Agenda

DATE	May 26, 2021	LOCATION	Microsoft Teams
TIME	9:30am – 11:00am	FACILITATOR	Dustin Close, NIH Privacy Program Lead

20 mins	NIH Policy Team – Policy Manual Repository Overview	<i>Cindy Hinton</i>
20 mins	General Data Protection Regulation (GDPR) Overview	<i>Chris Hammond</i>
20 mins	SOP Update	<i>Celeste Dade-Vinson</i>
30 mins	PCG Open Forum	<i>Participants</i>

Remote Participation

Join on your computer or mobile app

Click here to join the meeting

Or call in (audio only)

+1 [b6] United States, Bethesda

Phone Conference ID: [b6]



OSOP Meeting Notes



National Institutes of Health
Office of Management



NIH Policy Manual

Office of Management Assessment Division of Compliance Management

Tools and Tips for Navigating the NIH Policy Manual Repository

May 2021

Agenda

- Home Page
- Policy Layout and Features
- Issuing Office Contact Options
- My Favorites
- Search/Browse Features
- Export Reports and Policies

Overview


National Institutes of Health
Office of Management Assistance

NIH Policy Manual
17000000 - 17100000

HOME	ABOUT	CONTACT	RECENTLY	ABOUT	CONTACT
 Recently Released Chapter Managing Federal Information - 17100000 17100000 - 17100000 Guidelines for NIH Grants and Contracts: 17100000 - 17100000 17100000 - 17100000 Guidelines for NIH Grants and Contracts: 17100000 - 17100000 17100000 - 17100000 Guidelines for NIH Grants and Contracts: 17100000 - 17100000 17100000 - 17100000  Recently Released Chapter Guidelines for NIH Grants and Contracts: 17100000 - 17100000 17100000 - 17100000 Guidelines for NIH Grants and Contracts: 17100000 - 17100000 17100000 - 17100000 Guidelines for NIH Grants and Contracts: 17100000 - 17100000 17100000 - 17100000 Guidelines for NIH Grants and Contracts: 17100000 - 17100000 17100000 - 17100000  Functional Series Emergency Temporary - 17100000 17100000 - 17100000 Management - 17100000 17100000 - 17100000 Special Opportunity - 17100000 17100000 - 17100000 Process Management - 17100000 17100000 - 17100000 Budget - 17100000 17100000 - 17100000 Programs and Capabilities - 17100000 17100000 - 17100000 Information - 17100000 17100000 - 17100000 General - 17100000 17100000 - 17100000					

- NIH Policy Manual is an official mechanism and primary repository for NIH-wide policy, and comprised of individual chapters, commonly referred to as Manual Chapters or Policy Manuals.
- Division of Compliance Management, OMA maintains the repository and supports the policy issuing offices (IOs) to develop, modify, or rescind chapters.
- Manual Chapter 1710 establishes requirements for policies maintained in the repository to ensure:
 - Policies are developed consistently and undergo proper review/approval;
 - Responsibilities are clear and IOs have Manual Chapter Coordinators (MCC); and
 - Consistency with other policies and the overall mission of the agency.

NIH Policy Manual Application

- Microsoft .NET custom application developed to manage the content similar to a Content Management System (CMS) providing features such as drafting, previewing, and publishing
- Streamlined the complete Policy Manual Authoring process
- Developed workflow for OMA MC Team to work and collaborate to create and manage Policy Manuals
- Introduced automatic versioning for metadata and policy content
- Created an automatic archival process based on publishing type and offered an option to track the NARA process
- Designed NIH OMA brand consistency by inheriting from OMA public website
- PDF version is automatically created
- Automated broken links checks and an email is delivered to inbox with broken link info
- Automated reminder for reviewing the policy manual

Homepage

NIH National Institutes of Health
Office of Management Assistance
NIH Policy Manual

HOME CONTACT POLICIES RECENTLY ABOUT CONTACTS

Recently Released Chapters

- Managing Federal Acquisition - 2018
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01

Frequently Asked Questions

- Emergency Temporary - 2018
2018-01-01
- Management - 2018
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01

Recently Released Chapters

- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01

Functional Series

- Emergency Temporary - 2018
2018-01-01
- Management - 2018
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01
- Guidelines, Terms and Conditions, IT/ITC, Information, Privacy, or Responsibilities at NIH Grants/Intracollaborative
2018-01-01

Navigation Ribbon:

- Straightforward and intuitive ribbon for users to find resources, contacts and more about the NIH Policy Manual.
- NIH staff can access additional features to the site after they login.

Content Display:

- Policies are organized into quadrants.
 - Within a matter of seconds, visitors can quickly see policies most navigated by frequency, recent publication status, or leisurely browse by series.
 - Simple and easy to read and review policies by being conscious of our target audience (YOU!)

Policy Information, Features and Layout

Although not all contact info is required, when the IO includes as much as possible, it makes it helpful during research when further information is needed.



1. Left navigation to quickly jump to sections within policy content
2. Ability for users to provide feedback to OMA and IO MCC for individual policy
3. Option for users to share policies via yammer or email
4. Print policies to pdf
5. NIH users can "favorite" policies (once logged in from the homepage)
6. Tool tips for date fields to accurately describe the version history

Contact the Issuing Office for Policy

Depending on the amount of contact information the IO provides, you may have several options. One is to call the IO directly from your computer (or iPad, tablet, mobile device). By clicking the phone number, a pop-up will prompt you to identify which device you want to call from (connected iPhone, android, skype or teams)

1745-2 - NIH Privacy and Information Security Incident and Policy

Issuing Office: OD/OM/OMA, OD/OCIO **Phone:** (301) 496-2632

Release Date: 2/23/2016 **Technical Revision Date:** 4/20/2020



If using your mobile device, click the number and it will automatically call the IO



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Contact the Issuing Office for Policy

Another options is to select the "Provide Feedback" button. This will allow you to inform the Issuing Office Manual Chapter Coordinator and the OMA policy team and about your inquiry for that individual policy.

1745-2 - NIH Privacy and Information Security Incident and Breach Response Policy

Issuing Office: OD/OM/OMA, OD/OCIO Phone: (202) 496-2832

Release Date: 2/23/2016 Technical Revision Date: 4/20/2020

Provide Feedback

Yes



Send

To: tyoma@nih.gov

From: NIH Policy Manual Feedback - Selenium, Cindy (2025632)

Subject: Feedback - 1745-2 NIH Privacy and Information Security Incident and Breach Response Policy

Hello,

I have a question about the revision of this policy. Can we chat?

Thanks,
Cindy



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Sharing Policy Features

Here's a closer look at the sharing features for each policy just below the contact information, find these 3 icons which are as follows:

- Yammer – generates a post to your NIH Yammer account and allows you to tag people/groups to be notified.
- Email – creates an email and link for you to share this policy with your colleagues.
- Print – creates a PDF version of the MC for you to save and/or print.



Provide Feedback



NIH Policy Manual

1745-2 - NIH Privacy and Information Security Incident and Breach Response Policy

Issuing Office: OD-GM/PAI, OD-PCIO Phone: (301) 855-2132

Release Date: 1/21/2016 Technical Revision Date: 4/24/2017

Essential Notice

1. Explanation of Material Transmitted: This policy outlines the requirements of National Institutes of Health (NIH) employees, contractors, researchers, grantees, vendors, and other non-Government personnel affiliated with NIH for complying with the policy, and ensuring the protection of personally identifiable information (PII) and sensitive information (SI) contained in all NIH information technology (IT) systems as well as paper record systems. This policy also applies to devices and paper-based systems that are developed, operated and/or maintained by contract personnel on behalf of NIH.

My Favorites

Users must be on the NIH network (or VPN) in order to login and access additional features in the NIH Policy Manual

 National Institutes of Health
Office of Management

Office of Management Assessment
Delivering NIH with Transparency and Oversight

NIH Policy Manual

HOME LOGIN

HOME SEARCH BROWSE MY FAVORITES RESOURCES ABOUT CONTACTS

 Recently Released Chapters

 Frequently Accessed Chapters

Managing Federal Records 1342
12/06/2020 Policy Review 7/10/2021 ☆

Institutes, Centers and Offices (ICOs) Alterations, Repairs, or Improvements to NIH-Owned Facilities Using Operating Funds 1400-17-4
4/23/2021 ☆

Intramural Research Program Telehealth Requirements 3014-303
3/14/2021 ☆

Travel Policies and Procedures 1500
6/20/2017 ☆

NIH Remote Access Policy 2850
3/20/2021 Policy Review 7/10/2021 ☆

Intramural Research Training Award (RTA) Program 2005-026-2
2/24/2022 ☆

My Favorites

- Users logged into the system can favorite policies allowing for easier access to most frequently accessed chapters.
- Users will see the most frequently accessed chapters they specifically visit on the site.
- Manual Chapter Coordinators (MCCs) and Subject Matter Experts (SMEs) will see policies they issue and the ability to easily see the scheduled review date.

Following 1, you have 3 saved policy manual:



Top 5 Policies

- Publishing and Managing Policies in the Policy Manual
- Grants to Education/Research
- Transmittals
- NIH Research Training Program
- Policy Manual and Service

My Favorites

Chapter Number	Chapter Title	Release Date	Publication Status	Actions
2000-040-1	NIH Nursing Mothers Program	1/24/2000	Active	Link

1 of 1 items

Policies Assigned To Me

Chapter Number	Chapter Title	Issuing Office	Publication Status	Release Date	Review Date
1720	Building and Managing Policies in the Policy Manual	OD/ORA/ORA/ORS	Active	1/24/2000	1/24/2000
2000-040-1	NIH Nursing Mothers Program	OD/ORA/ORA	Active	1/24/2000	1/24/2000

Search Features

The **Search** feature allows you to pinpoint content within a chapter with it's "Keywords" and "Search Within" functions. Additional options to narrow your search include identifying the Issuing Office, Functional Series, Release Date and Publication Status. If the search results are needed to share with other, the user can export the results into excel.



Office of Management Assessment
Delivering All with Management and Oversight

NIH Policy Manual

CHALFINS 1/1/2018

HOME	SEARCH	BROWSE	RESOURCES	ABOUT	CONTACTS
Keywords:		Search Within:		Publication Status	
☐ Matches on all words (AND)		Primary Issuing Office:		Release Date:	
☒ Matches on any words (OR)				to	
☐ Matches on exact phrase		Series:			
				SEARCH	

Search Features

For example, you are the Mobile Device contact for your IC. Your supervisor has directed you to revise the IC policy. The IC policy was last revised in 2018. By searching for the key terms with exact phrase matches and using the active publication status within a date range, you successfully narrow the results to 5 policies.

The screenshot shows the NIH Policy Search interface. The top navigation bar includes links for HOME, SEARCH, RESULTS, SPONSORS, ABOUT, and CONTACT. The search filters section on the left includes a dropdown for 'Keywords' with options like 'Mobile Device', 'Mobile Device Policy', and 'Mobile Device Policy'. The 'Exact Phrase' filter is set to 'Mobile Device'. The 'Publication Status' filter is set to 'Active'. The 'Revision Date' filter is set to '1/1/2018' to '1/1/2021'. The 'Search' button is located at the bottom right of the filter section.

The 'Search Results' section displays a table with the following columns: Chapter Number, Chapter Title, Functional Group, Revision Date, Issuing Office, Publication Status, and Actions. The table contains 5 results, all with a status of 'Active'.

Chapter Number	Chapter Title	Functional Group	Revision Date	Issuing Office	Publication Status	Actions
0002	NIH Mobile Device Policy	Emerging Technology, R&D Technology	1/1/2017	ODPM/OAS	Active	View
1191	Mobile Device Policy	Management	12/24/2019	ODPM/OAS	Active	View
1191.2	NIH Mobile Device Policy	Management	4/21/2020	ODPM/OAS	Active	View
1191	NIH Policy on Mobile Device Management Through Research and Technology	Policy Development	7/1/2018	ODPM/OAS	Active	View
1191	NIH Policy on Mobile Device Management Through Research and Technology	Policy Development	7/1/2018	ODPM/OAS	Active	View

At the bottom of the results section, there is a pagination bar showing '1' of 5 results and a 'Download page' link.

Tip: Export results to include in reports for supervisors



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Browse Features

The **Browse** feature allows you to explore policies which are organized by chapter number (by default). If you know specific information about the chapter you're inquiring, simply narrow the results like the search tab with the option to export your results to excel.

HTM | SEARCH | BROWSE | MY FAVORITES | RESOURCES | ABOUT | CONTACT

Series: Publication Series: Primary Issuing Office:

Release Date: to

BROWSE

Tip: Headers of results are sortable



Browse Manual Chapters

Export Results

Chapter Number	Chapter Title	Functional Series	Release Date	Issuing Office	Publication Status	Actions
0070	Optimization Changes	Management, Emergency Response	1/26/2021	OD-ORH/SA/SCDH	● Active	
0070	CDR Mobile Device Policy	Emergency Response, Info Technology	1/14/2021	OD-ORH	● Active	
0030	Sanitation Supplies, Food/Beverage, Related to Compliance Personnel	Emergency Response	12/16/2020	OD-ORH	● Active	
0100	Leave and Regulations	Management	10/01/2004	OD-ORH/SA/SCDH	● Active	
1100	Controlling Non-Threats, Filing the Complaint, Seal and Using the Department Badge	Management	9/25/2006	OD-ORH/CHS	● Archived	
1120	Optimization Changes	Management	11/02/2018	OD-ORH/SA/SCDH	● Archived	

Tip: Once logged in, users can bookmark policies in any results list and locate them from the "My Favorites" tab



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Exporting Reports

This tool allows you convert any list of results into an excel spreadsheet for personal use, generate data, present findings to offices, etc.

The screenshot displays the NIH Policy Manual interface. At the top, a table lists policies with columns: Chapter Number, Chapter Title, Functional Series, Last Modified, Review Date, Issuing Office, Publication Status, and Actions. Below this, an Excel spreadsheet is shown, containing the same data. The spreadsheet has columns for Publication Status, Number, Functional Series, Primary Issuing Office, Title, URL, and Phone Number. A bar chart is also visible, showing the distribution of policies by functional series.

Chapter Number	Chapter Title	Functional Series	Last Modified	Review Date	Issuing Office	Publication Status	Actions
2203	Federal Equal Opportunity Recruitment Program (EO 289)	Equal Opportunity	8/13/2017	1/10/2019	OD/ED	Active	[Icons]
2204	Reasonable Accommodation	Equal Opportunity	5/15/2020	1/10/2020	OD/ED	Active	[Icons]
2205	Equal Employment Opportunity	Equal					[Icons]
2206							
2207							

Publication Status	Number	Functional Series	Primary Issuing Office	Title	URL	Phone Number
Active	2203	Equal Opportunity	OD/ED	Federal Equal Opportunity Recruitment Program	https://policywa (105) 496-5360	
		Equal Opportunity	OD/ED	Reasonable Accommodation	https://policywa (105) 496-5360	
		Equal Opportunity	OD/ED	Equal Employment Opportunity Sensitive D	https://policywa (105) 496-5360	
		Equal Opportunity	OD/ED	Sign Language Interpreter Policy	https://policywa (105) 496-5360	

QED provides the current amount of policies in the Management functional series

Functional Series	Count
Management	4
Research	4
Administration	4
Education	4
Policy	4
Operations	4

Contacts for NIH Policy Manual



Cynthia Hinton, NIH Policy Manual Lead

[REDACTED] b6

[REDACTED] b6 [REDACTED] b6

Tricia Beecher, NIH Delegations of Authority Lead

[REDACTED] b6

[REDACTED] b6 [REDACTED] b6

Betty Haileleul, Management Analyst

[REDACTED] b6

[REDACTED] b6 [REDACTED] b6

Amber Jones, Management Analyst

[REDACTED] b6

[REDACTED] b6 [REDACTED] b6

Ryheem Johnson, Management Analyst

[REDACTED] b6

[REDACTED] b6 [REDACTED] b6

For submittal of chapters or questions about the NIH Policy Manual:

[REDACTED] b6



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Background Slides

Upgrades



- In 2017, OMA launched the new Policy Manual repository. Enhancements include:

- Search/browse functionality, intuitive information, navigation, compliance with security protocols, and a refreshed look and feel. Quick share features for users to provide instant feedback on each policy and/or share policies via Yammer or email and created NIH-user homepages for bookmarking or "favoriting" policies.

- In 2018:

- Homepage functionality for headers of each quadrant to report a list of respective topics. Additional date fields to accurately describe the version history. Updated format for exported policies and applied fixes for continuing support of redirects.

- In 2019:

- Created 5-year workflow to notify IOs of required policy management lifecycles which resulted in increased accountability and transparency.

- In 2020:

- Upgraded additional administration improvements and electronic records management capabilities for archiving permanent records and transfer to NARA.

- In 2021:

- Implemented new workflow for Emergency/Temporary policies, increased search features, and reorganized homepage to highlight "My Favorites" portal in the ribbon.

2019:

Improve the NIH Policy Manual system with the agile method to perform updates, increase operational functionality, and ensure proper security requirements are met. By assessing stakeholder needs, user portals were developed for NIH staff to increase the usability, generate reports, and plan for policy management lifecycles which resulted in increased accountability, transparency, and workload distribution among various agency Issuing Offices.

2020:

Released updates to the NIH Policy Manual site regarding workflow notifications, automatic filing of records upon publication, update policy headers to include tool tips, update export to word features.

April 2021:

TFS ID: 483 - Emergency/Temporary Workflow Notification of Expiring Policy

TFS ID: 484 - Search/Browse in Numerical Order

TFS ID: 485 - Search Box - Metadata Info (485)

TFS ID: 488 - Add "MY FAVORITES" link to the Ribbon

TFS ID: 490 - Move "Emergency/Temporary" on the Homepage (490)

TFS ID: 491 - Add "Copy Draft Link" for Rescissions (491)

NIH Policy Manual – Required Format & Documents Used in Processing

All policies in the NIH Policy Manual are required to include the following format:

- Transmittal Sheet
- Purpose
- Audience/Scope
- Policy
- Roles and Responsibilities

To aid the IOs and MCCs with the format and lifecycle of a policy, the following forms and templates are used to publish a policy:

- Approval and Concurrence Forms
 - NIH Form 414-7 – NIH Manual Chapter Concurrence and Approval Record
 - NIH Form 414-6 – NIH Manual Chapter Review Record (optional)
- Templates
 - NIH Form 414-8 – Example Transmittal Sheet and Chapter Template
 - Resources:

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Transmittal Sheet: The cover page must include an explanation for writing, revising, or rescinding the chapter, as well as the removal/release dates and appropriate IO contact information.

Purpose: Describes why the policy is needed and summarizes what the policy will communicate to the reader.

Audience/Scope: Identifies the target audience and who the policy applies or does not apply to.

Policy: Communicates essential requirements, rules and guidelines.

Roles and Responsibilities: Assign duties and required steps to the appropriate officials, organizations, or groups who have a stake in carrying out the policy.

The European Union General Data Protection Regulation: Tips for NIH Privacy Staff



Chris Hammond
Senior Attorney
Office of the General Counsel

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Questions?

Chris Hammond
Senior Attorney
Office of the General Counsel

[REDACTED] (mobile)

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Resources

- OIR/OHSRP GDPR FAQs -

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tly+Asked+Questions#FrequentlyAskedQuestions-FAQGDPR

From: Martinez, Heather (NIH/NIAID) [C] [/o=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=52B029F8E1AB45EC875E9591AECC2BF3-MARTINEZHT]
Sent: 7/21/2021 12:18:20 PM
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Subject: Quarterly Content Meeting
Location: Zoom Meeting Link Will Be Provided Prior To Each Meeting

Start: 1/26/2021 7:00:00 PM
End: 1/26/2021 8:00:00 PM
Show Time As: Tentative

Recurrence: Monthly
 the fourth Tuesday of every 3 month(s) from 2:00 PM to 3:00 PM
Required Attendees: (unknown property type)

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on NIAID.NIH.gov and Inside.NIAID.NIH.gov.

Note: Meeting agenda and Zoom meeting link will be updated prior to each meeting.

Background

Whether you're new to writing website content or need to brush up on digital best practices, these quarterly meetings are for you. NMWPB's Quarterly Content Meeting will give public website and intranet content owners—people like you

who hold content responsibility role(s) on NIAID.NIH.gov and/or Inside.NIAID.NIH.gov—a first look at new site features and new digital communications initiatives. NMWPB will also share practical tips and resources to support your content's success. We aim to provide increased transparency into digital policies, best practices, and the overall content health on the NIAID public website and intranet.

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Subject: Quarterly Content Meeting
Attachments: Untitled Attachment
Location: Zoom Meeting Link Will Be Provided Prior To Each Meeting

Start: 1/26/2021 7:00:00 PM
End: 1/26/2021 8:00:00 PM
Show Time As: Tentative

Recurrence: Monthly
 the fourth Tuesday of every 3 month(s) from 2:00 PM to 3:00 PM
Required Attendees: (unknown property type)

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on NIAID.NIH.gov and Inside.NIAID.NIH.gov.

Note: Meeting agenda and Zoom meeting link will be updated prior to each meeting.

Background

Whether you're new to writing website content or need to brush up on digital best practices, these quarterly meetings are for you. NMWPB's Quarterly Content Meeting will give public website and intranet content owners—people like you who hold content responsibility role(s) on [NIAID.NIH.gov](https://www.niaid.nih.gov) and/or [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov)—a first look at new site features and new digital communications initiatives. NMWPB will also share practical tips and resources to support your content's success. We aim to provide increased transparency into digital policies, best practices, and the overall content health on the NIAID public website and intranet.

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Start: 7/27/2021 6:00:00 PM

End: 7/27/2021 7:00:00 PM

Recurrence: (none)

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Attendees:

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on NIAID.NIH.gov and Inside.NIAID.NIH.gov.

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Background

Whether you're new to writing website content or need to brush up on digital best practices, these quarterly meetings are for you. NMWPB's Quarterly Content Meeting will give public website and intranet content owners—people like you who hold content responsibility role(s) on NIAID.NIH.gov and/or Inside.NIAID.NIH.gov—a first look at new site features and new digital communications initiatives. NMWPB will also share practical tips and resources to support your content's success. We aim to provide increased transparency into digital policies, best practices, and the overall content health on the NIAID public website and intranet.

From: Martinez, Heather (NIH/NIAID) [C] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=52B029F8E1AB45EC875E9591AECC2BF3-MARTINEZHT]
Sent: 7/21/2021 12:18:20 PM
To: Martinez, Heather (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=52b029f8e1ab45ec875e9591aecc2bf3-martinezht]; Bartels, Adelina (NIH/NIAID) [E] [b6] Gordon, Alison (NIH/NIAID) [E] [b6] Gordon, Alison (NIH/NIAID) [E] [b6] Amato, Cynthia (NIH/NIAID) [C] [b6] Mora, Anita (NIH/NIAID) [E] [b6] Bonhomme, Andrea (NIH/NIAID) [E] [b6] Gabossy, Andrea (NIH/NIAID) [E] [b6] Radtke, Andrea (NIH/NIAID) [E] [b6] Harris, Angela (NIH/NIAID) [E] [b6] Garvey, Anne (NIH/NIAID) [E] [b6] Crane, Anya (NIH/NIAID) [C] [b6] Oplinger, Anne (NIH/NIAID) [E] [b6] Ward, Alicia (NIH/NIAID) [E] [b6] Hutko, Autumn (NIH/NIAID) [E] [b6] Barrick, Bill (NIH/NIAID) [V] [bbarrick@b6] Bennett, Arthur (NIH/NIAID) [E] [b6] Hartman, Brenda (NIH/VRC) [E] [b6] Thomas, Bridget (NIH/NIAID) [E] [b6] Lee Howell, Bonnie (NIH/NIAID) [C] [b6] Borchers, Sarasimone [USA] [b6] Schneider, Brett (NIH/NIAID) [E] [b6] Noble, Brian (NIH/NIAID) [E] [b6] Taggart, Brian (NIH/NIAID) [E] [b6] Smith, Brock (NIH/NIAID) [E] [b6] Dillner, Bryan (NIH/NIAID) [E] [b6] Schmidt, Beth (NIH/NIAID) [E] [b6] Bullis, Catherine (NIH/NIAID) [E] [b6] Bunch, Michon (NIH/NIAID) [E] [b6] Cary, Patrick (NIH/NIAID) [E] [b6] Casil, Ray (NIH/NIAID) [C] [b6] Maynard, Chad (NIH/NIAID) [E] [b6] Grewe, Charles (NIH/NIAID) [E] [b6] Stone, Charles (NIH/NIAID) [E] [b6] Cheman, Jaime (NIH/NIAID) [E] [b6] Marcum, Chris (NIH/NHGR) [E] [b6] Kelly, Colleen (NIH/NIAID) [E] [b6] Kelly, Colleen (NIH/NIAID) [E] [b6] Cooper, Susan (NIH/NIAID) [E] [b6] Shirley, Celena (NIH/NIAID) [E] [b6] Wair, Claudia (NIH/NIAID) [E] [b6] Holman, Cyneteria (NIH/NIAID) [E] [b6] Fabry, Cynthia (NIH/NIAID) [E] [b6] Rojas, Cynthia (NIH/NIAID) [E] [b6] Borrer, Debbie (NIH/NIAID) [C] [b6] Conway, Desi (NIH/NIAID) [E] [b6] Ivey, Diane (NIH/NIAID) [C] [b6] Perry, Dina (NIH/NIAID) [E] [b6] Dixon, Dennis M. (NIH/NIAID) [E] [b6] Strasnick, Doloris (NIH/NIAID) [E] [b6] Holton, Eimear (NIH/NIAID) [C] [b6] Deatrick, Elizabeth (NIH/NIAID) [E] [b6] Perez, Elizabeth (NIH/NIAID) [E] [b6] Scott Wycherly, Elizabeth (NIH/NIAID) [E] [b6] Davis, Frances (NIH/NIAID) [C] [b6] Sparks, Frederick (NIH/NIAID) [E] [b6] Ravillious, Geoffrey (NIH/NIAID) [E] [b6] Birdsong, George (NIH/NIMH) [E] [b6] Folkers, Greg (NIH/NIAID) [E] [b6] Smith, Gregory (NIH/NIAID) [E] [b6] Thompson-Russell, Gina (NIH/NIAID) [E] [b6] Hannon, Jessica [USA] [b6] Haskins, Melinda (NIH/NIAID) [E] [b6] Herpin, Betsey (NIH/NIAID) [E] [b6] Hoffman, Hillary (NIH/NICHHD) [E] [b6] Hirsch, Marie (NIH/VRC) [E] [b6] Hopkins, Heather (NIH/NIAID) [E] [b6] Horrell, Barbara (NIH/NIAID) [E] [b6] Hudgings, Carole (NIH/NIAID) [V] [b6] Chandramouliswaran, Ishwar (NIH/NIAID) [E] [b6] Iyengar, Ranjini (NIH/NIAID) [E] [b6] Hatfield, Jamie (NIH/NIAID) [E] [b6] Compton, Jennifer (NIH/NIAID) [E] [b6] Routh, Jennifer (NIH/NIAID) [E] [b6] Keener, Jessica (NIH/NIAID) [C] [b6] Croghan, Joe (NIH/NIAID) [E] [b6] Ellis, John (NIH/NIAID) [E] [b6] Tsang, John (NIH/NIAID) [E] [b6] Johns, Bryan (NIH/NIAID) [C] [b6] Allen-Wilcox, Jori (NIH/NIAID) [C] [b6] Dominique, Joyelle (NIH/NIAID) [E] [b6] Smith, Jr (NIH/NIAID) [E] [b6] Ridge, John (NIH/NIAID) [E] [b6] Sacchetti, Jenny (NIH/NIAID) [E] [b6] Coan-Stevens, Judith (NIH/NIAID) [C] [b6] Shah, Jui (NIH/NIAID) [E] [b6] Yun, Julie (NIH/NIAID) [E] [b6] Vyskocil, Jennifer (NIH/NIAID) [E] [b6] Warren, Jon (NIH/NIAID) [E] [b6] Zuckerman, Judith (NIH/NIAID) [E] [b6] Kapsilis, Michael (NIH/NIAID) [E] [b6] Cotsalas, Kara (NIH/NIAID) [E] [b6] Harris, Kara (NIH/NIAID) [E] [b6] Noble, Karlynn (NIH/NIAID) [C] [b6] Stover, Kathy (NIH/NIAID) [E] [b6] Grossman, Kenneth (NIH/NIAID) [E] [b6] Footer, Kevin (NIH/NIAID) [C] [b6] McDermott, Kevin (NIH/NIAID) [C] [b6] So, Kevin (NIH/NIAID) [C] [b6] Hazell, Kimberly (NIH/NIAID) [E] [b6] Gitt, Kirsten (NIH/NIAID) [E] [b6] Kovanda, Dennis (NIH/NIAID) [E] [b6] Pekoc, Ken

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(NIH/NIA/ERP) [E] [b6] Schmidt, Kristi (NIH/NIAID) [E] [b6] Townsend, Krista
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LaPorte, Tracy (NIH/OD) [E] [b6] Faile, Laura (NIH/NIAID) [C] [b6] Leifman,
Laura (NIH/NIAID) [E] [b6] Spix, Leah (NIH/NIAID) [C] [b6] Yin, Li (NIH/NIAID) [E]
[b6] Litsinger, Alice (NIH/NIAID) [E] [b6] Li, Yin (NIH) [E] [b6] Via,
Laura (NIH/NIAID) [E] [b6] Lee, Mable (NIH/NIAID) [E] [b6] Giovanni, Maria
(NIH/NIAID) [C] [b6] Daly, Marilyn (NIH/NIAID) [E] [b6] Cameron, Marnay
(NIH/NIAID) [E] [b6] Marquardt, Julie (NIH/NIAID) [E] [b6] Harris,
Mary (NIH/NIAID) [E] [b6] Smith, Mary (NIH/NIAID) [E] [b6] Mathur, Punam
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Meixner, Maureen (NIH/NIAID) [E] [b6] Booth, Mason (NIH/NIAID) [C] [b6]
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[o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Modlin, Sheryl
(NIH/NIAID) [E] [b6] Parsons, Mary (NIH/NIAID) [E] [b6] Pineda, Mark
(NIH/NIAID) [E] [b6] Khan, Najiyah (NIH/NIAID) [C] [b6] Barrett, Nancy
(NIH/NIAID) [E] [b6] Bavisotto, Nancy (NIH/NIAID) [C] [b6] Nealy, Michael
(NIH/NIAID) [E] [b6] Nguyen, Loi (NIH/NIAID) [E] [b6] Bushar, Nicholas
(NIH/NIAID) [E] [b6] MacDonald, Nicholas (NIH/NIAID) [E] [b6]
Murphy, Nora (NIH/NIAID) [E] [b6] Haggerty, Patricia (NIH/NIAID) [E]
[b6]; Person, Noni (NIH/NIAID) [E] [b6] Philogene, Catie (NIH/NIAID) [E]
[b6] Price, Michelle (NIH/NIAID) [E] [b6] Wolff, Peter (NIH/NIAID) [E]
[b6] Casil, Ray (NIH/NIAID) [C] [b6] Chang, Rebecca (NIH/NIAID) [E]
[b6] Cooper, Rene (NIH/NIAID) [E] [b6] Germain, Ronald (NIH/NIAID) [E]
[b6] Hafner, Richard (NIH/NIAID) [E] [b6] Caldararo, Rocco (NIH) [C]
[b6] Rosa, William (NIH/NIAID) [E] [b6] Siskind, Rona (NIH/NIAID) [E]
[b6] Tesfaye, Roman (NIH/NIAID) [C] [b6] Rumbarger, Jonna (NIH/NIAID)
[E] [b6] Fredrickson, Rurik (NIH/NIAID) [E] [b6] Cavanaugh, Sarah
(NIH/NIAID) [E] [b6] Schneider, Vicky (NIH/NIAID) [E] [b6] Schott,
Margaret (NIH/NIAID) [E] [b6] Grinkrug, Sergey (NIH/NIAID) [E] [b6]
Macauley, Sheridan (NIH/VRC) [C] [b6] Modlin, Sheryl (NIH/NIAID) [E]
[b6] Soucy, Katie (NIH/NIAID) [E] [b6] Knox, Shamay (NIH/NIAID) [E]
[b6] Somin, Timothy (NIH/NIAID) [E] [b6] Southard, Gordon (NIH/NIAID) [E]
[b6] Taylor, Shelley (NIH/NIAID) [E] [b6] Coomes, Stephanie (NIH/NIAID) [E]
[b6] Jones, Steven (NIH/NIAID) [E] [b6] Stover, Kathy (NIH/NIAID) [E]
[b6] Sullivan, Kevin (NIH/NIAID) [E] [b6] Choi, Susan (NIH/NIAID) [E]
[b6] Hu, Susan (NIH/NIAID) [C] [b6] Vogel, Susan (NIH/NIAID) [E]
[b6] Robinson, Taylor (NIH/NIAID) [E] [b6] Taylor, Brandie (NIH/NIAID) [E]
[b6] Liang, Thomas (NIH/NIAID) [E] [b6] Meuchel, Tammy (NIH/NIAID) [E]
[b6] Lee, Tonia D. (NIH/NIAID) [E] [b6] Garten, Tori (NIH/NIAID) [E]
[b6] Shahan, Tracy (NIH/NIAID) [E] [b6] Vathyam, Surekha (NIH/NIAID) [E]
[b6] Crum, Wayne (NIH/NIAID) [C] [b6] Yu, Weiming (NIH/NIAID) [E]
[b6] Wongsam, Judy (NIH/NIAID) [E] [b6] York Jolley,
Jena (NIH/NIAID) [E] [b6] Zlotnick-Solomon, Karen (NIH/NIAID) [E] [b6]
Coronado, Lisa (NIH/NIAID) [E] [o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=e498d668f1b54b49b4545503483374bb-coronadl]; Beaver, Jill (NIH/NIA/ERP)
[E] [o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=966bf0c850a543cfb064bffa0206740b-beaverjm]; [b6]
CC: Martinez, Heather [USA] [b6]

Subject: Quarterly Content Meeting
Attachments: Untitled Attachment
Location: Zoom Meeting Link Will Be Provided Prior To Each Meeting

Start: 1/26/2021 7:00:00 PM
End: 1/26/2021 8:00:00 PM
Show Time As: Tentative

Recurrence: Monthly
the fourth Tuesday of every 3 month(s) from 2:00 PM to 3:00 PM
Required Attendees: (unknown property type)
Optional Attendees: Martinez, Heather [USA]

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on [NIAID.NIH.gov](https://niaid.nih.gov) and [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov).

Note: Meeting agenda and Zoom meeting link will be updated prior to each meeting.

Background

Whether you're new to writing website content or need to brush up on digital best practices, these quarterly meetings are for you. NMWPB's Quarterly Content Meeting will give public website and intranet content owners—people like you who hold content responsibility role(s) on [NIAID.NIH.gov](https://niaid.nih.gov) and/or [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov)—a first look at new site features and new digital communications initiatives. NMWPB will also share practical tips and resources to support your content's success. We aim to provide increased transparency into digital policies, best practices, and the overall content health on the NIAID public website and intranet.

To: Martinez, Heather (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=52b029f8e1ab45ec875e9591aacc2bf3-martinezht]; Kovanda, Dennis (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=197d75bcb7b41529e8fa3d2ef90af2a-kovandad]; Marcum, Chris (NIH/NHGRI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6a51ba4a9bf54fd6a8180395074960e8-marcumcs]; Germain, Ronald (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0c4ec6e83ace49a7ab46a5cdca1c9eae-rgermain]; Meixner, Maureen (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=72453bcbac164e2aa00561850f74d06b-meixnerms]; Hoffman, Hillary (NIH/NICHD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3869fe27631b4dcd698193593f46102-hoffmanhe]; Bartels, Adelina (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=098968f962724a899d4e9f16665bec76-bartelsad]; Gordon, Alison (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=12daeb9028ad4569bc729ed22bfb87a9-gordonali]; Amato, Cynthia (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=4b9d83b5f0fc41ad9f1302211d2c21f9-amatoc]; Mora, Anita (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=114d4e06ffe043879a4fdcc15008a693-amora]; Bonhomme, Andrea (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=efb135f013564ea481ff1e2e615898a3-bonhommeag]; Gabossy, Andrea (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b540d5fcdcf146149bdc1da5ddcc263a-gabossya]; Radtke, Andrea (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dfebaed26534795be1ab64e20a1b0ab-radtkeaj]; Harris, Angela (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=da58830111754744bbc6091f5ef8bb96-harrisah]; Garvey, Anne (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=2fe3fdecc091424b9add3d09422234ba-garveya]; Crane, Anya (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=316c75f796a544d48ba1211e252ef080-craneak]; Oplinger, Anne (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=17c5b4d244b64f9ea2afb118821bd9e2-aoplinger]; Ward, Alicia (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8b016db987da4ad38d2563bc4d80c55e-ayward]; Hutko, Autumn (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f703f8fa780143c68262c6d78cbab083-ballarau]; Barrick, Bill (NIH/NIAID) [V] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1b5db6c033214c71bf9d27b7bc362018-bbarrick]; Bennett, Arthur (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ea08a446fada4c2581425c092baaf42c-bennettar]; Hartman, Brenda (NIH/VRC) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7a904e0de64346a194646e1ede4c3ec-bhartman]; Thomas, Bridget (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e4b9fed84f7841b399d3590e6919f4ae-brthomas]; Lee Howell, Bonnie (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=52183458c0d44881a83116d08cb2316b-bhowell]; Borchers, Sarasimone [USA] [REDACTED] Schneider, Brett (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=346913ce2adc4a0a8262687d345d3cb8-schneiderba]; Noble, Brian (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=aac7997c30c543b7909af61f0317e4c7-noblebj]; Taggart, Brian (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e7314690455046f6aff4ef509829f7fa-taggartbj]; Smith, Brock (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=59ac26fac8864135bd5e978f19b2a0e7-smithbro]; Dillner, Bryan (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group

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Start: 7/27/2021 6:00:00 PM

End: 7/27/2021 7:00:00 PM

Recurrence: (none)

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Attendees:

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on NIAID.NIH.gov and Inside.NIAID.NIH.gov.

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Background

Whether you're new to writing website content or need to brush up on digital best practices, these quarterly meetings are for you. NMWPB's Quarterly Content Meeting will give public website and intranet content owners—people like you who hold content responsibility role(s) on NIAID.NIH.gov and/or Inside.NIAID.NIH.gov—a first look at new site features and new digital communications initiatives. NMWPB will also share practical tips and resources to support your content's success. We aim to provide increased transparency into digital policies, best practices, and the overall content health on the NIAID public website and intranet.

From: Martinez, Heather (NIH/NIAID) [C] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=52B029F8E1AB45EC875E9591AECC2BF3-MARTINEZHT]
Sent: 7/21/2021 12:18:20 PM
To: Martinez, Heather (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=52b029f8e1ab45ec875e9591aecc2bf3-martinezht]; Bartels, Adelina (NIH/NIAID) [E] [b6] Gordon, Alison (NIH/NIAID) [E] [b6]; Gordon, Alison (NIH/NIAID) [E] [b6] Amato, Cynthia (NIH/NIAID) [C] [b6] Mora, Anita (NIH/NIAID) [E] [b6] Bonhomme, Andrea (NIH/NIAID) [E] [b6] Gabossy, Andrea (NIH/NIAID) [E] [b6] Radtke, Andrea (NIH/NIAID) [E] [b6] Harris, Angela (NIH/NIAID) [E] [b6] Garvey, Anne (NIH/NIAID) [E] [b6] Crane, Anya (NIH/NIAID) [C] [b6] Oplinger, Anne (NIH/NIAID) [E] [b6] Ward, Alicia (NIH/NIAID) [E] [b6] Hutko, Autumn (NIH/NIAID) [E] [b6] Barrick, Bill (NIH/NIAID) [V] [bbarrick@b6] Bennett, Arthur (NIH/NIAID) [E] [b6] Hartman, Brenda (NIH/VRC) [E] [b6] Thomas, Bridget (NIH/NIAID) [E] [b6] Lee Howell, Bonnie (NIH/NIAID) [C] [b6] Borchers, Sarasimone [USA] [b6] Schneider, Brett (NIH/NIAID) [E] [b6] Noble, Brian (NIH/NIAID) [E] [b6] Taggart, Brian (NIH/NIAID) [E] [b6] Smith, Brock (NIH/NIAID) [E] [b6] Dillner, Bryan (NIH/NIAID) [E] [b6] Schmidt, Beth (NIH/NIAID) [E] [b6] Bullis, Catherine (NIH/NIAID) [E] [b6] Bunch, Michon (NIH/NIAID) [E] [b6] Cary, Patrick (NIH/NIAID) [E] [b6] Casil, Ray (NIH/NIAID) [C] [casilrp@b6] Maynard, Chad (NIH/NIAID) [E] [b6] Grewe, Charles (NIH/NIAID) [E] [b6] Stone, Charles (NIH/NIAID) [E] [b6] Cheman, Jaime (NIH/NIAID) [E] [b6] Marcum, Chris (NIH/NHGR) [E] [b6] Kelly, Colleen (NIH/NIAID) [E] [b6] Kelly, Colleen (NIH/NIAID) [E] [b6] Cooper, Susan (NIH/NIAID) [E] [b6] Shirley, Celena (NIH/NIAID) [E] [b6] Wair, Claudia (NIH/NIAID) [E] [b6] Holman, Cyneteria (NIH/NIAID) [E] [b6] Fabry, Cynthia (NIH/NIAID) [E] [b6] Rojas, Cynthia (NIH/NIAID) [E] [b6] Borrer, Debbie (NIH/NIAID) [C] [b6] Conway, Desi (NIH/NIAID) [E] [b6] Ivey, Diane (NIH/NIAID) [C] [b6] Perry, Dina (NIH/NIAID) [E] [b6] Dixon, Dennis M. (NIH/NIAID) [E] [b6] Strasnick, Doloris (NIH/NIAID) [E] [b6] Holton, Eimear (NIH/NIAID) [C] [b6] Deatrick, Elizabeth (NIH/NIAID) [E] [b6] Perez, Elizabeth (NIH/NIAID) [E] [b6] Scott Wycherly, Elizabeth (NIH/NIAID) [E] [b6] Davis, Frances (NIH/NIAID) [C] [b6] Sparks, Frederick (NIH/NIAID) [E] [b6] Ravillious, Geoffrey (NIH/NIAID) [E] [b6] Birdsong, George (NIH/NIMH) [E] [b6] Folkers, Greg (NIH/NIAID) [E] [b6] Smith, Gregory (NIH/NIAID) [E] [b6] Thompson-Russell, Gina (NIH/NIAID) [E] [b6] Hannon, Jessica [USA] [b6] Haskins, Melinda (NIH/NIAID) [E] [b6] Herpin, Betsey (NIH/NIAID) [E] [b6] Hoffman, Hillary (NIH/NICHHD) [E] [b6] Hirsch, Marie (NIH/VRC) [E] [b6] Hopkins, Heather (NIH/NIAID) [E] [b6] Horrell, Barbara (NIH/NIAID) [E] [horrellb@b6] Hudgings, Carole (NIH/NIAID) [V] [hudgings@b6] Chandramouliswaran, Ishwar (NIH/NIAID) [E] [b6] Iyengar, Ranjini (NIH/NIAID) [E] [b6] Hatfield, Jamie (NIH/NIAID) [E] [b6] Compton, Jennifer (NIH/NIAID) [E] [b6] Routh, Jennifer (NIH/NIAID) [E] [b6] Keener, Jessica (NIH/NIAID) [C] [b6] Croghan, Joe (NIH/NIAID) [E] [b6] Ellis, John (NIH/NIAID) [E] [b6] Tsang, John (NIH/NIAID) [E] [b6] Johns, Bryan (NIH/NIAID) [C] [b6] Allen-Wilcox, Jori (NIH/NIAID) [C] [b6] Dominique, Joyelle (NIH/NIAID) [E] [b6] Smith, Jr (NIH/NIAID) [E] [b6] Ridge, John (NIH/NIAID) [E] [jridge@b6] Sacchetti, Jenny (NIH/NIAID) [E] [b6] Coan-Stevens, Judith (NIH/NIAID) [C] [b6] Shah, Jui (NIH/NIAID) [E] [b6] Yun, Julie (NIH/NIAID) [E] [b6] Vyskocil, Jennifer (NIH/NIAID) [E] [b6] Warren, Jon (NIH/NIAID) [E] [b6] Zuckerman, Judith (NIH/NIAID) [E] [jzuckerman@b6] Kapsilis, Michael (NIH/NIAID) [E] [b6] Cotsalas, Kara (NIH/NIAID) [E] [b6] Harris, Kara (NIH/NIAID) [E] [b6] Noble, Karlynn (NIH/NIAID) [C] [b6] Stover, Kathy (NIH/NIAID) [E] [b6] Grossman, Kenneth (NIH/NIAID) [E] [b6] Footer, Kevin (NIH/NIAID) [C] [b6] McDermott, Kevin (NIH/NIAID) [C] [b6] So, Kevin (NIH/NIAID) [C] [b6] Hazell, Kimberly (NIH/NIAID) [E] [b6] Gitt, Kirsten (NIH/NIAID) [E] [b6] Kovanda, Dennis (NIH/NIAID) [E] [b6] Pekoc, Ken

(NIH/NIAID) [E] [b6] Tomlin, Krystal (NIH/NIAID) [E] [b6] Santora, Kenneth
 (NIH/NIA/ERP) [E] [b6] Schmidt, Kristi (NIH/NIAID) [E] [b6] Townsend, Krista
 (NIH/NIAID) [C] [b6] Lancaster, Mahlon (NIH/NIAID) [E] [b6]
 LaPorte, Tracy (NIH/OD) [E] [b6] Faile, Laura (NIH/NIAID) [C] [b6] Leifman,
 Laura (NIH/NIAID) [E] [b6] Spix, Leah (NIH/NIAID) [C] [b6] Yin, Li (NIH/NIAID) [E]
 [b6] Litsinger, Alice (NIH/NIAID) [E] [litsinger@ [b6] Li, Yin (NIH) [E] [b6] Via,
 Laura (NIH/NIAID) [E] [b6] Lee, Mable (NIH/NIAID) [E] [b6] Giovanni, Maria
 (NIH/NIAID) [C] [b6] Daly, Marilyn (NIH/NIAID) [E] [b6] Cameron, Marnay
 (NIH/NIAID) [E] [b6] Marquardt, Julie (NIH/NIAID) [E] [b6] Harris,
 Mary (NIH/NIAID) [E] [b6]; Smith, Mary (NIH/NIAID) [E] [b6] Mathur, Punam
 (NIH/NIAID) [E] [b6] Eisenberg, Matthew (NIH/NIAID) [E] [b6]
 Meixner, Maureen (NIH/NIAID) [E] [b6] Booth, Mason (NIH/NIAID) [C] [b6]
 Booth, Mason (NIH/NIAID) [C] [b6] Mejia, Francisco (NIH/NIAID) [E] [b6]
 Foster, Merrill (NIH/NIAID) [E] [merrill. [b6] Metzger, Patricia (NIH/NIAID) [C] [b6]
 Nealy, Michael (NIH/NIAID) [E] [b6] Vance, Michael (NIH/NIAID) [E] [michael.v [b6]
 Craig, Michelle (NIH/NIAID) [E] [b6] Assefa, Mihert (NIH/NIAID) [C] [b6]
 Walker, Marni (NIH/NIAID) [E] [b6] Moore, Marg (NIH/NIAID) [E]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Modlin, Sheryl
 (NIH/NIAID) [E] [b6] Parsons, Mary (NIH/NIAID) [E] [b6] Pineda, Mark
 (NIH/NIAID) [E] [b6] Khan, Najiyah (NIH/NIAID) [C] [b6] Barrett, Nancy
 (NIH/NIAID) [E] [b6] Bavisotto, Nancy (NIH/NIAID) [C] [nbavisotto@ [b6] Nealy, Michael
 (NIH/NIAID) [E] [b6] Nguyen, Loi (NIH/NIAID) [E] [b6] Bushar, Nicholas
 (NIH/NIAID) [E] [b6] MacDonald, Nicholas (NIH/NIAID) [E] [b6]
 Murphy, Nora (NIH/NIAID) [E] [b6] Haggerty, Patricia (NIH/NIAID) [E]
 [patricia.haggerty@nih.gov]; Person, Noni (NIH/NIAID) [E] [b6] Philogene, Catie (NIH/NIAID) [E]
 [b6] Price, Michelle (NIH/NIAID) [E] [b6] Wolff, Peter (NIH/NIAID) [E]
 [b6] Casil, Ray (NIH/NIAID) [C] [b6] Chang, Rebecca (NIH/NIAID) [E]
 [rchang@ [b6] Cooper, Rene (NIH/NIAID) [E] [b6] Germain, Ronald (NIH/NIAID) [E]
 [b6] Hafner, Richard (NIH/NIAID) [E] [b6] Caldararo, Rocco (NIH) [C]
 [b6] Rosa, William (NIH/NIAID) [E] [b6] Siskind, Rona (NIH/NIAID) [E]
 [b6] Tesfaye, Roman (NIH/NIAID) [C] [b6] Rumbarger, Jonna (NIH/NIAID)
 [E] [b6] Fredrickson, Rurik (NIH/NIAID) [E] [b6] Cavanaugh, Sarah
 (NIH/NIAID) [E] [b6] Schneider, Vicky (NIH/NIAID) [E] [b6] Schott,
 Margaret (NIH/NIAID) [E] [b6] Grinkrug, Sergey (NIH/NIAID) [E] [b6]
 Macauley, Sheridan (NIH/VRC) [C] [b6] Modlin, Sheryl (NIH/NIAID) [E]
 [b6] Soucy, Katie (NIH/NIAID) [E] [b6] Knox, Shamay (NIH/NIAID) [E]
 [b6] Somin, Timothy (NIH/NIAID) [E] [b6] Southard, Gordon (NIH/NIAID) [E]
 [b6] Taylor, Shelley (NIH/NIAID) [E] [b6] Coomes, Stephanie (NIH/NIAID) [E]
 [b6] Jones, Steven (NIH/NIAID) [E] [b6] Stover, Kathy (NIH/NIAID) [E]
 [b6] Sullivan, Kevin (NIH/NIAID) [E] [b6] Choi, Susan (NIH/NIAID) [E]
 [b6] Hu, Susan (NIH/NIAID) [C] [b6] Vogel, Susan (NIH/NIAID) [E]
 [svogel@ [b6] Robinson, Taylor (NIH/NIAID) [E] [b6] Taylor, Brandie (NIH/NIAID) [E]
 [b6] Liang, Thomas (NIH/NIAID) [E] [b6] Meuchel, Tammy (NIH/NIAID) [E]
 [b6] Lee, Tonia D. (NIH/NIAID) [E] [b6] Garten, Tori (NIH/NIAID) [E]
 [b6] Shahan, Tracy (NIH/NIAID) [E] [b6] Vathyam, Surekha (NIH/NIAID) [E]
 [b6] Crum, Wayne (NIH/NIAID) [C] [b6] Yu, Weiming (NIH/NIAID) [E]
 [b6] [b6] Wongsam, Judy (NIH/NIAID) [E] [b6] York Jolley,
 Jena (NIH/NIAID) [E] [b6] Zlotnick-Solomon, Karen (NIH/NIAID) [E] [b6]
 Coronado, Lisa (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=e498d668f1b54b49b4545503483374bb-coronadl]; Beaver, Jill (NIH/NIA/ERP)
 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=966bf0c850a543cfb064bffa0206740b-beaverjm]; [b6]
 CC: Martinez, Heather [USA] [b6]

Subject: Quarterly Content Meeting
Attachments: Untitled Attachment
Location: Zoom Meeting Link Will Be Provided Prior To Each Meeting

Start: 1/26/2021 7:00:00 PM
End: 1/26/2021 8:00:00 PM
Show Time As: Tentative

Recurrence: Monthly
the fourth Tuesday of every 3 month(s) from 2:00 PM to 3:00 PM
Required (unknown property type)
Attendees:
Optional Martinez, Heather [USA]
Attendees:

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on [b6] and [b6]

Note: Meeting agenda and Zoom meeting link will be updated prior to each meeting.

Background

Whether you're new to writing website content or need to brush up on digital best practices, these quarterly meetings are for you. NMWPB's Quarterly Content Meeting will give public website and intranet content owners—people like you who hold content responsibility role(s) on NIAID.NIH.gov and/or Inside.NIAID.NIH.gov—a first look at new site features and new digital communications initiatives. NMWPB will also share practical tips and resources to support your content's success. We aim to provide increased transparency into digital policies, best practices, and the overall content health on the NIAID public website and intranet.

To: Hutko, Autumn (NIH/NIAID) [E] [b6] Martinez, Heather (NIH/NIAID) [C]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=52b029f8e1ab45ec875e9591aecc2bf3-martinezht]; Gordon, Alison
 (NIH/NIAID) [E] [b6] Gordon, Alison (NIH/NIAID) [E] [b6] Amato, Cynthia
 (NIH/NIAID) [C] [b6] Bonhomme, Andrea (NIH/NIAID) [E] [b6]
 Gabossy, Andrea (NIH/NIAID) [E] [b6] Radtke, Andrea (NIH/NIAID) [E]
 [b6] Harris, Angela (NIH/NIAID) [E] [b6] Garvey, Anne (NIH/NIAID) [E]
 [b6] Crane, Anya (NIH/NIAID) [C] [b6] Oplinger, Anne (NIH/NIAID) [E]
 [b6] Ward, Alicia (NIH/NIAID) [E] [b6] Barrick, Bill (NIH/NIAID) [V]
 [b6] Bennett, Arthur (NIH/NIAID) [E] [b6] Hartman, Brenda (NIH/VRC)
 [E] [b6] Thomas, Bridget (NIH/NIAID) [E] [b6] Lee Howell, Bonnie (NIH/NIAID) [C]
 [b6] Borchers, Sarasimone [USA] [b6] Schneider, Brett
 (NIH/NIAID) [E] [b6] Noble, Brian (NIH/NIAID) [E] [b6] Taggart, Brian
 (NIH/NIAID) [E] [b6] Smith, Brock (NIH/NIAID) [E] [b6] Schmidt, Beth
 (NIH/NIAID) [E] [bschmidt] [b6] Bullis, Catherine (NIH/NIAID) [E] [b6] Bunch, Michon
 (NIH/NIAID) [E] [b6] Cary, Patrick (NIH/NIAID) [E] [b6] Casil, Ray
 (NIH/NIAID) [C] [b6] Maynard, Chad (NIH/NIAID) [E] [b6] Grewe, Charles
 (NIH/NIAID) [E] [b6] Stone, Charles (NIH/NIAID) [E] [b6] Cheman, Jaime
 (NIH/NIAID) [E] [b6] Kelly, Colleen (NIH/NIAID) [E] [b6] Kelly, Colleen (NIH/NIAID)
 [E] [b6] Cooper, Susan (NIH/NIAID) [E] [b6] Shirley, Celena (NIH/NIAID) [E]
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 [E] [b6] Borrer, Debbie (NIH/NIAID) [C] [b6] Conway, Desi (NIH/NIAID) [E]
 [b6] Perry, Dina (NIH/NIAID) [E] [b6] Dixon, Dennis M. (NIH/NIAID) [E]
 [b6] Holton, Eimear (NIH/NIAID) [C] [b6] Perez, Elizabeth (NIH/NIAID) [E]
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 (NIH/NIAID) [C] [b6] Sparks, Frederick (NIH/NIAID) [E] [b6] Ravilious,
 Geoffrey (NIH/NIAID) [E] [b6] Birdsong, George (NIH/NIMH) [E] [b6]
 Folkers, Greg (NIH/NIAID) [E] [b6] Smith, Gregory (NIH/NIAID) [E] [b6]
 Thompson-Russell, Gina (NIH/NIAID) [E] [b6] Hannon, Jessica [USA]
 [b6] Haskins, Melinda (NIH/NIAID) [E] [b6] Hirsch, Marie (NIH/VRC) [E]
 [b6] Hopkins, Heather (NIH/NIAID) [E] [b6] Horrell, Barbara (NIH/NIAID)
 [E] [b6] Hudgings, Carole (NIH/NIAID) [V] [b6] Chandramouliswaran,
 Ishwar (NIH/NIAID) [E] [b6] Iyengar, Ranjini (NIH/NIAID) [E]
 [b6] Hatfield, Jamie (NIH/NIAID) [E] [b6] Compton, Jennifer (NIH/NIAID) [E]
 [jennifer] [b6] Routh, Jennifer (NIH/NIAID) [E] [b6] Ellis, John (NIH/NIAID) [E]
 [b6] Tsang, John (NIH/NIAID) [E] [b6] Johns, Bryan (NIH/NIAID) [C]
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 [b6] Ridge, John (NIH/NIAID) [E] [b6] Sacchetti, Jenny (NIH/NIAID) [E]
 [jsacchetti] [b6] Coan-Stevens, Judith (NIH/NIAID) [C] [b6] Yun, Julie
 (NIH/NIAID) [E] [b6] Vyskocil, Jennifer (NIH/NIAID) [E] [b6] Warren, Jon (NIH/NIAID) [E]
 [b6] Zuckerman, Judith (NIH/NIAID) [E] [b6] Kapsilis, Michael
 (NIH/NIAID) [E] [b6] Cotsalas, Kara (NIH/NIAID) [E] [b6] Harris, Kara
 (NIH/NIAID) [E] [b6] Noble, Karlynn (NIH/NIAID) [C] [b6] Stover, Kathy
 (NIH/NIAID) [E] [b6] Grossman, Kenneth (NIH/NIAID) [E] [b6]; Footer,
 Kevin (NIH/NIAID) [C] [b6] McDermott, Kevin (NIH/NIAID) [C] [b6]; So,
 Kevin (NIH/NIAID) [C] [b6] Hazell, Kimberly (NIH/NIAID) [E] [b6] Gitt, Kirsten
 (NIH/NIAID) [E] [b6] Pekoc, Ken (NIH/NIAID) [E] [b6] Tomlin, Krystal
 (NIH/NIAID) [E] [b6] Santora, Kenneth (NIH/NIA/ERP) [E] [b6] Lancaster, Mahlon
 (NIH/NIAID) [E] [b6] LaPorte, Tracy (NIH/OD) [E] [b6] Faile, Laura
 (NIH/NIAID) [C] [b6] Leifman, Laura (NIH/NIAID) [E] [b6] Spix, Leah
 (NIH/NIAID) [C] [b6] Yin, Li (NIH/NIAID) [E] [b6] Litsinger, Alice (NIH/NIAID) [E]
 [b6] Li, Yin (NIH) [E] [b6] Via, Laura (NIH/NIAID) [E] [b6] Lee,
 Mable (NIH/NIAID) [E] [b6] Giovanni, Maria (NIH/NIAID) [C] [b6] Daly,
 Marilyn (NIH/NIAID) [E] [b6] Cameron, Marnay (NIH/NIAID) [E] [b6]
 Marquardt, Julie (NIH/NIAID) [E] [b6] Smith, Mary (NIH/NIAID) [E] [b6]
 Mathur, Punam (NIH/NIAID) [E] [b6] Booth, Mason (NIH/NIAID) [C] [b6] Booth,
 Mason (NIH/NIAID) [C] [mbooth] [b6] Mejia, Francisco (NIH/NIAID) [E] [b6] Foster,

Merrill (NIH/NIAID) [E] [b6] Metzger, Patricia (NIH/NIAID) [C] [b6] Nealy, Michael (NIH/NIAID) [E] [b6] Vance, Michael (NIH/NIAID) [E] [b6] Craig, Michelle (NIH/NIAID) [E] [b6] Assefa, Mihert (NIH/NIAID) [C] [b6] Walker, Marni (NIH/NIAID) [E] [b6] Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Modlin, Sheryl (NIH/NIAID) [E] [modlin] [b6] Parsons, Mary (NIH/NIAID) [E] [b6] Pineda, Mark (NIH/NIAID) [E] [mpineda] [b6] Khan, Najiyah (NIH/NIAID) [C] [b6] Bavisotto, Nancy (NIH/NIAID) [C] [b6] Nealy, Michael (NIH/NIAID) [E] [b6] Nguyen, Loi (NIH/NIAID) [E] [b6] Bushar, Nicholas (NIH/NIAID) [E] [b6] MacDonald, Nicholas (NIH/NIAID) [E] [b6] Murphy, Nora (NIH/NIAID) [E] [b6] Person, Noni (NIH/NIAID) [E] [b6] Philogene, Catie (NIH/NIAID) [E] [b6] Price, Michelle (NIH/NIAID) [E] [b6] Wolff, Peter (NIH/NIAID) [E] [b6] Casil, Ray (NIH/NIAID) [C] [b6] Cooper, Rene (NIH/NIAID) [E] [b6] Germain, Ronald (NIH/NIAID) [E] [b6] Hafner, Richard (NIH/NIAID) [E] [b6] Caldararo, Rocco (NIH) [C] [b6] Rosa, William (NIH/NIAID) [E] [b6] Siskind, Rona (NIH/NIAID) [E] [b6] Tesfaye, Roman (NIH/NIAID) [C] [b6] Rumbarger, Jonna (NIH/NIAID) [E] [rumbargerjm] [b6] Fredrickson, Rurik (NIH/NIAID) [E] [b6] Cavanaugh, Sarah (NIH/NIAID) [E] [b6] Schneider, Vicky (NIH/NIAID) [E] [b6] Schott, Margaret (NIH/NIAID) [E] [b6] Grinkrug, Sergey (NIH/NIAID) [E] [b6] Macauley, Sheridan (NIH/VRC) [C] [b6] Modlin, Sheryl (NIH/NIAID) [E] [sheryl.r] [b6] Soucy, Katie (NIH/NIAID) [E] [b6] Somin, Timothy (NIH/NIAID) [E] [b6] Southard, Gordon (NIH/NIAID) [E] [b6] Coomes, Stephanie (NIH/NIAID) [E] [b6] Jones, Steven (NIH/NIAID) [E] [b6] Stover, Kathy (NIH/NIAID) [E] [b6] Sullivan, Kevin (NIH/NIAID) [E] [b6] Choi, Susan (NIH/NIAID) [E] [b6] Hu, Susan (NIH/NIAID) [C] [b6] Vogel, Susan (NIH/NIAID) [E] [svogel] [b6] Robinson, Taylor (NIH/NIAID) [E] [b6] Taylor, Brandie (NIH/NIAID) [E] [b6] Meuchel, Tammy (NIH/NIAID) [E] [b6] Garten, Tori (NIH/NIAID) [E] [b6] Shahan, Tracy (NIH/NIAID) [E] [b6] Vathyam, Surekha (NIH/NIAID) [E] [b6] Crum, Wayne (NIH/NIAID) [C] [b6] Yu, Weiming (NIH/NIAID) [E] [b6] Wongsam, Judy (NIH/NIAID) [E] [b6] Zlotnick-Solomon, Karen (NIH/NIAID) [E] [b6] Kovanda, Dennis (NIH/NIAID) [E] [kovanda] [b6] Marcum, Chris (NIH/NHGR) [E] [chris.r] [b6] Meixner, Maureen (NIH/NIAID) [E] [b6] Dillner, Bryan (NIH/NIAID) [E] [b6] Strasnick, Doloris (NIH/NIAID) [E] [b6] Herpin, Betsey (NIH/NIAID) [E] [b6] Liang, Thomas (NIH/NIAID) [E] [b6] Chang, Rebecca (NIH/NIAID) [E] [b6] Mora, Anita (NIH/NIAID) [E] [b6] Barrett, Nancy (NIH/NIAID) [E] [b6] Eisenberg, Matthew (NIH/NIAID) [E] [b6] Allen-Wilcox, Jori (NIH/NIAID) [C] [b6] Fabry, Cynthia (NIH/NIAID) [E] [b6] Townsend, Krista (NIH/NIAID) [C] [b6] Deatrick, Elizabeth (NIH/NIAID) [E] [b6] Knox, Shamay (NIH/NIAID) [E] [b6] York Jolley, Jena (NIH/NIAID) [E] [b6] Schmidt, Kristi (NIH/NIAID) [E] [b6] Bartels, Adelina (NIH/NIAID) [E] [b6] Harris, Mary (NIH/NIAID) [E] [b6] Croghan, Joe (NIH/NIAID) [E] [b6] Wair, Claudia (NIH/NIAID) [E] [b6] Haggerty, Patricia (NIH/NIAID) [E] [b6] Taylor, Shelley (NIH/NIAID) [E] [b6] Shah, Jui (NIH/NIAID) [E] [b6] Keener, Jessica (NIH/NIAID) [C] [b6] Ivey, Diane (NIH/NIAID) [C] [b6] Lee, Tonia D. (NIH/NIAID) [E] [b6] Coronado, Lisa (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e498d668f1b54b49b4545503483374bb-coronadi]; Beaver, Jill (NIH/NIA/ERP) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=966bf0c850a543cfb064bffa0206740b-beaverjm]; Hoffman, Hillary (NIH/NICHD) [E] [b6] Hoffman, Hillary (NIH/NICHD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3869fe27631b4dcd698193593f46102-hoffmanhe]; Hutko, Autumn (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f703f8fa780143c68262c6d78cbab083-ballarau]

CC: Martinez, Heather [USA] [b6]

Location: Zoom Meeting Info Provided In Invite

Start: 7/27/2021 6:00:00 PM
End: 7/27/2021 7:00:00 PM

Recurrence: (none)

Required (unknown property type)

Attendees:

Optional Martinez, Heather [USA]; Hannon, Jessica [USA]

Attendees:

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on [NIAID.NIH.gov](https://niaid.nih.gov) and [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov).

Meeting Information

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US (San Jose)
US

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Background

Whether you're new to writing website content or need to brush up on digital best practices, these quarterly meetings are for you. NMWPB's Quarterly Content Meeting will give public website and intranet content owners—people like you who hold content responsibility role(s) on [NIAID.NIH.gov](https://niaid.nih.gov) and/or [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov)—a first look at new site features and new digital communications initiatives. NMWPB will also share practical tips and resources to support your content's success. We aim to provide increased transparency into digital policies, best practices, and the overall content health on the NIAID public website and intranet.

From: Martinez, Heather (NIH/NIAID) [C] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=52B029F8E1AB45EC875E9591AECC2BF3-MARTINEZHT]
Sent: 7/21/2021 12:18:20 PM
To: Martinez, Heather (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=52b029f8e1ab45ec875e9591aecc2bf3-martinezht]; Bartels, Adelina (NIH/NIAID) [E] [b6]; Gordon, Alison (NIH/NIAID) [E] [b6]; Gordon, Alison (NIH/NIAID) [E] [b6]; Amato, Cynthia (NIH/NIAID) [C] [b6]; Mora, Anita (NIH/NIAID) [E] [b6]; Bonhomme, Andrea (NIH/NIAID) [E] [b6]; Gabossy, Andrea (NIH/NIAID) [E] [b6]; Radtke, Andrea (NIH/NIAID) [E] [b6]; Harris, Angela (NIH/NIAID) [E] [b6]; Garvey, Anne (NIH/NIAID) [E] [b6]; Crane, Anya (NIH/NIAID) [C] [b6]; Oplinger, Anne (NIH/NIAID) [E] [b6]; Ward, Alicia (NIH/NIAID) [E] [b6]; Hutko, Autumn (NIH/NIAID) [E] [b6]; Barrick, Bill (NIH/NIAID) [V] [bbarrick@b6]; Bennett, Arthur (NIH/NIAID) [E] [b6]; Hartman, Brenda (NIH/VRC) [E] [b6]; Thomas, Bridget (NIH/NIAID) [E] [b6]; Lee Howell, Bonnie (NIH/NIAID) [C] [b6]; Borchers, Sarasimone [USA] [b6]; Schneider, Brett (NIH/NIAID) [E] [b6]; Noble, Brian (NIH/NIAID) [E] [b6]; Taggart, Brian (NIH/NIAID) [E] [b6]; Smith, Brock (NIH/NIAID) [E] [b6]; Dillner, Bryan (NIH/NIAID) [E] [b6]; Schmidt, Beth (NIH/NIAID) [E] [b6]; Bullis, Catherine (NIH/NIAID) [E] [b6]; Bunch, Michon (NIH/NIAID) [E] [b6]; Cary, Patrick (NIH/NIAID) [E] [b6]; Casil, Ray (NIH/NIAID) [C] [b6]; Maynard, Chad (NIH/NIAID) [E] [b6]; Grewe, Charles (NIH/NIAID) [E] [b6]; Stone, Charles (NIH/NIAID) [E] [b6]; Cheman, Jaime (NIH/NIAID) [E] [b6]; Marcum, Chris (NIH/NHGR) [E] [b6]; Kelly, Colleen (NIH/NIAID) [E] [b6]; Kelly, Colleen (NIH/NIAID) [E] [b6]; Cooper, Susan (NIH/NIAID) [E] [b6]; Shirley, Celena (NIH/NIAID) [E] [b6]; Wair, Claudia (NIH/NIAID) [E] [b6]; Holman, Cyneteria (NIH/NIAID) [E] [b6]; Fabry, Cynthia (NIH/NIAID) [E] [b6]; Rojas, Cynthia (NIH/NIAID) [E] [b6]; Borrer, Debbie (NIH/NIAID) [C] [b6]; Conway, Desi (NIH/NIAID) [E] [b6]; Ivey, Diane (NIH/NIAID) [C] [b6]; Perry, Dina (NIH/NIAID) [E] [b6]; Dixon, Dennis M. (NIH/NIAID) [E] [b6]; Strasnick, Doloris (NIH/NIAID) [E] [b6]; Holton, Eimear (NIH/NIAID) [C] [b6]; Deatrick, Elizabeth (NIH/NIAID) [E] [b6]; Perez, Elizabeth (NIH/NIAID) [E] [b6]; Scott Wycherly, Elizabeth (NIH/NIAID) [E] [b6]; Davis, Frances (NIH/NIAID) [C] [b6]; Sparks, Frederick (NIH/NIAID) [E] [b6]; Ravillious, Geoffrey (NIH/NIAID) [E] [b6]; Birdsong, George (NIH/NIMH) [E] [b6]; Folkers, Greg (NIH/NIAID) [E] [b6]; Smith, Gregory (NIH/NIAID) [E] [b6]; Thompson-Russell, Gina (NIH/NIAID) [E] [b6]; Hannon, Jessica [USA] [b6]; Haskins, Melinda (NIH/NIAID) [E] [b6]; Herpin, Betsey (NIH/NIAID) [E] [b6]; Hoffman, Hillary (NIH/NICH) [E] [b6]; Hirsch, Marie (NIH/VRC) [E] [b6]; Hopkins, Heather (NIH/NIAID) [E] [b6]; Horrell, Barbara (NIH/NIAID) [E] [b6]; Hudgings, Carole (NIH/NIAID) [V] [b6]; Chandramouliswaran, Ishwar (NIH/NIAID) [E] [b6]; Iyengar, Ranjini (NIH/NIAID) [E] [b6]; Hatfield, Jamie (NIH/NIAID) [E] [b6]; Compton, Jennifer (NIH/NIAID) [E] [b6]; Routh, Jennifer (NIH/NIAID) [E] [b6]; Keener, Jessica (NIH/NIAID) [C] [b6]; Croghan, Joe (NIH/NIAID) [E] [b6]; Ellis, John (NIH/NIAID) [E] [b6]; Tsang, John (NIH/NIAID) [E] [b6]; Johns, Bryan (NIH/NIAID) [C] [b6]; Allen-Wilcox, Jori (NIH/NIAID) [C] [b6]; Dominique, Joyelle (NIH/NIAID) [E] [b6]; Smith, Jr (NIH/NIAID) [E] [b6]; Ridge, John (NIH/NIAID) [E] [b6]; Sacchetti, Jenny (NIH/NIAID) [E] [b6]; Coan-Stevens, Judith (NIH/NIAID) [C] [b6]; Shah, Jui (NIH/NIAID) [E] [b6]; Yun, Julie (NIH/NIAID) [E] [b6]; Vyskocil, Jennifer (NIH/NIAID) [E] [b6]; Warren, Jon (NIH/NIAID) [E] [b6]; Zuckerman, Judith (NIH/NIAID) [E] [jzuckerman@b6]; Kapsilis, Michael (NIH/NIAID) [E] [b6]; Cotsalas, Kara (NIH/NIAID) [E] [b6]; Harris, Kara (NIH/NIAID) [E] [b6]; Noble, Karlynn (NIH/NIAID) [C] [b6]; Stover, Kathy (NIH/NIAID) [E] [b6]; Grossman, Kenneth (NIH/NIAID) [E] [b6]; Footer, Kevin (NIH/NIAID) [C] [b6]; McDermott, Kevin (NIH/NIAID) [C] [b6]; So, Kevin (NIH/NIAID) [C] [b6]; Hazell, Kimberly (NIH/NIAID) [E] [b6]; Gitt, Kirsten (NIH/NIAID) [E] [b6]; Kovanda, Dennis (NIH/NIAID) [E] [b6]; Pekoc, Ken

(NIH/NIAID) [E] [b6] Tomlin, Krystal (NIH/NIAID) [E] [b6] Schmidt, Kristi
 (NIH/NIAID) [E] [b6] Townsend, Krista (NIH/NIAID) [C] [b6] Lancaster,
 Mahlon (NIH/NIAID) [E] [b6] LaPorte, Tracy (NIH/OD) [E] [b6] Faile,
 Laura (NIH/NIAID) [C] [b6] Leifman, Laura (NIH/NIAID) [E] [b6] Spix, Leah
 (NIH/NIAID) [C] [b6] Yin, Li (NIH/NIAID) [E] [b6] Litsinger, Alice (NIH/NIAID) [E]
 [b6] Li, Yin (NIH) [E] [b6] Via, Laura (NIH/NIAID) [E] [b6] Lee,
 Mable (NIH/NIAID) [E] [b6] Giovanni, Maria (NIH/NIAID) [C] [b6] Daly,
 Marilyn (NIH/NIAID) [E] [b6] Cameron, Marnay (NIH/NIAID) [E] [b6]
 Marquardt, Julie (NIH/NIAID) [E] [b6] Harris, Mary (NIH/NIAID) [E] [b6]
 Smith, Mary (NIH/NIAID) [E] [b6] Mathur, Punam (NIH/NIAID) [E] [b6]
 Eisenberg, Matthew (NIH/NIAID) [E] [b6] Meixner, Maureen (NIH/NIAID) [E]
 [b6] Booth, Mason (NIH/NIAID) [C] [b6] Booth, Mason (NIH/NIAID) [C]
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 [b6] Metzger, Patricia (NIH/NIAID) [C] [b6] Nealy, Michael (NIH/NIAID) [E]
 [b6] Vance, Michael (NIH/NIAID) [E] [b6]; Craig, Michelle (NIH/NIAID) [E]
 [b6] Assefa, Mihert (NIH/NIAID) [C] [b6] Walker, Marni (NIH/NIAID) [E]
 [b6] Moore, Marg (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=6e52e0eb26d140ee829256b1c281f7aa-mamoore]; Modlin, Sheryl
 (NIH/NIAID) [E] [b6] Parsons, Mary (NIH/NIAID) [E] [b6] Pineda, Mark
 (NIH/NIAID) [E] [b6] Khan, Najiyah (NIH/NIAID) [C] [b6] Barrett, Nancy
 (NIH/NIAID) [E] [b6] Bavisotto, Nancy (NIH/NIAID) [C] [b6] Nealy, Michael
 (NIH/NIAID) [E] [b6] Nguyen, Loi (NIH/NIAID) [E] [b6] Bushar, Nicholas
 (NIH/NIAID) [E] [b6] MacDonald, Nicholas (NIH/NIAID) [E] [b6]
 Murphy, Nora (NIH/NIAID) [E] [b6] Haggerty, Patricia (NIH/NIAID) [E]
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 [rchang [b6] Cooper, Rene (NIH/NIAID) [E] [b6] Germain, Ronald (NIH/NIAID) [E]
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 [b6] Tesfaye, Roman (NIH/NIAID) [C] [b6] Rumbarger, Jonna (NIH/NIAID)
 [E] [b6]; Fredrickson, Rurik (NIH/NIAID) [E] [b6]; Cavanaugh, Sarah
 (NIH/NIAID) [E] [b6] Schneider, Vicky (NIH/NIAID) [E] [b6] Schott,
 Margaret (NIH/NIAID) [E] [b6] Grinkrug, Sergey (NIH/NIAID) [E] [b6]
 Macauley, Sheridan (NIH/VRC) [C] [b6] Modlin, Sheryl (NIH/NIAID) [E]
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 [b6] Crum, Wayne (NIH/NIAID) [C] [b6] Yu, Weiming (NIH/NIAID) [E]
 [b6] [b6] Wongsam, Judy (NIH/NIAID) [E] [b6] York Jolley,
 Jena (NIH/NIAID) [E] [b6] Zlotnick-Solomon, Karen (NIH/NIAID) [E] [b6]
 Coronado, Lisa (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=e498d668f1b54b49b4545503483374bb-coronadi]; Beaver, Jill (NIH/NIA/ERP)
 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=966bf0c850a543cfb064bffa0206740b-beaverjm]; Santora, Kenneth
 (NIH/NIA/ERP) [E] [b6] [b6]
 CC: Martinez, Heather [USA] [b6] Azeez, Olumayowa (NIH/NIAID) [E]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=a4d9520ed3fe4aabb8f431f9444d453e-azeezo2]

Subject: Quarterly Content Meeting

Attachments: Untitled Attachment
Location: Zoom Meeting Link Will Be Provided Prior To Each Meeting

Start: 1/26/2021 7:00:00 PM
End: 1/26/2021 8:00:00 PM
Show Time As: Tentative

Recurrence: Monthly
the fourth Tuesday of every 3 month(s) from 2:00 PM to 3:00 PM
Required Attendees: (unknown property type)
Optional Attendees: Martinez, Heather [USA]; Azeez, Olumayowa [NIH/NIAID] [E]

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on [NIAID.NIH.gov](https://niaid.nih.gov) and [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov).

Note: Meeting agenda and Zoom meeting link will be updated prior to each meeting.

Background

Whether you're new to writing website content or need to brush up on digital best practices, these quarterly meetings are for you. NMWPB's Quarterly Content Meeting will give public website and intranet content owners—people like you who hold content responsibility role(s) on [NIAID.NIH.gov](https://niaid.nih.gov) and/or [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov)—a first look at new site features and new digital communications initiatives. NMWPB will also share practical tips and resources to support your content's success. We aim to provide increased transparency into digital policies, best practices, and the overall content health on the NIAID public website and intranet.

To: Hutko, Autumn (NIH/NIAID) [E] [b6] Martinez, Heather (NIH/NIAID) [C]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=52b029f8e1ab45ec875e9591a6cc2bf3-martinezht]; Gordon, Alison
 (NIH/NIAID) [E] [b6] Gordon, Alison (NIH/NIAID) [E] [b6] Amato, Cynthia
 (NIH/NIAID) [C] [b6] Bonhomme, Andrea (NIH/NIAID) [E] [b6]
 Gabossy, Andrea (NIH/NIAID) [E] [b6] Radtke, Andrea (NIH/NIAID) [E]
 [b6] Harris, Angela (NIH/NIAID) [E] [b6] Garvey, Anne (NIH/NIAID) [E]
 [b6] Crane, Anya (NIH/NIAID) [C] [b6] Oplinger, Anne (NIH/NIAID) [E]
 [b6] Ward, Alicia (NIH/NIAID) [E] [b6] Barrick, Bill (NIH/NIAID) [V]
 [b6] Bennett, Arthur (NIH/NIAID) [E] [b6] Hartman, Brenda (NIH/VRC)
 [E] [b6] Thomas, Bridget (NIH/NIAID) [E] [bo7g@nih.gov]; Lee Howell, Bonnie (NIH/NIAID) [C]
 [bonnie.leehowell@nih.gov]; Borchers, Sarasimone [USA] [b6] Schneider, Brett
 (NIH/NIAID) [E] [b6] Noble, Brian (NIH/NIAID) [E] [b6] Taggart, Brian
 (NIH/NIAID) [E] [b6] Smith, Brock (NIH/NIAID) [E] [b6] Schmidt, Beth
 (NIH/NIAID) [E] [bschmidt@b6] Bullis, Catherine (NIH/NIAID) [E] [b6] Bunch, Michon
 (NIH/NIAID) [E] [b6] Cary, Patrick (NIH/NIAID) [E] [b6] Casil, Ray
 (NIH/NIAID) [C] [b6] Maynard, Chad (NIH/NIAID) [E] [b6] Grewe, Charles
 (NIH/NIAID) [E] [b6] Stone, Charles (NIH/NIAID) [E] [b6] Cheman, Jaime
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 Geoffrey (NIH/NIAID) [E] [b6] Birdsong, George (NIH/NIMH) [E] [b6]
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 (NIH/NIAID) [E] [b6] Noble, Karlynn (NIH/NIAID) [C] [b6] Stover, Kathy
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 (NIH/NIAID) [E] [b6] LaPorte, Tracy (NIH/OD) [E] [b6] Faile, Laura
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CC:

Location: Zoom Meeting Info Provided In Invite

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Start: 7/27/2021 6:00:00 PM
End: 7/27/2021 7:00:00 PM

Recurrence: (none)

Required (unknown property type)

Attendees:

Optional Martinez, Heather [USA]; Hannon, Jessica [USA]

Attendees:

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on [NIAID.NIH.gov](https://www.niaid.nih.gov) and [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov).

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Background

Whether you're new to writing website content or need to brush up on digital best practices, these quarterly meetings are for you. NMWPB's Quarterly Content Meeting will give public website and intranet content owners—people like you who hold content responsibility role(s) on [NIAID.NIH.gov](https://www.niaid.nih.gov) and/or [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov)—a first look at new site features and new digital communications initiatives. NMWPB will also share practical tips and resources to support your content's success. We aim to provide increased transparency into digital policies, best practices, and the overall content health on the NIAID public website and intranet.

From: Martinez, Heather (NIH/NIAID) [C] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=52B029F8E1AB45EC875E9591AECC2BF3-MARTINEZHT]
Sent: 7/21/2021 12:18:20 PM
To: Martinez, Heather (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=52b029f8e1ab45ec875e9591aecc2bf3-martinezht]; Bartels, Adelina (NIH/NIAID) [E] [b6]; Gordon, Alison (NIH/NIAID) [E] [b6]; Gordon, Alison (NIH/NIAID) [E] [b6]; Amato, Cynthia (NIH/NIAID) [C] [b6]; Mora, Anita (NIH/NIAID) [E] [b6]; Bonhomme, Andrea (NIH/NIAID) [E] [b6]; Gabossy, Andrea (NIH/NIAID) [E] [b6]; Radtke, Andrea (NIH/NIAID) [E] [b6]; Harris, Angela (NIH/NIAID) [E] [b6]; Garvey, Anne (NIH/NIAID) [E] [b6]; Crane, Anya (NIH/NIAID) [C] [b6]; Oplinger, Anne (NIH/NIAID) [E] [b6]; Ward, Alicia (NIH/NIAID) [E] [b6]; Hutko, Autumn (NIH/NIAID) [E] [b6]; Barrick, Bill (NIH/NIAID) [V] [b6]; Bennett, Arthur (NIH/NIAID) [E] [b6]; Hartman, Brenda (NIH/VRC) [E] [b6]; Thomas, Bridget (NIH/NIAID) [E] [b6]; Lee Howell, Bonnie (NIH/NIAID) [C] [b6]; Borchers, Sarasimone [USA] [b6]; Schneider, Brett (NIH/NIAID) [E] [b6]; Noble, Brian (NIH/NIAID) [E] [b6]; Taggart, Brian (NIH/NIAID) [E] [b6]; Smith, Brock (NIH/NIAID) [E] [brock.smith@nih.gov]; Dillner, Bryan (NIH/NIAID) [E] [b6]; Schmidt, Beth (NIH/NIAID) [E] [bschmidt@b6]; Bullis, Catherine (NIH/NIAID) [E] [b6]; Bunch, Michon (NIH/NIAID) [E] [b6]; Cary, Patrick (NIH/NIAID) [E] [b6]; Casil, Ray (NIH/NIAID) [C] [casilrp@b6]; Maynard, Chad (NIH/NIAID) [E] [b6]; Grewe, Charles (NIH/NIAID) [E] [b6]; Stone, Charles (NIH/NIAID) [E] [b6]; Cheman, Jaime (NIH/NIAID) [E] [b6]; Marcum, Chris (NIH/NHGR) [E] [b6]; Kelly, Colleen (NIH/NIAID) [E] [b6]; Kelly, Colleen (NIH/NIAID) [E] [b6]; Cooper, Susan (NIH/NIAID) [E] [b6]; Shirley, Celena (NIH/NIAID) [E] [b6]; Wair, Claudia (NIH/NIAID) [E] [b6]; Holman, Cyneteria (NIH/NIAID) [E] [b6]; Fabry, Cynthia (NIH/NIAID) [E] [b6]; Rojas, Cynthia (NIH/NIAID) [E] [b6]; Borrer, Debbie (NIH/NIAID) [C] [b6]; Conway, Desi (NIH/NIAID) [E] [b6]; Ivey, Diane (NIH/NIAID) [C] [b6]; Perry, Dina (NIH/NIAID) [E] [b6]; Dixon, Dennis M. (NIH/NIAID) [E] [b6]; Strasnick, Doloris (NIH/NIAID) [E] [b6]; Holton, Eimear (NIH/NIAID) [C] [b6]; Deatrick, Elizabeth (NIH/NIAID) [E] [b6]; Perez, Elizabeth (NIH/NIAID) [E] [b6]; Scott Wycherly, Elizabeth (NIH/NIAID) [E] [b6]; Davis, Frances (NIH/NIAID) [C] [b6]; Sparks, Frederick (NIH/NIAID) [E] [b6]; Ravillious, Geoffrey (NIH/NIAID) [E] [b6]; Birdsong, George (NIH/NIMH) [E] [b6]; Folkers, Greg (NIH/NIAID) [E] [b6]; Smith, Gregory (NIH/NIAID) [E] [b6]; Thompson-Russell, Gina (NIH/NIAID) [E] [b6]; Hannon, Jessica [USA] [b6]; Haskins, Melinda (NIH/NIAID) [E] [b6]; Herpin, Betsey (NIH/NIAID) [E] [b6]; Hoffman, Hillary (NIH/NICHHD) [E] [b6]; Hirsch, Marie (NIH/VRC) [E] [b6]; Hopkins, Heather (NIH/NIAID) [E] [b6]; Horrell, Barbara (NIH/NIAID) [E] [b6]; Hudgings, Carole (NIH/NIAID) [V] [b6]; Chandramouliswaran, Ishwar (NIH/NIAID) [E] [b6]; Iyengar, Ranjini (NIH/NIAID) [E] [b6]; Hatfield, Jamie (NIH/NIAID) [E] [b6]; Compton, Jennifer (NIH/NIAID) [E] [b6]; Routh, Jennifer (NIH/NIAID) [E] [b6]; Keener, Jessica (NIH/NIAID) [C] [b6]; Croghan, Joe (NIH/NIAID) [E] [b6]; Ellis, John (NIH/NIAID) [E] [b6]; Tsang, John (NIH/NIAID) [E] [b6]; Johns, Bryan (NIH/NIAID) [C] [b6]; Allen-Wilcox, Jori (NIH/NIAID) [C] [b6]; Dominique, Joyelle (NIH/NIAID) [E] [b6]; Smith, Jr (NIH/NIAID) [E] [b6]; Ridge, John (NIH/NIAID) [E] [b6]; Sacchetti, Jenny (NIH/NIAID) [E] [b6]; Coan-Stevens, Judith (NIH/NIAID) [C] [b6]; Shah, Jui (NIH/NIAID) [E] [b6]; Yun, Julie (NIH/NIAID) [E] [b6]; Vyskocil, Jennifer (NIH/NIAID) [E] [b6]; Warren, Jon (NIH/NIAID) [E] [b6]; Zuckerman, Judith (NIH/NIAID) [E] [jzuckerman@b6]; Kapsilis, Michael (NIH/NIAID) [E] [b6]; Cotsalas, Kara (NIH/NIAID) [E] [b6]; Harris, Kara (NIH/NIAID) [E] [b6]; Noble, Karlynn (NIH/NIAID) [C] [b6]; Stover, Kathy (NIH/NIAID) [E] [b6]; Grossman, Kenneth (NIH/NIAID) [E] [b6]; Footer, Kevin (NIH/NIAID) [C] [b6]; McDermott, Kevin (NIH/NIAID) [C] [b6]; So, Kevin (NIH/NIAID) [C] [b6]; Hazell, Kimberly (NIH/NIAID) [E] [b6]; Gitt, Kirsten (NIH/NIAID) [E] [b6]; Kovanda, Dennis (NIH/NIAID) [E] [b6]; Pekoc, Ken

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 Jena (NIH/NIAID) [E] [b6] Zlotnick-Solomon, Karen (NIH/NIAID) [E] [b6]
 Coronado, Lisa (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=e498d668f1b54b49b4545503483374bb-coronadi]; Beaver, Jill (NIH/NIA/ERP)
 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=966bf0c850a543cfb064bffa0206740b-beaverjm]; Santora, Kenneth
 (NIH/NIA/ERP) [E] [b6] [b6]
 CC: Martinez, Heather [USA] [b6] Azeez, Olumayowa (NIH/NIAID) [E]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=a4d9520ed3fe4aabb8f431f9444d453e-azeezo2]

Subject: Quarterly Content Meeting

Attachments: Untitled Attachment
Location: Zoom Meeting Link Will Be Provided Prior To Each Meeting

Start: 1/26/2021 7:00:00 PM
End: 1/26/2021 8:00:00 PM
Show Time As: Tentative

Recurrence: Monthly
the fourth Tuesday of every 3 month(s) from 2:00 PM to 3:00 PM
Required Attendees: (unknown property type)
Optional Attendees: Martinez, Heather [USA]; Azeez, Olumayowa [NIH/NIAID] [E]

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on [NIAID.NIH.gov](https://niaid.nih.gov) and [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov).

Note: Meeting agenda and Zoom meeting link will be updated prior to each meeting.

Background

Whether you're new to writing website content or need to brush up on digital best practices, these quarterly meetings are for you. NMWPB's Quarterly Content Meeting will give public website and intranet content owners—people like you who hold content responsibility role(s) on [NIAID.NIH.gov](https://niaid.nih.gov) and/or [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov)—a first look at new site features and new digital communications initiatives. NMWPB will also share practical tips and resources to support your content's success. We aim to provide increased transparency into digital policies, best practices, and the overall content health on the NIAID public website and intranet.

To: Hutko, Autumn (NIH/NIAID) [E] [b6] Tsang, John (NIH/NIAID) [E] [b6]
 Martinez, Heather (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=52b029f8e1ab45ec875e9591aecc2bf3-martinezht]; Gordon, Alison
 (NIH/NIAID) [E] [b6] Gordon, Alison (NIH/NIAID) [E] [b6] Amato, Cynthia
 (NIH/NIAID) [C] [b6] Bonhomme, Andrea (NIH/NIAID) [E] [b6]
 Gabossy, Andrea (NIH/NIAID) [E] [b6] Radtke, Andrea (NIH/NIAID) [E]
 [b6] Harris, Angela (NIH/NIAID) [E] [b6] Garvey, Anne (NIH/NIAID) [E]
 [b6] Crane, Anya (NIH/NIAID) [C] [b6] Oplinger, Anne (NIH/NIAID) [E]
 [b6] Ward, Alicia (NIH/NIAID) [E] [b6] Barrick, Bill (NIH/NIAID) [V]
 [b6] Bennett, Arthur (NIH/NIAID) [E] [b6] Hartman, Brenda (NIH/VRC)
 [E] [b6] Thomas, Bridget (NIH/NIAID) [E] [b6] Lee Howell, Bonnie (NIH/NIAID) [C]
 [b6] Borchers, Sarasimone [USA] [b6] Schneider, Brett
 (NIH/NIAID) [E] [b6] Noble, Brian (NIH/NIAID) [E] [b6] Taggart, Brian
 (NIH/NIAID) [E] [b6] Smith, Brock (NIH/NIAID) [E] [b6] Schmidt, Beth
 (NIH/NIAID) [E] [b6] Bullis, Catherine (NIH/NIAID) [E] [b6] Bunch, Michon
 (NIH/NIAID) [E] [b6] Casil, Ray (NIH/NIAID) [C] [b6] Maynard, Chad
 (NIH/NIAID) [E] [b6] Grewe, Charles (NIH/NIAID) [E] [b6] Stone, Charles
 (NIH/NIAID) [E] [b6] Cheman, Jaime (NIH/NIAID) [E] [b6] Kelly, Colleen
 (NIH/NIAID) [E] [b6] Kelly, Colleen (NIH/NIAID) [E] [b6] Cooper, Susan (NIH/NIAID)
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 (NIH/NIAID) [E] [b6] Rojas, Cynthia (NIH/NIAID) [E] [b6] Borrer, Debbie
 (NIH/NIAID) [C] [b6] Conway, Desi (NIH/NIAID) [E] [b6] Perry, Dina
 (NIH/NIAID) [E] [b6] Dixon, Dennis M. (NIH/NIAID) [E] [b6] Holton, Eimear
 (NIH/NIAID) [C] [b6] Perez, Elizabeth (NIH/NIAID) [E] [b6] Scott
 Wycherly, Elizabeth (NIH/NIAID) [E] [b6] Davis, Frances (NIH/NIAID) [C] [b6]
 Sparks, Frederick (NIH/NIAID) [E] [b6] Ravillious, Geoffrey (NIH/NIAID) [E]
 [b6] Birdsong, George (NIH/NIMH) [E] [b6] Folkers, Greg
 (NIH/NIAID) [E] [b6] Smith, Gregory (NIH/NIAID) [E] [b6] Thompson-Russell, Gina
 (NIH/NIAID) [E] [b6] Hannon, Jessica [USA] [b6] Haskins, Melinda
 (NIH/NIAID) [E] [b6] Hirsch, Marie (NIH/VRC) [E] [b6] Hopkins, Heather
 (NIH/NIAID) [E] [b6] Horrell, Barbara (NIH/NIAID) [E] [b6] Hudgings,
 Carole (NIH/NIAID) [V] [b6] Chandramouliswaran, Ishwar (NIH/NIAID) [E]
 [b6] Iyengar, Ranjini (NIH/NIAID) [E] [b6] Hatfield, Jamie
 (NIH/NIAID) [E] [b6] Compton, Jennifer (NIH/NIAID) [E] [b6] Routh, Jennifer
 (NIH/NIAID) [E] [b6] Ellis, John (NIH/NIAID) [E] [b6] Johns, Bryan (NIH/NIAID)
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 (NIH/NIAID) [E] [b6] Noble, Karlynn (NIH/NIAID) [C] [b6] Stover, Kathy
 (NIH/NIAID) [E] [b6] Grossman, Kenneth (NIH/NIAID) [E] [b6] Footer,
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 Kevin (NIH/NIAID) [C] [b6] Hazell, Kimberly (NIH/NIAID) [E] [b6] Gitt, Kirsten
 (NIH/NIAID) [E] [b6] Pekoc, Ken (NIH/NIAID) [E] [b6] Tomlin, Krystal
 (NIH/NIAID) [E] [b6] Lancaster, Mahlon (NIH/NIAID) [E] [b6] LaPorte,
 Tracy (NIH/OD) [E] [b6] Faile, Laura (NIH/NIAID) [C] [b6] Leifman, Laura
 (NIH/NIAID) [E] [b6] Spix, Leah (NIH/NIAID) [C] [b6] Yin, Li (NIH/NIAID) [E]
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 Laura (NIH/NIAID) [E] [b6] Lee, Mable (NIH/NIAID) [E] [b6] Giovanni, Maria
 (NIH/NIAID) [C] [b6] Daly, Marilyn (NIH/NIAID) [E] [b6] Cameron, Marnay
 (NIH/NIAID) [E] [b6] Marquardt, Julie (NIH/NIAID) [E] [b6] Smith,
 Mary (NIH/NIAID) [E] [b6] Mathur, Punam (NIH/NIAID) [E] [b6] Booth,
 Mason (NIH/NIAID) [C] [b6] Booth, Mason (NIH/NIAID) [C] [b6] Mejia, Francisco
 (NIH/NIAID) [E] [b6] Foster, Merrill (NIH/NIAID) [E] [b6] Metzger, Patricia
 (NIH/NIAID) [C] [b6] Nealy, Michael (NIH/NIAID) [E] [b6] Vance, Michael

(NIH/NIAID) [E] [b6] Craig, Michelle (NIH/NIAID) [E] [b6] Assefa, Mihert
 (NIH/NIAID) [C] [b6] Walker, Marni (NIH/NIAID) [E] [b6] Moore, Marg
 (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/NIAID) [E] [b6] Parsons, Mary (NIH/NIAID) [E] [b6] Pineda, Mark
 (NIH/NIAID) [E] [b6] Khan, Najiyah (NIH/NIAID) [C] [b6] Bavisotto, Nancy
 (NIH/NIAID) [C] [b6] Nealy, Michael (NIH/NIAID) [E] [b6] Nguyen, Loi
 (NIH/NIAID) [E] [b6] Bushar, Nicholas (NIH/NIAID) [E] [b6] MacDonald,
 Nicholas (NIH/NIAID) [E] [b6] Murphy, Nora (NIH/NIAID) [E] [b6]
 Person, Noni (NIH/NIAID) [E] [b6] Philogene, Catie (NIH/NIAID) [E] [b6]
 Price, Michelle (NIH/NIAID) [E] [b6] Wolff, Peter (NIH/NIAID) [E] [b6] Casil, Ray
 (NIH/NIAID) [C] [b6] Cooper, Rene (NIH/NIAID) [E] [b6] Hafner, Richard
 (NIH/NIAID) [E] [b6] Caldararo, Rocco (NIH) [C] [b6] Rosa, William
 (NIH/NIAID) [E] [b6] Siskind, Rona (NIH/NIAID) [E] [b6] Tesfaye, Roman
 (NIH/NIAID) [C] [b6] Rumbarger, Jonna (NIH/NIAID) [E] [b6]
 Fredrickson, Rurik (NIH/NIAID) [E] [b6] Cavanaugh, Sarah (NIH/NIAID) [E]
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 [E] [b6] Macauley, Sheridan (NIH/VRC) [C] [b6] Modlin, Sheryl
 (NIH/NIAID) [E] [b6] Soucy, Katie (NIH/NIAID) [E] [b6] Somin, Timothy
 (NIH/NIAID) [E] [b6] Southard, Gordon (NIH/NIAID) [E] [b6] Coomes,
 Stephanie (NIH/NIAID) [E] [b6] Jones, Steven (NIH/NIAID) [E] [b6]
 Stover, Kathy (NIH/NIAID) [E] [b6] Sullivan, Kevin (NIH/NIAID) [E] [b6] Choi,
 Susan (NIH/NIAID) [E] [b6] Hu, Susan (NIH/NIAID) [C] [b6] Vogel, Susan
 (NIH/NIAID) [E] [b6] Robinson, Taylor (NIH/NIAID) [E] [b6] Taylor, Brandie
 (NIH/NIAID) [E] [b6] Meuchel, Tammy (NIH/NIAID) [E] [b6] Garten, Tori
 (NIH/NIAID) [E] [b6] Shahan, Tracy (NIH/NIAID) [E] [b6] Vathiyam, Surekha
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 (NIH/NIAID) [E] [b6] Marcum, Chris (NIH/NHGRI) [E] [b6] Meixner,
 Maureen (NIH/NIAID) [E] [b6] Dillner, Bryan (NIH/NIAID) [E] [b6]
 Strasnick, Doloris (NIH/NIAID) [E] [b6] Herpin, Betsey (NIH/NIAID) [E]
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 [b6] Eisenberg, Matthew (NIH/NIAID) [E] [b6] Allen-Wilcox, Jori (NIH/NIAID)
 [C] [b6] Fabry, Cynthia (NIH/NIAID) [E] [b6] Townsend, Krista
 (NIH/NIAID) [C] [b6] Deatrick, Elizabeth (NIH/NIAID) [E] [b6] Knox,
 Shamay (NIH/NIAID) [E] [b6] York Jolley, Jena (NIH/NIAID) [E] [b6] Schmidt, Kristi
 (NIH/NIAID) [E] [b6] Bartels, Adelina (NIH/NIAID) [E] [b6] Harris, Mary
 (NIH/NIAID) [E] [b6] Croghan, Joe (NIH/NIAID) [E] [b6] Wair, Claudia
 (NIH/NIAID) [E] [b6] Haggerty, Patricia (NIH/NIAID) [E] [b6] Taylor, Shelley
 (NIH/NIAID) [E] [b6] Shah, Jui (NIH/NIAID) [E] [b6] Keener, Jessica (NIH/NIAID) [C]
 [b6] Ivey, Diane (NIH/NIAID) [C] [b6] Lee, Tonia D. (NIH/NIAID) [E]
 [b6] Cary, Patrick (NIH/NIAID) [E] [b6] Schott, Margaret (NIH/NIAID) [E]
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 (NIH/NIA/ERP) [E] [b6] Germain, Ronald (NIH/NIAID) [E]
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 (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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CC: Martinez, Heather [USA] [b6] Azeez, Olumayowa (NIH/NIAID) [E]
[/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=a4d9520ed3fe4aabb8f431f9444d453e-azeezo2]

Location: Zoom Meeting Info Provided In Invite

Start: 7/27/2021 6:00:00 PM

End: 7/27/2021 7:00:00 PM

Recurrence: (none)

Required (unknown property type)

Attendees:

Optional Martinez, Heather [USA]; Hannon, Jessica [USA]

Attendees:

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on NIAID.NIH.gov and Inside.NIAID.NIH.gov.

Meeting Information

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Passcode: [b6]

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Background

Whether you're new to writing website content or need to brush up on digital best practices, these quarterly meetings are for you. NMWPB's Quarterly Content Meeting will give public website and intranet content owners—people like you who hold content responsibility role(s) on NIAID.NIH.gov and/or Inside.NIAID.NIH.gov—a first look at new site features and new digital communications initiatives. NMWPB will also share practical tips and resources to support your content's success. We aim to provide increased transparency into digital policies, best practices, and the overall content health on the NIAID public website and intranet.

From: NIH InfoSec Meeting Organizer [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=E76FFB921FDA46C7AB21FF2D97BD2DDE-OCISOMEETIN]
Sent: 7/21/2021 4:48:18 PM
To: NIH ISSO Only [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=250dc114a45848c89ae325a8fd549979-NIH ISSO On]; NIH IC Privacy Coordinators [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=99794f45278f42bcadbe1485711d4dad-NIH IC Priv]; ISAO-Training-&-Awareness [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b90145a18cd94d8e8fbbe5168ef0ed2a-ISAO-Traini]
CC: Cantilena, Barbara (NIH/NIBIB) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9502efaa74cd459db80025132eda47cb-cantileb]; Aofolaju, Olu (NIH/NLM) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=68d556e7f62d4292a12a1aae2a8bd722-aofolajuof]; Jordan, Matt (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=5584512a59db4e3cad9673fc746966e-JordanM2]; Akiyama, Darrick (NIH/NIAMS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=70daec1e90d64151be0d0b6f717d4c03-akiyamad]; Brining, Sheryl (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=81468af5fe924e21a9c564a87bb2d3e8-brinings]; Reter, Roy (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f680d915e91c4c9b933c65ebdccc3a9ce-reter]; Marin, Radu (NIH/NHGRI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=aa5ad1f1a1b14e2f94a992aad27e3066-marinr2]; Gonchar, Dawn (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1c9952df2a214170a1fbfecdc8b06e2-gonchard]; Burton, James (NIH/NIDCD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=75fca2a02c854d2eb1462882fcd2593-burtonj]; Stabile, Regina (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=111ed93844604f6a8a2e95c950319710-stabilerj]; McCullar, Alisa (NIH/FIC) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1475cc95284946f2a08dd2e82b81b7e5-mccullaa]; Greco, Christopher (NIH/NIDCR) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f0102083538b48f081e0e7b2fdadc536-cgreco]; Freeman, Natasha (NIH/NCI) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=71a982b84787467c80ec705634f2b15e-freemannm]; Leiby, Chris (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=02f9f99d56e849929144d61ab6f302c6-leibycr]; Kung, Dar-Ning (NIH/NLM) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b76dc534e674401d85101a6f31b77f2f-kungd]; Nair, Prema (NIH/CSR) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e248fc54a660499492748c80fb2f125c-nairpg]; Spencer, Jay (NIH/NCI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=afd2a0b20cd246e088def5e745865901-spencerjc]; Folkers, Jonathan (NIH/NIAAA) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7cebe4d17ca142a18f129a6e10608bd6-jfolkers]; Butler, Gloria (NIH/NHGRI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=11fc9be6224c4ad182dd7598ba73fb9f-gloriab]; Ngo, Nam (NIH/NCATS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=bc92ffc0b6b44d44b627c550eda36b59-ngonh]; Cornwell, Kay (NIH/NIGMS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=4e7bd0fff8ba4a28dfe4d7e3fe68b2c-cornwelk]; Clarke, Dwight (NIH/NLM) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=387cf27af0bf41959f6e6e172ad05417-clarkedw]; Alves, Steve (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8f567253a5f24a2dbcbcd0c2f37ebff5-alvess]; Wise, Matthew (NIH/NIMHD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=01d4e74084854b8991ce4ce6f567a52a-mwise]; Tretyak, Alina (NIH/OD) [E]

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 (NIH/OD/ORS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=0a0e9f1bac3f4240b650e88126034b36-woodsonhj]; Cheung, Paul
 (NIH/NHGRI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (CMS/OIT) [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/NIEHS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/NICHD) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/NEI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/NIA/ERP) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/OD/ORS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=3d2baf14899f4287a0e3756a8c280a45-velezva]; Jezioro, Maddie
 (NIH/NIA/ERP) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/CC/DCRI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/NIDDK) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/NINDS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/NIAMS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=76fdd08b29864c2bf2af7bb9d8a1981-strongre]; Dade-Vinson, Celeste
 (NIH/OD) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (FYDIBOHF23SPDLT)/cn=Recipients/cn=0c4f7702dfb04b2da65f922cd21c4de7-cookk]; Dorion, Anthony (NIH/NIBIB)
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 (FYDIBOHF23SPDLT)/cn=Recipients/cn=300e8d32da6a43178bcfe6d7ee90bd14-dorionat]; D'Souza, Ivor (NIH/NLM)
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 (FYDIBOHF23SPDLT)/cn=Recipients/cn=d5a8d43433df464c91e26bc0cd826465-dsouza]; Close, Dustin (NIH/OD) [E]
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 (FYDIBOHF23SPDLT)/cn=Recipients/cn=6599d6ce09c04c7db9ad446c598bbf4d-dimockds]; Tesfaye, Thomas
 (NIH/CIT) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/NHLBI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/NINDS) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=99eed099c0e34c7d92ed3151f67e32d3-gyordam]; Chern, Christopher
 (NIH/CC/DCRI) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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Subject: NIH OCIO FY2021 Security Compliance Training Office Hours
Location: <https://nih.zoomgov.com/j/1614204198?pwd=OGZjbTRvaWpvd1R4QzdKNWVMbVZ6Zz09>

Start: 7/21/2021 6:00:00 PM
End: 7/21/2021 7:00:00 PM
Show Time As: Tentative

Required Attendees: NIH ISSO Only; NIH IC Privacy Coordinators; ISAO-Training-&-Awareness

Optional Attendees: Cantilena, Barbara (NIH/NIBIB) [E]; Aofolaju, Olu (NIH/NLM) [C]; Jordan, Matt (NIH/NIEHS) [E]; Akiyama, Darrick (NIH/NIAMS) [E]; Brining, Sheryl (NIH/OD) [E]; Reter, Roy (NIH/NIEHS) [E]; Marin, Radu (NIH/NHGRI) [E]; Gonchar, Dawn (NIH/OD) [E]; Burton, James (NIH/NIDCD) [E]; Stabile, Regina (NIH/NIEHS) [E]; McCullar, Alisa (NIH/FIC) [E]; Greco, Christopher (NIH/NIDCR) [E]; Freeman, Natasha (NIH/NCI) [C]; Leiby, Chris (NIH/OD) [E]; Kung, Dar-Ning (NIH/NLM) [E]; Nair, Prema (NIH/CSR) [E]; Spencer, Jay (NIH/NCI) [E]; Folkers, Jonathan (NIH/NIAAA) [E]; Butler, Gloria (NIH/NHGRI) [E]; Ngo, Nam (NIH/NCATS) [E]; Cornwell, Kay (NIH/NIGMS) [E]; Clarke, Dwight (NIH/NLM) [E]; Alves, Steve (NIH/OD) [E]; Wise, Matthew (NIH/NIMHD) [E]; Tretyak, Alina (NIH/OD) [E]; Lansiquot, Boniface (NIH/NEI) [E]; Calderon, Willy (NIH/NINDS) [E]; Czekalski, Blaise (NIH/NCI) [E]; Grossman, Kenneth (NIH/NIAID) [E]; Woodson, Holly (NIH/OD/ORS) [E]; Cheung, Paul (NIH/NHGRI) [E]; Tucker, Susan (NIH/OD) [C]; Clary, David (NIH/NIAMS) [E]; Adler, Carolyn (NIH/OD) [C]; Dickens, Jasse (NIH/NIMH) [E]; Khan, Amman (CMS/OIT); Simpson, Troy (NIH/NIEHS) [E]; McDonald, Kevin (NIH/NICHD) [C]; Hare, Roy (NIH/OD) [C]; Hermach, William (NIH/NIMH) [E]; Wright, Michael (NIH/NEI) [E]; Settles, Omar (NIH/NIA/ERP) [C]; White, Julia (NIH/OD) [E]; Velez, Victoria (NIH/OD/ORS) [E]; Jezioro, Maddie (NIH/NIA/ERP) [E]; Smith, Marcia (NIH/FIC) [E]; Ruotolo, Chris (NIH/OD) [C]; Yang, Amy (NIH/NIDCD) [E]; Squiers, Chris (NIH/NIDA) [E]; Bates, Patty (NIH/NIAAA) [E]; Spicer, Jennifer (NIH/OD) [C]; Evans, Christopher (NIH/NIAID) [E]; Olson, David (NIH/CC/DCRI) [E]; Viilu, Erik (NIH/NIA/ERP) [E]; Herder, Warren (NIH/NIDDK) [E]; Credle, Jason (NIH/NINDS) [E]; LaBella, Shirley (NIH/OD) [E]; Ferson, Patty (NIH/NCI) [E]; French, Daniel (NIH/OD) [E]; Dugar, Jothi (NIH/CIT) [E]; Ford, Chris (NIH/NIEHS) [E]; Seymour, Don (NIH/NIDCR) [E]; Strong, Renee (NIH/NIAMS) [E]; Dade-Vinson, Celeste (NIH/OD) [E]; Cook, Karen (NIH/OD/ORS) [E]; Dorion, Anthony (NIH/NIBIB) [C]; D'Souza, Ivor (NIH/NLM) [E]; Close, Dustin (NIH/OD) [E]; Sanchez, Carlos (NIH/OD) [E]; Dimock, David (NIH/CIT) [C]; Tesfaye, Thomas (NIH/CIT) [C]; Manheim, Marianne (NIH/NHLBI) [E]; Gyorda, Mike (NIH/NINDS) [E]; Chern, Christopher (NIH/CC/DCRI) [E]; Fennell, Michael (NIH/CIT) [C]; Havens, Mj (NIH/CIT) [C]

From: Martinez, Heather (NIH/NIAID) [C] [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=52B029F8E1AB45EC875E9591AECC2BF3-MARTINEZHT]
Sent: 7/21/2021 12:18:20 PM
To: Martinez, Heather (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=52b029f8e1ab45ec875e9591aecc2bf3-martinezht]; Bartels, Adelina (NIH/NIAID) [E] [b6] Gordon, Alison (NIH/NIAID) [E] [b6] Gordon, Alison (NIH/NIAID) [E] [b6] Amato, Cynthia (NIH/NIAID) [C] [b6] Mora, Anita (NIH/NIAID) [E] [b6] Bonhomme, Andrea (NIH/NIAID) [E] [b6] Gabossy, Andrea (NIH/NIAID) [E] [b6] Radtke, Andrea (NIH/NIAID) [E] [b6] Harris, Angela (NIH/NIAID) [E] [b6] Garvey, Anne (NIH/NIAID) [E] [b6] Crane, Anya (NIH/NIAID) [C] [b6] Oplinger, Anne (NIH/NIAID) [E] [b6] Ward, Alicia (NIH/NIAID) [E] [b6] Hutko, Autumn (NIH/NIAID) [E] [b6] Barrick, Bill (NIH/NIAID) [V] [b6] Bennett, Arthur (NIH/NIAID) [E] [b6] Hartman, Brenda (NIH/VRC) [E] [b6] Thomas, Bridget (NIH/NIAID) [E] [b6] Lee Howell, Bonnie (NIH/NIAID) [C] [b6] Borchers, Sarasimone [USA] [b6] Schneider, Brett (NIH/NIAID) [E] [b6] Noble, Brian (NIH/NIAID) [E] [b6] Taggart, Brian (NIH/NIAID) [E] [b6] Smith, Brock (NIH/NIAID) [E] [b6] Dillner, Bryan (NIH/NIAID) [E] [b6] Schmidt, Beth (NIH/NIAID) [E] [b6] Bullis, Catherine (NIH/NIAID) [E] [b6] Bunch, Michon (NIH/NIAID) [E] [b6] Cary, Patrick (NIH/NIAID) [E] [b6] Casil, Ray (NIH/NIAID) [C] [b6] Maynard, Chad (NIH/NIAID) [E] [b6] Grewe, Charles (NIH/NIAID) [E] [b6] Stone, Charles (NIH/NIAID) [E] [b6] Cheman, Jaime (NIH/NIAID) [E] [b6] Marcum, Chris (NIH/NHGR) [E] [b6] Kelly, Colleen (NIH/NIAID) [E] [b6] Kelly, Colleen (NIH/NIAID) [E] [b6] Cooper, Susan (NIH/NIAID) [E] [b6] Shirley, Celena (NIH/NIAID) [E] [b6] Wair, Claudia (NIH/NIAID) [E] [b6] Holman, Cyneteria (NIH/NIAID) [E] [b6] Fabry, Cynthia (NIH/NIAID) [E] [b6] Rojas, Cynthia (NIH/NIAID) [E] [b6] Borrer, Debbie (NIH/NIAID) [C] [b6] Conway, Desi (NIH/NIAID) [E] [b6] Ivey, Diane (NIH/NIAID) [C] [b6] Perry, Dina (NIH/NIAID) [E] [b6] Dixon, Dennis M. (NIH/NIAID) [E] [b6] Strasnick, Doloris (NIH/NIAID) [E] [b6] Holton, Eimear (NIH/NIAID) [C] [b6] Deatrick, Elizabeth (NIH/NIAID) [E] [b6] Perez, Elizabeth (NIH/NIAID) [E] [b6] Scott Wycherly, Elizabeth (NIH/NIAID) [E] [b6] Davis, Frances (NIH/NIAID) [C] [b6] Sparks, Frederick (NIH/NIAID) [E] [b6] Ravillious, Geoffrey (NIH/NIAID) [E] [b6] Birdsong, George (NIH/NIMH) [E] [b6] Folkers, Greg (NIH/NIAID) [E] [b6] Smith, Gregory (NIH/NIAID) [E] [b6] Thompson-Russell, Gina (NIH/NIAID) [E] [b6] Hannon, Jessica [USA] [b6] Haskins, Melinda (NIH/NIAID) [E] [b6] Herpin, Betsey (NIH/NIAID) [E] [b6] Hoffman, Hillary (NIH/NICHHD) [E] [b6] Hirsch, Marie (NIH/VRC) [E] [b6] Hopkins, Heather (NIH/NIAID) [E] [b6] Horrell, Barbara (NIH/NIAID) [E] [b6] Hudgings, Carole (NIH/NIAID) [V] [b6] Chandramouliswaran, Ishwar (NIH/NIAID) [E] [b6] Iyengar, Ranjini (NIH/NIAID) [E] [b6] Hatfield, Jamie (NIH/NIAID) [E] [b6] Compton, Jennifer (NIH/NIAID) [E] [b6] Routh, Jennifer (NIH/NIAID) [E] [b6] Keener, Jessica (NIH/NIAID) [C] [b6] Croghan, Joe (NIH/NIAID) [E] [b6] Ellis, John (NIH/NIAID) [E] [b6] Tsang, John (NIH/NIAID) [E] [b6] Johns, Bryan (NIH/NIAID) [C] [b6] Allen-Wilcox, Jori (NIH/NIAID) [C] [b6] Dominique, Joyelle (NIH/NIAID) [E] [b6] Smith, Jr (NIH/NIAID) [E] [b6] Ridge, John (NIH/NIAID) [E] [b6] Sacchetti, Jenny (NIH/NIAID) [E] [b6] Coan-Stevens, Judith (NIH/NIAID) [C] [b6] Shah, Jui (NIH/NIAID) [E] [b6] Yun, Julie (NIH/NIAID) [E] [b6] Vyskocil, Jennifer (NIH/NIAID) [E] [b6] Warren, Jon (NIH/NIAID) [E] [b6] Zuckerman, Judith (NIH/NIAID) [E] [b6] Kapsilis, Michael (NIH/NIAID) [E] [b6] Cotsalas, Kara (NIH/NIAID) [E] [b6] Harris, Kara (NIH/NIAID) [E] [b6] Noble, Karlynn (NIH/NIAID) [C] [b6] Stover, Kathy (NIH/NIAID) [E] [b6] Grossman, Kenneth (NIH/NIAID) [E] [b6] Footer, Kevin (NIH/NIAID) [C] [b6] McDermott, Kevin (NIH/NIAID) [C] [b6] So, Kevin (NIH/NIAID) [C] [b6] Hazell, Kimberly (NIH/NIAID) [E] [b6] Gitt, Kirsten (NIH/NIAID) [E] [b6] Kovanda, Dennis (NIH/NIAID) [E] [b6] Pekoc, Ken

(NIH/NIAID) [E] [b6] Tomlin, Krystal (NIH/NIAID) [E] [b6] Schmidt, Kristi
 (NIH/NIAID) [E] [b6] Townsend, Krista (NIH/NIAID) [C] [b6] Lancaster,
 Mahlon (NIH/NIAID) [E] [b6] LaPorte, Tracy (NIH/OD) [E] [b6] Faile,
 Laura (NIH/NIAID) [C] [b6] Leifman, Laura (NIH/NIAID) [E] [b6] Spix, Leah
 (NIH/NIAID) [C] [b6] Yin, Li (NIH/NIAID) [E] [b6] Litsinger, Alice (NIH/NIAID) [E]
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 Mable (NIH/NIAID) [E] [b6] Giovanni, Maria (NIH/NIAID) [C] [b6] Daly,
 Marilyn (NIH/NIAID) [E] [b6] Cameron, Marnay (NIH/NIAID) [E] [b6]
 Marquardt, Julie (NIH/NIAID) [E] [b6] Harris, Mary (NIH/NIAID) [E] [b6]
 Smith, Mary (NIH/NIAID) [E] [b6] Mathur, Punam (NIH/NIAID) [E] [b6]
 Eisenberg, Matthew (NIH/NIAID) [E] [b6] Meixner, Maureen (NIH/NIAID) [E]
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 [b6] Assefa, Mihert (NIH/NIAID) [C] [b6] Walker, Marni (NIH/NIAID) [E]
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 (NIH/NIAID) [E] [b6] Parsons, Mary (NIH/NIAID) [E] [b6] Pineda, Mark
 (NIH/NIAID) [E] [b6] Khan, Najiyah (NIH/NIAID) [C] [b6] Barrett, Nancy
 (NIH/NIAID) [E] [b6] Bavisotto, Nancy (NIH/NIAID) [C] [b6] Nealy, Michael
 (NIH/NIAID) [E] [b6] Nguyen, Loi (NIH/NIAID) [E] [b6] Bushar, Nicholas
 (NIH/NIAID) [E] [b6] MacDonald, Nicholas (NIH/NIAID) [E] [b6]
 Murphy, Nora (NIH/NIAID) [E] [b6] Haggerty, Patricia (NIH/NIAID) [E]
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 [b6] Cooper, Rene (NIH/NIAID) [E] [b6] Germain, Ronald (NIH/NIAID) [E]
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 [b6] Rosa, William (NIH/NIAID) [E] [b6] Siskind, Rona (NIH/NIAID) [E]
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 (NIH/NIAID) [E] [b6] Schneider, Vicky (NIH/NIAID) [E] [b6] Schott,
 Margaret (NIH/NIAID) [E] [b6] Grinkrug, Sergey (NIH/NIAID) [E] [b6]
 Macauley, Sheridan (NIH/VRC) [C] [b6] Modlin, Sheryl (NIH/NIAID) [E]
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 [b6] Liang, Thomas (NIH/NIAID) [E] [b6] Meuchel, Tammy (NIH/NIAID) [E]
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 [b6] Crum, Wayne (NIH/NIAID) [C] [b6]; Yu, Weiming (NIH/NIAID) [E]
 [b6] [b6] Wongsam, Judy (NIH/NIAID) [E] [b6] York Jolley,
 Jena (NIH/NIAID) [E] [b6] Zlotnick-Solomon, Karen (NIH/NIAID) [E] [b6]
 Coronado, Lisa (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=e498d668f1b54b49b4545503483374bb-coronadi]; Beaver, Jill (NIH/NIA/ERP)
 [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=966bf0c850a543cfb064bffa0206740b-beaverjm]; Santora, Kenneth
 (NIH/NIA/ERP) [E] [b6] [b6]
 CC: Martinez, Heather [USA] [b6] Azeez, Olumayowa (NIH/NIAID) [E]
 [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=a4d9520ed3fe4aabb8f431f9444d453e-azeezo2]

Subject: Quarterly Content Meeting

Attachments: Untitled Attachment
Location: Zoom Meeting Link Will Be Provided Prior To Each Meeting

Start: 1/26/2021 7:00:00 PM
End: 1/26/2021 8:00:00 PM
Show Time As: Tentative

Recurrence: Monthly
the fourth Tuesday of every 3 month(s) from 2:00 PM to 3:00 PM
Required Attendees: (unknown property type)
Optional Attendees: Martinez, Heather [USA]; Azeez, Olumayowa [NIH/NIAID] [E]

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on [NIAID.NIH.gov](https://niaid.nih.gov) and [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov).

Note: Meeting agenda and Zoom meeting link will be updated prior to each meeting.

Background

Whether you're new to writing website content or need to brush up on digital best practices, these quarterly meetings are for you. NMWPB's Quarterly Content Meeting will give public website and intranet content owners—people like you who hold content responsibility role(s) on [NIAID.NIH.gov](https://niaid.nih.gov) and/or [Inside.NIAID.NIH.gov](https://inside.niaid.nih.gov)—a first look at new site features and new digital communications initiatives. NMWPB will also share practical tips and resources to support your content's success. We aim to provide increased transparency into digital policies, best practices, and the overall content health on the NIAID public website and intranet.

To: Hutko, Autumn (NIH/NIAID) [E] [b6] Tsang, John (NIH/NIAID) [E] [b6]
 Martinez, Heather (NIH/NIAID) [C] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=52b029f8e1ab45ec875e9591aecc2bf3-martinezht]; Gordon, Alison
 (NIH/NIAID) [E] [b6] Gordon, Alison (NIH/NIAID) [E] [b6] Amato, Cynthia
 (NIH/NIAID) [C] [b6] Bonhomme, Andrea (NIH/NIAID) [E] [b6]
 Gabossy, Andrea (NIH/NIAID) [E] [b6] Radtke, Andrea (NIH/NIAID) [E]
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 [b6] Crane, Anya (NIH/NIAID) [C] [b6] Oplinger, Anne (NIH/NIAID) [E]
 [b6] Ward, Alicia (NIH/NIAID) [E] [b6] Barrick, Bill (NIH/NIAID) [V]
 [b6] Bennett, Arthur (NIH/NIAID) [E] [b6] Hartman, Brenda (NIH/VRC)
 [E] [b6] Thomas, Bridget (NIH/NIAID) [E] [b6] Lee Howell, Bonnie (NIH/NIAID) [C]
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 (NIH/NIAID) [E] [b6] Noble, Brian (NIH/NIAID) [E] [b6] Taggart, Brian
 (NIH/NIAID) [E] [b6] Smith, Brock (NIH/NIAID) [E] [b6] Schmidt, Beth
 (NIH/NIAID) [E] [b6] Bullis, Catherine (NIH/NIAID) [E] [b6] Bunch, Michon
 (NIH/NIAID) [E] [b6] Casil, Ray (NIH/NIAID) [C] [b6] Maynard, Chad
 (NIH/NIAID) [E] [b6] Grewe, Charles (NIH/NIAID) [E] [b6] Stone, Charles
 (NIH/NIAID) [E] [b6] Cheman, Jaime (NIH/NIAID) [E] [b6] Kelly, Colleen
 (NIH/NIAID) [E] [b6] Kelly, Colleen (NIH/NIAID) [E] [b6] Cooper, Susan (NIH/NIAID)
 [E] [b6] Shirley, Celena (NIH/NIAID) [E] [b6] Holman, Cyneteria
 (NIH/NIAID) [E] [b6] Rojas, Cynthia (NIH/NIAID) [E] [b6] Borrer, Debbie
 (NIH/NIAID) [C] [b6] Conway, Desi (NIH/NIAID) [E] [b6] Perry, Dina
 (NIH/NIAID) [E] [b6] Dixon, Dennis M. (NIH/NIAID) [E] [b6] Holton, Eimear
 (NIH/NIAID) [C] [b6] Perez, Elizabeth (NIH/NIAID) [E] [b6] Scott
 Wycherly, Elizabeth (NIH/NIAID) [E] [b6] Davis, Frances (NIH/NIAID) [C] [b6]
 Sparks, Frederick (NIH/NIAID) [E] [b6] Ravilious, Geoffrey (NIH/NIAID) [E]
 [b6] Birdsong, George (NIH/NIMH) [E] [b6] Folkers, Greg
 (NIH/NIAID) [E] [b6] Smith, Gregory (NIH/NIAID) [E] [b6] Thompson-Russell, Gina
 (NIH/NIAID) [E] [b6] Hannon, Jessica [USA] [b6] Haskins, Melinda
 (NIH/NIAID) [E] [b6] Hirsch, Marie (NIH/VRC) [E] [b6] Hopkins, Heather
 (NIH/NIAID) [E] [b6] Horrell, Barbara (NIH/NIAID) [E] [b6] Hudgings,
 Carole (NIH/NIAID) [V] [b6] Chandramouliswaran, Ishwar (NIH/NIAID) [E]
 [b6] Iyengar, Ranjini (NIH/NIAID) [E] [b6] Hatfield, Jamie
 (NIH/NIAID) [E] [b6] Compton, Jennifer (NIH/NIAID) [E] [b6] Routh, Jennifer
 (NIH/NIAID) [E] [b6] Ellis, John (NIH/NIAID) [E] [b6] Johns, Bryan (NIH/NIAID)
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 (NIH/NIAID) [E] [b6] Vyskocil, Jennifer (NIH/NIAID) [E] [b6] Warren, Jon (NIH/NIAID) [E]
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 (NIH/NIAID) [E] [b6] Cotsalas, Kara (NIH/NIAID) [E] [b6] Harris, Kara
 (NIH/NIAID) [E] [b6] Noble, Karlynn (NIH/NIAID) [C] [b6] Stover, Kathy
 (NIH/NIAID) [E] [b6] Grossman, Kenneth (NIH/NIAID) [E] [b6] Footer,
 Kevin (NIH/NIAID) [C] [b6] McDermott, Kevin (NIH/NIAID) [C] [b6] So,
 Kevin (NIH/NIAID) [C] [b6] Hazell, Kimberly (NIH/NIAID) [E] [b6] Gitt, Kirsten
 (NIH/NIAID) [E] [b6] Pekoc, Ken (NIH/NIAID) [E] [b6] Tomlin, Krystal
 (NIH/NIAID) [E] [b6] Lancaster, Mahlon (NIH/NIAID) [E] [b6] LaPorte,
 Tracy (NIH/OD) [E] [b6] Faile, Laura (NIH/NIAID) [C] [b6] Leifman, Laura
 (NIH/NIAID) [E] [b6] Spix, Leah (NIH/NIAID) [C] [b6] Yin, Li (NIH/NIAID) [E]
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 Laura (NIH/NIAID) [E] [b6] Lee, Mable (NIH/NIAID) [E] [b6] Giovanni, Maria
 (NIH/NIAID) [C] [b6] Daly, Marilyn (NIH/NIAID) [E] [b6] Cameron, Marnay
 (NIH/NIAID) [E] [b6] Marquardt, Julie (NIH/NIAID) [E] [b6] Smith,
 Mary (NIH/NIAID) [E] [b6] Mathur, Punam (NIH/NIAID) [E] [b6] Booth,
 Mason (NIH/NIAID) [C] [b6] Booth, Mason (NIH/NIAID) [C] [b6] Mejia, Francisco
 (NIH/NIAID) [E] [b6] Foster, Merrill (NIH/NIAID) [E] [b6] Metzger, Patricia
 (NIH/NIAID) [C] [b6] Nealy, Michael (NIH/NIAID) [E] [b6] Vance, Michael

(NIH/NIAID) [E] [b6] Craig, Michelle (NIH/NIAID) [E] [b6] Assefa, Mihert
 (NIH/NIAID) [C] [b6] Walker, Marni (NIH/NIAID) [E] [b6] Moore, Marg
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 (NIH/NIAID) [E] [b6] Parsons, Mary (NIH/NIAID) [E] [b6] Pineda, Mark
 (NIH/NIAID) [E] [b6] Khan, Najiyah (NIH/NIAID) [C] [b6] Bavisotto, Nancy
 (NIH/NIAID) [C] [b6] Nealy, Michael (NIH/NIAID) [E] [b6] Nguyen, Loi
 (NIH/NIAID) [E] [b6] Bushar, Nicholas (NIH/NIAID) [E] [b6] MacDonald,
 Nicholas (NIH/NIAID) [E] [b6] Murphy, Nora (NIH/NIAID) [E] [b6]
 Person, Noni (NIH/NIAID) [E] [b6] Philogene, Catie (NIH/NIAID) [E] [b6]
 Price, Michelle (NIH/NIAID) [E] [price [b6] Wolff, Peter (NIH/NIAID) [E] [b6] Casil, Ray
 (NIH/NIAID) [C] [b6] Cooper, Rene (NIH/NIAID) [E] [b6] Hafner, Richard
 (NIH/NIAID) [E] [b6] Caldararo, Rocco (NIH) [C] [b6] Rosa, William
 (NIH/NIAID) [E] [b6] Siskind, Rona (NIH/NIAID) [E] [b6] Tesfaye, Roman
 (NIH/NIAID) [C] [b6] Rumbarger, Jonna (NIH/NIAID) [E] [b6]
 Fredrickson, Rurik (NIH/NIAID) [E] [b6] Cavanaugh, Sarah (NIH/NIAID) [E]
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 (NIH/NIAID) [E] [b6] Marcum, Chris (NIH/NHGRI) [E] [b6] Meixner,
 Maureen (NIH/NIAID) [E] [b6] Dillner, Bryan (NIH/NIAID) [E] [b6]
 Strasnick, Doloris (NIH/NIAID) [E] [b6] Herpin, Betsey (NIH/NIAID) [E]
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 [rchang [b6] Mora, Anita (NIH/NIAID) [E] [b6] Barrett, Nancy (NIH/NIAID) [E]
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 [C] [b6] Fabry, Cynthia (NIH/NIAID) [E] [b6] Townsend, Krista
 (NIH/NIAID) [C] [b6] Deatrick, Elizabeth (NIH/NIAID) [E] [b6] Knox,
 Shamay (NIH/NIAID) [E] [b6] York Jolley, Jena (NIH/NIAID) [E] [b6] Schmidt, Kristi
 (NIH/NIAID) [E] [b6] Bartels, Adelina (NIH/NIAID) [E] [b6] Harris, Mary
 (NIH/NIAID) [E] [b6] Croghan, Joe (NIH/NIAID) [E] [b6] Wair, Claudia
 (NIH/NIAID) [E] [b6] Haggerty, Patricia (NIH/NIAID) [E] [b6] Taylor, Shelley
 (NIH/NIAID) [E] [b6] Shah, Jui (NIH/NIAID) [E] [b6] Keener, Jessica (NIH/NIAID) [C]
 [b6] Ivey, Diane (NIH/NIAID) [C] [b6] Lee, Tonia D. (NIH/NIAID) [E]
 [b6] Cary, Patrick (NIH/NIAID) [E] [b6] Schott, Margaret (NIH/NIAID) [E]
 [b6] Coronado, Lisa (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
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 (NIH/NIA/ERP) [E] [b6] [b6] Germain, Ronald (NIH/NIAID) [E]
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 (FYDIBOHF23SPDLT)/cn=Recipients/cn=3869fe27631b4dcdb698193593f46102-hoffmanhe]; Hutko, Autumn
 (NIH/NIAID) [E] [/o=ExchangeLabs/ou=Exchange Administrative Group
 (FYDIBOHF23SPDLT)/cn=Recipients/cn=f703f8fa780143c68262c6d78cbab083-ballarau]; Germain, Ronald
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 (FYDIBOHF23SPDLT)/cn=Recipients/cn=0c4ec6e83ace49a7ab46a5cdca1c9eae-rgermain]; Tsang, John (NIH/NIAID)
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 (FYDIBOHF23SPDLT)/cn=Recipients/cn=c4669b21b374420eb94ace1b456d9aed-tsangjs]

CC: Martinez, Heather [USA] [b6] Azeez, Olumayowa (NIH/NIAID) [E]
[/o=ExchangeLabs/ou=Exchange Administrative Group
(FYDIBOHF23SPDLT)/cn=Recipients/cn=a4d9520ed3fe4aabb8f431f9444d453e-azeezo2]

Location: Zoom Meeting Info Provided In Invite

Start: 7/27/2021 6:00:00 PM

End: 7/27/2021 7:00:00 PM

Recurrence: (none)

Required (unknown property type)

Attendees:

Optional Martinez, Heather [USA]; Hannon, Jessica [USA]

Attendees:

Please join New Media Web Policy Branch (NMWPB) for quarterly updates, resources and best practices to help your content stay up-to-date on NIAID.NIH.gov and Inside.NIAID.NIH.gov.

Meeting Information

Join ZoomGov Meeting

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Passcode: [b6]

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[b6] US (New York)

Dial by your location

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Meeting ID: [b6] [b6] [b6]

Passcode: [b6]

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Background

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